

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

July 16, 2015

1:00 pm – 2:00 pm

AD-145

Members Present: H. Brown, D. Chen-Maynard, J. Delgado, Y. Karant, K. Kolehmainen, J. Kremling, T. Ruml, B. Steffel, N. Tórréz, J. Ullman

Guests Present: K. Pelletier

1. **Quarters to Semesters Conversion Discussion:**

Interim Provost Delgado shared with the EC that he attended a CO hosted Quarter to Semester (Q2S) Conversion meeting on July 6, 2016. Interim Provost Delgado explained that the meeting was to assess the progress of campuses in the midst of transition, Pomona and East Bay. There were some technical suggestions from the CO as to how to handle implementing semester conversion along with the emphasis to set up an implementation organizational structure. The EC strongly argued that the faculty need to be at the table participating in the decision-making process. The EC suggested that Chair Ruml should be attending these meetings and invited to any campus meetings when Q2S is to be discussed. The EC stated it is critical for faculty involvement from the beginning to insure a smooth process. The EC had concerns regarding the proposed committee structures with faculty and administrators co-chairs. The EC also stated that much of these discussions and decisions need to wait until the Fall when faculty are back on campus and able to fully participate so that the conversion can be as successful as possible. Since the timeline for conversion seems fluid currently, the EC asked where all the urgency is coming from to start committee appointments and discussions without full faculty participation. Interim Provost Delgado stated that he would find out more about the timelines and having the faculty more involved.

The EC also discussed that one of the larger concerns amongst faculty is workload and stressed that there needs to be an open dialogue. Faculty need to be able to balance teaching, advising, professional development/research, and service all in an effort to give students the best education possible.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

August 12, 2015

10:00 pm – 12:00 pm

2:00- 3:00pm

AD-145

Members Present: H. Brown, D. Chen-Maynard, Y. Karant, K. Kolehmainen, J. Kremling, N. Tórréz, T. Ruml, B. Steffel, J. Ullman

Guests Present: K. Pelletier

1. **FAM 652.4 RPT Revisions (attachment):**

Chair Ruml noted that President Morales signed the policy, but, an approved revision was erroneously missing from the final signed copy and a corrected version will go back to the President for signature.

2. **CEAT Guidelines (attachment):**

Chair Ruml noted that President Morales has signed the policy and a call for committee members will go out in September when faculty return to campus.

3. **Graduate Writing Requirement Proposal (attachment):**

The Executive Committee reviewed and approved the proposal.

4. **Ethnic Studies (attachment and the following link:**

<https://www.dropbox.com/sh/u2hbtch15rsrux/AAAgpuyXuppJkg3XBwxmYPhla?dl=0>):

The EC agreed that the September 30th deadline was not sufficient time to have the policy committees review and submit comments. Chair Ruml will work with the EC to develop comments including that extra units may need to be added to the unit caps in order to accommodate a required Ethnic Studies course. Senator Ullman asked that any input be sent to her as well so she may report to the ASCSU Academic Affairs Committee.

5. **Appointments (attachment):**

The EC appointed T. Dodd-Butera, D. Stine, T. Coleman, and C. Lyon as additional members to the IRB.

6. **Additional Business:**

It was recommended to consider including a shared governance section in the Constitution revision.

2:00pm Budget Meeting

Members Present: H. Brown, D. Chen-Maynard, J. Delgado, Y. Karant, K. Kolehmainen, J. Kremling, T. Ruml, B. Steffel, J. Ullman

Guests Present: D. Freer, K. Pelletier

7. CSUSB Budget (VP Freer):

VP Freer shared with the EC that based on the additional funding from state as well as a supplemental adjust to how FTEs are funded at CSUSB, it is estimated that CSUSB will receive approximately \$10 million more this fiscal year compared to 2014-2015. In addition, by moving Summer session to CEL, an additional \$2.6 million will become available for other needs. Currently, there are plans to have about \$1.9 million set aside for tenure-track faculty hires as well as continuing both the faculty and staff equity adjustments. The EC expressed concerns over the one-time/long-term funds for Coyote First Step of \$950,000 as well as the estimated \$3 million set aside for semester conversion. The EC requested further information on the following based on the discussion:

- A list of each CSU by their FTEs funding
- Current budget data from other CSUs undergoing semester conversion as well as how the \$3million figure was estimated
- Details regarding the 3 times CSUSB was assessed a penalty for over enrollment including years, penalty amount, over enrollment figures
- Provide an list of consultants hired by CSUSB (internal and external) and the amount paid to each
- Provide information regarding the cost of the PowerMap system
- Provide information regarding the possible University partnership with Tutor.com
- A division by division budget break down for the end of the 14/15 fiscal year as well as the projected 15/16 fiscal year
- An update to the Academic Affairs budget for 2015-2016 to be posted on the Senate website.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

September 22, 2015

2:00 pm – 3:50 pm

AD-145

Members Present: D. Chen-Maynard, J. Delgado, Y. Karant, K. Kolehmainen, J. Kremling, N. Tórréz, T. Ruml, J. Ullman

Guests Present: K. Pelletier

1. **Appointments (attachment):**

The Executive Committee appointed Dr. Long to the Career Center Director search committee and Dr. Franklin-Guy to the Services to Students with Disabilities Director search committee.

2. **Chair's Report:**

Chair Ruml reported that President Morales is looking into faculty representatives on the SSI committee. The EC discussed that there should be a Senate representative (preferably from the EC) on the SSI Executive Committee and two Senate appointed representatives to the SSI Steering Committee as well as the SSI Advisory Committee. Interim Provost Delgado will look into adding faculty members to the SSI committees and report back to the EC.

Chair Ruml stated that at the September 17th UBAC meeting, creating multiple reserve funds was discussed, including setting reserve targets. Three different reserve types were discussed: 1. A reserve for economic uncertainty with a target of \$10 million; 2. A reserve for deferred maintenance with a target of \$2.5 million; and 3. A reserve for capital development with a target of \$6.7. The EC discussed that there needs to be information on how these goals are going to be implemented and accounted for for the purpose of transparency. In discussing the capital development reserve, it was noted that a new building could cost upwards of \$100 million. Currently there is no funding from the CO for capital projects as the CO is focusing on deferred maintenance. With this in mind, the EC discussed that there are space issues if there is a goal to reach 25,000 FTEs at CSUSB. Interim Provost Delgado noted that there currently is a need for more lab space, as well as offices, and classrooms. The EC added that the Enrollment Management Working Party needs to be meeting to stay on top of these issues and take space into consideration when planning enrollment target. Chair Ruml and Interim Provost Delgado will look into the status of the Enrollment Management Working Party.

3. **EPRC Report:**

EPRC Chair Karant stated that the Committee is setting up a meeting time. EPRC has been discussing the actual revenue from student fees.

The EC asked the Committee to draft a letter for the Financial Sustainability Report regarding how CSU's are funded per FTEs and that SUG should not be a factor in the equation.

4. **FAC Report:**

FAC Chair Chen-Maynard stated that the Committee is working on revisions to the VPAA/Provost search and VPAA/Provost review policies. The Committee is hopeful that the revisions will be ready for consideration at a November Faculty Senate meeting.

5. **Statewide Academic Senate Report:**

Statewide Academic Senator Ullman submitted her report to the Senate listserv.

6. **Administrative Update:**

Interim Provost Delgado deferred his report to the next EC meeting.

7. **FAM 652.35, Coaches RPT (refer to FAC):**

This item was referred to the FAC to review the evaluation committee composition and process for establishment.

8. **Agent of Change (attachment):**

The EC discussed the issues that have come to light regarding Agent of Change. The EC tasked Senator Ullman to draft a letter outlining the violations regarding the lack of IRB approval and issues therein. The EC noted that there was no shared governance when selecting a training vehicle for Title IX purposes. Interim Provost Delgado suggested that a document be drafted regarding how to possibly move forward based on the EC's discussion of the lack of shared governance in such decisions. The EC asked Senator Pelletier, on behalf of the EC, to draft a document outlining how shared governance should be used to inform future decisions, including looking to faculty expertise. Interim Provost Delgado stated that he would look into developing a faculty expertise database in which faculty could be solicited to work on University projects given their areas of expertise before turning to outside vendors.

9. **Supplemental Instruction (attachment):**

EPRC Chair Karant stated that there are several issues with CSUSB's partnership with Tutor.com including that the vendor had not been vetted by faculty and should be reviewed by departments/programs individually for content, that assurances need to be obtained that the site is assisting students and not completing work on behalf of students, and that all costs (including future costs after a free trial) are made known to students upfront. The EC discussed these issues and referred to EPRC the task of developing a policy regarding the selection of services (or University partnerships/endorsements) that pertain to the direct and indirect instruction.

10. **Strategic Planning Budget (attachment):**

The EC discussed that currently there is no information regarding who is responsible for the Strategic Plan budget, how it will be allocated, how it maps onto the current budget, what funds have already been earmarked, or an assessment plan. The EC asked Senator Ullman to draft a letter regarding these concerns and what data and information is needed to satisfy the concerns.

11. **Shared Governance Meeting with President Morales (attachment):**

This item is deferred to the next Executive Committee meeting because of time constraints.

12. **Items Forwarded to 2015-16 EC for Possible Continued Referral from 2014-2015 EC (attachment):**

This item is deferred to the next Executive Committee meeting because of time constraints.

13. **Other Business:**

Time did not permit for the discussion of other business.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

September 29, 2015

2:00 pm – 3:50 pm

AD-145

Members Present: H. Brown, D. Chen-Maynard, Y. Karant, K. Kolehmainen, J. Kremling, T. Ruml, B. Steffel, N. Tórréz, J. Ullman

Guests Present: D. Marshall

1. **Approval of EC Minutes, 06/09/15:**

The Executive Committee approved the EC minutes from June 9, 2015 as written.

2. **Approval of EC Minutes, 07/16/15:**

The Executive Committee approved the EC minutes from July 16, 2015 as written.

3. **Approval of EC Minutes, 08/12/15:**

The Executive Committee approved the EC minutes from August 12, 2015 as written.

4. **Approval of EC Minutes, 09/22/15:**

The Executive Committee approved the EC minutes from September 22, 2015 as written.

5. **Chair's Report:**

Chair Ruml reported that at the last Administrative Council meeting on September 28, 2015, the Strategic Implementation Plan was discussed. Strategic Planning Co-Chairs Rizzo and Sudhakar developed the implementation plan with some input from others who had been involved in the Strategic Planning process. Various members of the EC expressed concern that it had been given a spreadsheet of spending allocations without sufficient explanation of the rationales for those allocations. President Morales suggested that the tenure density goal is a stretch item on the theory that Departments may want to hire lecturers over tenure-track faculty from time to time and it may be possible to replace retirees as fast as they retire. It was also noted that a Faculty Center of Excellence as well as a Staff Center of Excellence are going to be developed.

Chair Ruml noted that he and Interim Provost Delgado will be reviewing applications for the Q2S Director position and hope to narrow the field to three candidates before scheduling open forums with the Campus Community.

6. **EPRC Report:**

EPRC Chair Karant stated that the Committee has been discussing Tutor.com. The Committee hopes to have a meeting schedule soon. Chair Ruml noted that the effectiveness and credibility of the Senate depend on its doing his business with reasonable dispatch, so it's important that the EPRC and FAC start meeting as soon as possible to help the Senate achieve this goal.

7. **FAC Report:**

The Committee needs members from COE and CBPA. In the meantime, FAC Chair Chen-Maynard is working to schedule a meeting.

8. **Statewide Academic Senate Report:**

Statewide Academic Senators stated that interim meetings will be occurring next week. Statewide Academic Senator Ullman stated that Academic Affairs will be continuing their work

9. **Administrative Update:**

Interim Provost Delgado was not present to give a report.

2:30pm Time Certain (If preceding items have not been completed).

10. **Honors College (D. Marshall):**

D. Marshall discussed with the Senate his hopes to reinvigorate the Honors Program to serve students and faculty better. The EC expressed their concerns that there has been a premature push for and "Honor's College" (including a designation of space to be built for it) without appropriate consultation with the Faculty Senate or either a demonstration of need or a cost/benefit analysis for such a "College." The EC added that prior to any discussion of an Honors College, the Honors Program needs to be revitalized. D. Marshall stated that he wants to focus on revamping the Honors Program and in accordance with the EC's suggestions, will work with UCC Chair Provenzano and GE Chair Gilbert to find faculty to help redesign the current Honors Program curriculum and seek faculty input through open forums.

11. **SSI Executive Committee Senate Representative:**

The EC felt strongly that up to two faculty members should be appointed to each committee including the Executive Committee. Chair Ruml expressed discomfort at there even being an “Executive Committee,” having neither faculty or students on it, as a kind of buffer between the ‘Steering Committee’ and the President, but agreed if there was to be such a committee, it needed faculty representation. Chair Ruml will communicate with President Morales about adding faculty to the Executive Committee and additional faculty to the steering and advisory committees.

12. **University Impaction/ Coyote First Step:**

Senators Kremling and Chen-Maynard updated the EC that the enrollment management working party will be meeting October 30, 2015 and will update the EC accordingly.

13. **Shared Governance Meeting with President Morales (attachment):**

The EC decided to request that, for the first meeting on shared governance, the EC meet just with the President and the Interim Provost to make the most effective use of the time available.

14. **Open Presidential Searches Resolution (attachment):**

The EC decided to add a resolution in support of open presidential searches as a one reading item on the October 13, 2015 Faculty Senate agenda.

15. **Items Forwarded to 2015-16 EC for Possible Continued Referral from 2014-2015 EC (attachment):**

The EC referred the outstanding items to the respective committees. The Committees will decide whether and how to proceed on each item.

16. **Office Hours Policy, refer to EPRC (attachment):**

This item was referred to EPRC for review.

17. **Other Business:**

Time did not permit for the discussion of other business.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

October 6, 2015

2:00 pm – 3:50 pm

AD-145

Members Present: H. Brown, J. Delgado, Y. Karant, K. Kolehmainen, J. Kremling, N. Torrez, T. Ruml, J. Ullman

Guests Present:

1. **Approval of EC Minutes, 09/29/15:**

The Executive Committee approved the EC minutes from September 29, 2015 as written.

2. **Approval of FS Minutes, 05/26/15:**

The Executive Committee approved the Faculty Senate minutes from May 26, 2015 as written.

3. **Approval of 50th FS Minutes, 05/26/15:**

The Executive Committee approved the 50th Faculty Senate minutes from May 26, 2015 as written.

4. **Approval of FS Minutes, 06/02/15:**

The Executive Committee approved the Faculty Senate minutes from June 2, 2015 as written.

5. **Chair's Report:**

Chair Ruml stated that since the proposed October 7, 2015 meeting regarding shared governance has not yet been confirmed by the President's office, he will request that it be rescheduled.

Chair Ruml announced that there will be an Academic Advising meeting with Chris Lindfelt and has invited others to attend to have a fuller discussion on the topic.

Chair Ruml stated that he is working with a group to develop a SOTE exemption form and will bring it to the EC for review when ready. Others in the group include, Senators Chen-Maynard and Kolehmainen, Interim Provost Delgado, Associate Provost Hughes, VP Sudhakar and two of his staff.

6. **EPRC Report:**

EPRC Chair Karant stated that the committee is still waiting data requested from the CO regarding CSU course loads in order to look at the funding and support issues of conversion.

7. **FAC Report:**

FAC Chair Chen-Maynard was not present to give a report.

8. **Statewide Academic Senate Report:**

Statewide Academic Senator Ullman reported that interim meetings will take place virtually October 9, 2015. The Academic Affairs committee, which Senator Ullman Vice Chairs, will be continuing to look at how to differentiate between undergraduate and graduate education.

Senator Ullman noted that many campuses have passed resolutions in support of open and transparent presidential searches in the CSU.

9. **Administrative Update:**

Interim Provost Delgado stated that he would send out enrollment numbers digitally to the EC.

Interim Provost Delgado reported that he has been in communication with VP Fremont and D. Johnson regarding the establishment of a faculty expertise database. The EC suggested that developing a database with every faculty members' qualifications, interests, and specialties would be overly complicated and may leave out information when someone searching the database is unable to find an exact match. The EC suggested in order to accomplish the concept of the database a call should go out to faculty to apply prior to looking for external consultants. Chair Ruml with work with the Interim Provost to find ways of institutionalizing this practice.

Interim Provost Delgado reminded the EC the Director of Semester Conversion call has gone out to campus and encouraged the EC to apply and to encourage others to apply. Interim Provost Delgado stated that he will review all the applications with Chair Ruml to narrow the field to the top three candidates who will then be interviewed. Senator Ullman asked if the process for the hiring of the position could be laid out in more detail including open forums, which constituents will interview each of the candidates, etc. Interim Provost Delgado stated he would work on developing a process with Chair Ruml and share it with the EC.

The EC discussed with Interim Provost Delgado some growing concerns of safety on campus in light of the recent school shootings. The EC suggested

panic buttons in each classroom or for each faculty member. The EC also suggested that the Interim Provost first review the recommendations from the active shooter drill held recently.

10. **Revisions to Distributed Learning Policy (attachment):**

The Executive Committee decided to add this as a first reading item on the October 13, 2015 Faculty Senate agenda.

11. **Other Business:**

The EC discussed the lack of parking on campus this quarter and expressed concern regarding multiple safety issues the lack of parking can lead to, like erratic driving to obtain a spot, having to park at great distances from night classes, etc. The EC asked Chair Ruml to contact VP Freer to request a new parking study.

3:40pm Time Certain (If preceding items have not been completed).

12. **Approval of FS Agenda, 10/13/15:**

The Executive Committee approved the Faculty Senate agenda for October 13, 2015 as amended.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

October 20, 2015

2:00 pm – 3:50 pm

AD-145

Members Present: H. Brown, D. Chen-Maynard, J. Delgado, Y. Karant, K. Kolehmainen, J. Kremling, T. Ruml, B. Steffel, N. Tórréz

Guests Present:

1. **Approval of EC Minutes, 10/06/15:**

The Executive Committee approved the EC minutes from October 6, 2015 as written.

2. **Appointments (attachment):**

The EC made appointments to various committees and will continue to seek volunteers to fill remaining vacancies (please see attached).

3. **Chair's Report:**

Chair Ruml used his report time to discuss item 10.

4. **EPRC Report:**

EPRC Chair Karant stated the committee has been seeking members for the newly created EPRC subcommittee to Investigate Resources Required for Optimal Teaching, Research, Scholarly, and Creative Activities, and Service Under a Semester System. The Committee is also looking into the funding behind Hoopla.

Chair Ruml asked if a meeting time had been set for the Committee. EPRC Chair Karant responded that he is working on another poll to find a mutual meeting time.

5. **FAC Report:**

FAC Chair Chen-Maynard stated that the Committee met Monday, October 19, 2015 and discussed the Provost Search policy and will meet next Monday to finalize language and work on revisions to the Provost Review policy. FAC Chair Chen-Maynard hopes to have both policies move forward to the full Senate in November.

6. **Statewide Academic Senate Report:**

Statewide Academic Senator Steffel stated that she serves as the ASCSU representative to the Summer Arts Advisory Council which met last Thursday, October 14, 2015. Senator Steffel noted that CSUSB has submitted a proposal to host the CSU Summer Arts program.

7. **Administrative Update:**

Interim Provost Delgado shared that enrollment numbers are at records highs. The Mean Unit Load (MUL) has also increased .09%. Interim Provost Delgado stated he would forward the enrollment numbers to the Senate office for distribution to the EC. With record enrollment, departments have been adding course sections to meet demand. Interim Provost Delgado hopes to support additional course sections throughout the year to meet student demand.

Interim Provost Delgado asked for faculty input on how to document high impact practices used in the classroom.

Interim Provost Delgado noted that he will be setting up a meeting with the CFA and key CSUSB staff to discuss the new identity finder software.

Senator Karant asked how many in-state students versus out-of-state and international students is CUSB hosting this academic year. Senator Karant also asked if a rough estimate could be given regarding the average cost of additional course sections by dividing the number of added sections by the total amount of funds for additional courses. Interim Provost Delgado stated that the costs would vary College to College and maybe even by Department but would look into getting the information to the EC.

Several Senators added that air conditioning in classrooms across campus need attention since classes are held prior to and after the A/C units are on creating difficult environments for student learning. Interim Provost Delgado stated that he would look into this issue.

8. **SSI Committee (attachment):**

The EC decided to send out a call for a second faculty representative on the Student Success Initiative Steering Committee and will note that tenured status is preferred.

9. **IRB Letter (attachment):**

The EC asked Chair Ruml to send the letter to President Morales.

10. **Shared Governance Meeting with President Morales (attachment):**

The EC asked Interim Provost Delgado to speak with President Morales regarding various meeting options. The EC suggested that the first meeting be alone with the President, followed by a second meeting with the VPs. Each of these meetings would be one hour. For a second option, the EC suggested that if the VPs are to be in attendance, the meeting should be extended to two hours to give everyone adequate time to participate. Lastly, the EC suggested that President Morales attend an upcoming EC meeting for a one hour time certain on the topic. The EC would then have a separate meeting with President Morales and the VPs at a later date.

11. **Policy on Speech and Advocacy (attachment):**

The EC decided to have three tenure-track Faculty Senate representatives on the committee to review the Speech and Advocacy policy. The EC also decided that there will not be a specific position for someone from Political Science. The Senate office will send out a call to campus.

12. **Creation of Committee on Academic Advising:**

Chair Ruml asked the EC to think whether the Senate should establish a committee to look at policies relating to academic advising. A full discussion of this topic is deferred to the next Executive Committee meeting.

13. **Other Business:**

Time did not permit for the discussion of other business.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

October 27, 2015

2:00 pm – 3:50 pm

AD-145

Members Present: H. Brown, D. Chen-Maynard, Y. Karant, K. Kolehmainen, J. Kremling, T. Ruml, N. Tórréz, J. Ullman

Guests Present:

1. **Approval of EC Minutes, 10/20/15:**

The Executive Committee approved the EC minutes from October 20, 2015 as written.

2. **Approval of FS Minutes, 10/13/15:**

The Executive Committee approved the Faculty Senate minutes from October 13, 2015 as written.

3. **Appointments (attachment):**

The EC made appointments to various committees and will continue to seek volunteers to fill remaining vacancies (please see attached).

4. **Chair's Report:**

Chair Ruml confirmed with the EC that they will meeting with President Morales at 1pm on November 3, 2015 to discuss the composition of the Provost Search Committee.

5. **EPRC Report:**

EPRC Chair Karant stated that EPRC has staffed the EPRC subcommittee to Investigate Resources Required for Optimal Teaching, Research, Scholarly, and Creative Activities, and Service Under a Semester System.

Senator Ullman asked if EPRC Chair Karant could forward her the meeting dates and times for EPRC meetings.

6. **FAC Report:**

FAC Chair Chen-Maynard stated that the FAC continues to meet weekly and has forwarded the revisions to the Provost Search Policy for the next Senate

meeting. The Committee is now working on revisions to the Provost Review policy.

7. **Statewide Academic Senate Report:**

Statewide Academic Senator Ullman did not give a report.

8. **Administrative Update:**

In his absence, Interim Provost Delgado informed the Senate office that he is continuing to work on requests from the EC and should be meeting with President Morales tomorrow to discuss the shared governance meeting options.

9. **Revisions to DL Committee Charge (attachment):**

Distributed Learning Committee Chair Kremling explained that the merging of the DL and ATI Committees should precede presenting to the Senate a proposed revision of the DL policy, so faculty on both committees can participate in framing the proposal. DLC Chair Kremling asked that the committee change move forward to the Senate first, so that the committees could be combined and staffed and then the new committee will work on the revisions to the entire document. The EC agreed and put the committee merger only as a first reading item on the November 3, 2015 Faculty Senate agenda.

10. **Revisions to FAM 640.6, Provost Search Policy (attachment):**

With minor edits submitted by Senator Karant prior to the meeting, the EC decided to add this as a first reading item to the November 3, 2015 Faculty Senate agenda.

11. **Creation of Committee on Academic Advising:**

The EC discussed the importance of Faculty involvement in Academic advising policy. As a first step, the EC decided to appoint Senator Chen-Maynard to the Campus Academic Advising Advisory Committee.

12. **Other Business:**

Time did not permit for the discussion of other business.

3:40pm Time Certain (If preceding items have not been completed).

13. **Approval of FS Agenda, 11/03/15:**

The Executive Committee approved the Faculty Senate agenda for November 3, 2015 as amended.

The Executive Committee is seeking persons who are interested in serving on one or more of the campus-wide committees listed below.

If you are interested in serving on any of the committees below, please send a memo or email to the Executive Committee, Faculty Senate; emails should be sent to cmassey@csusb.edu . Specify the committee(s) for which you wish to be considered along with your Constituent Unit and Department. *You also need to include your special interests or qualifications in order to assist the Executive Committee in selecting appointees/nominees. Please note that in order to serve on any of the below listed committees, **you must be a tenure-track faculty member unless otherwise noted.**

College of Arts and Letters Committees

Student Grade Appeal Panel – 1 position (2015-2017, tenured)

Library/SSP, ARs/Coaches Committees

CEAT Committee (Oversee the Distribution of Assigned Time for an Exceptional level of Service to students: [http://senate.csusb.edu/fam/Policy/\(FSD14-09\)CEAT.pdf](http://senate.csusb.edu/fam/Policy/(FSD14-09)CEAT.pdf)) – 1 position (2015-2017, tenure-track must be appointed by October 13, 2015)

Constituent Unit (from Library or A&L) Committees

Athletic Advisory Committee – 1 position (2014-2017 term, tenure-track)

College of Business and Public Administration Committees

Academic Program Review Committee – 1 position (2015-2016, senior faculty)

CEAT Committee (Oversee the Distribution of Assigned Time for an Exceptional level of Service to students: [http://senate.csusb.edu/fam/Policy/\(FSD14-09\)CEAT.pdf](http://senate.csusb.edu/fam/Policy/(FSD14-09)CEAT.pdf)) – 1 position (2015-2017, tenure-track must be appointed by October 13, 2015)

Student Research Competition Graduate – 1 position (2015-2017, tenure-track)

Teaching Academy – 1 position (a 2015-2018 term, please contact cmassey@csusb.edu for qualifications and required form) **MUST SUBMIT APPLICATION.**

Interim Fall 2015 Quarter Appointment to UCC
-Dong Man Kim - **appointed**

College of Education Committees

Academic Program Review Committee – 1 position (2015-2016, senior faculty)

Faculty Professional Development Coordinating Committee – 1 position (2015-2017, tenure-track)
-Lasisi Ajayi- **appointed**

Honorary Degree Committee – 1 position (2015-2016, tenure-track)

Student Grade Appeal Panel – 2 positions (2015-2017 and 2014-2016, tenured)

Scholarship Committee– 1 position (2015-2017, tenure-track)

Constituent Unit (from Social and Behavioral Sciences or SSP, AR) Committees

Faculty Professional Development Coordinating Committee – 1 position (2015-2017, tenure-track)

Honors Committee – 1 position (2014-2016, tenure-track)

-Cherstin Lyon - **appointed**

At-Large

Accessible Technology Initiative – 2 positions (2015-2018, tenure-track)

Alcohol, Tobacco, & Other Drugs Advisory Policies Sub-Committee – 1 position (2015-2017, tenure-track)

Ancillary Unit Review Sub-Committee – 2 positions (1 2014-2016 and 1 2015-2017 term, tenure-track)

Commercialization/Intellectual Property Committee – 2 positions (1 2015-2018 term and 1 2014-2017 term)

Speech and Advocacy Policy Review Committee – 3 positions (2015-2016 term, tenure-track)

Student Aid Committee – 1 position (2015-2017, tenure-track)

Student Success Initiative Steering Committee – 1 position (tenured preferred)

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

November 10, 2015

2:00 pm – 3:50 pm

AD-145

Members Present: H. Brown, D. Chen-Maynard, J. Delgado, J. Kremling, K. Kolehmainen, T. Morales, T. Ruml, N. Tórréz, J. Ullman

Guests Present: M. Boland (EPRC Representative)

1. **Approval of EC Minutes, 10/27/15:**

The Executive Committee approved the EC minutes from October 27, 2015 as written.

2. **Approval of FS Minutes, 11/3/15:**

The Executive Committee approved the Faculty Senate minutes from November 3, 2015 as written.

3. **Appointments (attachment):**

The EC made appointments to various committees and will continue to seek volunteers to fill remaining vacancies (please see attached).

4. **Chair's Report:**

Chair Ruml stated that the EC will meet with the search consultant for the Provost Search, Dr. Jessica Kozloff, on Friday, November 20, 2015 from 10:30 am to 11:30am in PL-4005.

5. **EPRC Report:**

EPRC representative Boland stated that the committee met November 9, 2015 and approved the 2016-26 Academic Master Plan as well as finalized the Academic Freedom for Faculty and use of Information Resources.

6. **FAC Report:**

This item was deferred due to the time certain.

7. **Statewide Academic Senate Report:**

This item was deferred due to the time certain.

8. **Administrative Update:**

This item was deferred due to the time certain.

9. **Commendation for Dr. Bodman (handout):**

This item was deferred.

10. **Academic Master Plan 2016-2026 (attachment):**

The Executive Committee decided to add this as a first reading item on the November 24, 2015 Faculty Senate agenda.

11. **SSU Resolution Regarding Equity Pay (attachment):**

The Executive Committee decided not to pursue a similar resolution at this time.

12. **Proposed Policy on Academic Freedom (attachment):**

The Executive Committee decided to add this as a first reading item on the November 24, 2015 Faculty Senate agenda. The EC also asked that the policy be forwarded to ITS for consultation.

2:30pm Time Certain (If preceding items have not been completed).

13. **Shared Governance Discussion with President Morales:**

President Morales stated that he was unaware there was an issue with shared governance at CSUSB until mid-June. President Morales stated that he believes in transparency, and strong faculty involvement on every committee, as well as soliciting faculty input. The EC explained to President Morales its growing concern about shared governance. Several EC members noted the declining number of pertinent committee meetings like that of Enrollment Management, Academic Affairs Council, and Administrative Council. The EC also expressed their concern over closed, unminuted VPC meetings and decisions—like those involving Agent of Change and the residential COYOTE FIRST STEP program—being made without genuine consultation with faculty or respect for faculty expertise. The EC added that many times, “consultation” seems more like “informing,” and no actual dialogue with no possibility for compromise if faculty have substantive concerns about the proposed or (rather) imposed policy or practice. There is a breakdown of communication between the faculty and the administration. President Morales responded to the EC’s concerns that he was unaware that items discussed openly at VPC were not being shared with the EC. President Morales stated that while the errors with Agent of Change were found to be

accidental and unavoidable, moving forward, a more broadly vetted process with faculty representatives has been implemented to find ways to meet Title IX requirements. President Morales also noted that recently, he came to the EC for their input regarding the Provost Search Committee and made changes to the composition of the Committee based on the EC's suggestions. The President also indicated that he opened the interview process for the Quarter-to-Semester Director to include open forums and interviews with the EC based on the EC's input. The EC asked if after their interviews with the Quarter to Semester Director and the EC submitted a list of candidates they found acceptable, whether one of the candidates on the EC's list would be selected. President Morales replied that the EC's input would be considered but that he along with Provost Delgado will make the appointment. President Morales added that he will meet with the EC before announcing the appointment.

President Morales and the EC will meet with the VPs to discuss shared governance further.

14. **Distributed Learning Committee Name Change (attachment):**

In the recently approved policy from the November 3, 2015 Senate meeting, the committee description was changed but not the committee name. The EC decided to approve the committee name change and add the edit as a communication item on the November 24, 2015 Faculty Senate meeting.

15. **Other Business:**

Time did not allow for the discussion of other business.

3:40pm Time Certain (If preceding items have not been completed).

16. **Approval of FS Agenda, 11/24/15:**

The Executive Committee tentatively approved the Faculty Senate agenda for November 24, 2015 as amended. The EC will review and approve the final agenda next week via email.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

December 1, 2015

2:00 pm – 3:50 pm

AD-145

Members Present: H. Brown, D. Chen-Maynard, J. Delgado, Y. Karant, K. Kolehmainen, J. Kremling, N. Tórréz, T. Ruml, B. Steffel

Guests Present:

1. **Approval of EC Minutes, 11/10/15:**

The Executive Committee approved the EC minutes from November 10, 2015 as written.

2. **Chair's Report:**

Chair Ruml did not give a report.

3. **EPRC Report:**

EPRC Chair Karant stated that the Committee has been reviewing the relevant policies and has drafted a justification to add to the Academic Freedom and E-Resources policy. The Committee feels the proposed policy does not contradict any University or CSU policy. EPRC will invite VP Sudhakar to an upcoming meeting to go over the policy and what VP Sudhakar views as contradictions.

In reviewing a proposed ancillary unit, EPRC had questions regarding how courses and certificates are offered through CEL. The EC discussed that the curriculum belongs to the faculty and all courses should go through the normal curricular process although there appears to be possible exceptions. In order to get more information, EPRC will schedule a meeting with the Dean of CEL to go over these issues and concerns.

4. **FAC Report:**

FAC Chair Chen-Maynard stated that the Committee is finalizing changes to the Provost Search Policy and will start working on revisions to the tenure-track recruiting and appointment policy at their next meeting on December 14, 2015.

Senator Karant asked, when recruiting faculty, whether the diversity pool based on the pool of the field or the campus? He also asked when using

sources like the Forgivable Loan Book, can the recruiting committee solicit individuals to apply? Provost Delgado stated that he would find out more information.

5. **Statewide Academic Senate Report:**

Statewide Academic Senator Steffel stated that interim meetings will be held virtually on December 4, 2015.

6. **Administrative Update:**

Interim Provost Delgado stated that he has been working with a task force developed by the Chairs' Council regarding NeoGov. The Chairs' Council task force on the subject has discovered a more faculty friendly version of the program that will be tested in some newer searches. Interim Provost Delgado welcomed any feedback on the program. The EC asked that letters of recommendation should be able to be uploaded anonymously, that faculty should be able to upload everything, and that the recruiting committee should be able to view only the items they need to see, such as the cover letter and CV instead of the entire application.

Interim Provost Delgado updated that EC that he is working on the data request of how many SB1440 students enter and complete their corresponding majors and will report back to the EC. Preliminarily, there appears to be 170 SB1440 students.

Interim Provost Delgado asked the EC for their input on how the Honors Program should move forward. The EC agreed that the Senate Honors Committee should be considering revising the honors program and could add auxiliary members with special expertise, but the Committee needs to report to the Senate as opposed to an administrator, such as the Dean of Undergraduate Studies.

7. **CISP Ancillary Unit Determination (attachment):**

The EC agreed with EPRC's recommendation to no longer consider the International Institute an ancillary unit provided that unit does not seek external funding (though with the exception that a faculty member may do so in the normal course of their scholarship, teaching, and/or research). EPRC Chair Karant will communicate the decision to the Institute's Director and Reporting Person.

8. **Revisions to FAM 652.45, Librarians RPT, Refer to FAC (attachment):**

This item was referred to the FAC for review.

9. **Classroom Visitations Language for FAM 652.4, Refer to FAC (attachment):**

This item was referred to the FAC for review.

10. **Impaction (attachment):**

This item was distributed to the EC as an information item.

11. **Q2S Director Discussion:**

The EC discussed the Q2S Director candidates and their recommendations.

12. **Other Business:**

The EC did not have other business to discuss at this time.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

January 12, 2016

2:00 pm – 3:50 pm

AD-145

Members Present: H. Brown, D. Chen-Maynard, Y. Karant, K. Kolehmainen, J. Kremling, N. Tórréz, T. Ruml, J. Ullman

Guests Present:

1. **Approval of EC Minutes, 12/01/15:**

The Executive Committee approved the EC minutes from December 1, 2015 as written.

2. **Approval of FS Minutes 11/24/15:**

The Executive Committee approved the Faculty Senate minutes from November 24, 2015 as written.

3. **Appointments:**

3.1 **Sustainability Faculty (attachment):**

Alexandru Roman

Dave Polcyn - appointed

John Wu

Eric Nilsson

3.2 **Graduate Studies Strategic Analysis Steering Committee (attachment):**

Lynne Diaz-Rico – EDU

Andrea Schoepfer – SBS

The EC deferred appointing faculty to this committee until it received clarification of the committee's relationship to Graduate Studies and/or the Graduate Council.

3.3 **Free Speech Committee (2 Faculty Representatives):**

Al Mariam - appointed

Tiffany Jones - appointed

4. **Chair's Report:**

Chair Ruml stated that at the last Administrative Council eliminating December Graduation was discussed due to budget reasons (specifically security costs). The EC strongly opposed the idea and asked Chair Ruml to

share their concerns with President Morales. The EC felt that it would be a disservice to students not having at least one graduation on campus, further crowding the Spring Commencement ceremonies, and causing some students who finish in the Fall not to attend a ceremony (since some will not wait six months). The EC also felt that the extra security costs which were necessary at this past December commencement will not always be necessary and should not be a consideration.

Chair Ruml also reported that ITS will be releasing a “Food Flash” app which will contact students who have registered to receive alerts when, where, and what food is available after campus events. Chair Ruml noted that a more faculty friendly version of NeoGov is being fine-tuned for future searches. ITS is also working on a desktop alert system and possibly allowing computers on campus to be used as panic buttons. There is also an active shooter simulator available through San Bernardino police.

At the last AAC meeting, Dean Welty-Brown discussed how PDC needs to increase enrollment to 300 students in order to obtain and continue some services on campus.

5. **EPRC Report:**

EPRC Chair Karant stated that EPRC met with VP Sudhakar to make revisions to the Academic Freedom and IT Resources policy. The Committee is also working on an advising policy.

6. **FAC Report:**

FAC Chair Chen-Maynard stated that the FAC will be meeting every Monday from 1-3pm. The Committee has finalized revisions to the Provost Search and Dean Review policies. The Committee is continuing its work on the tenure-track recruitment policy.

Senator Ullman asked if the FAC could follow up on tenure-track hiring and separation trends at CSUSB in relation to enrollment growth.

7. **Statewide Academic Senate Report:**

Statewide Academic Senator Ullman stated that the ASCSU will be meeting next week.

8. **Administrative Update:**

Interim Provost Delgado was not present to give a report.

9. **Draft Report from the Resources Required for Optimal Teaching, Research, Scholarly, and Creative Activities, and Service Under a Semester System Sub-Committee (attachment):**

The EC decided that the Senate should consider endorsing the report and Senator Karant will draft a resolution of endorsement for the January 19, 2016 Faculty Senate meeting. The EC will also ask the committee to make a short presentation on the report.

10. **Revisions to Academic Freedom and E-Resources Policy (attachment):**

The EC decided to include this as a second reading item on the January 19, 2016 Faculty Senate agenda.

11. **Revisions to FAM 640.6, Provost Search Policy (attachment):**

FAC Chair Maynard stated that the suggested edits have been accepted and the policy is ready to be placed on the January 19, 2016 Senate agenda for a second reading. The EC agreed to include the policy as second reading item.

12. **Revisions to FAM 651.3, Dean Review (attachment):**

The EC decided to include this as a second reading item on the January 19, 2016 Faculty Senate agenda.

13. **Commendation Resolution (handout):**

The EC decided to add this as a one reading item on the January 19, 2016 Faculty Senate agenda.

14. **Active Shooter Safety/Planning (attachment):**

The EC decided to ask Interim Provost Delgado to follow up on the recommendations from the Active Shooter drill and share the status of the recommendations with the EC prior to placing the topic on a future Senate agenda.

3:40pm Time Certain (If preceding items have not been completed).

15. **Approval of FS Agenda 1/19/16:**

The Executive Committee approved the Faculty Senate agenda for January 19, 2016 as amended.

16. **Other Business:**

Senator Kremling suggested that a Senate Newsletter be implemented and sent to all faculty. The EC agreed and asked Senator Kremling, as the Senate Secretary, to work on developing the newsletter.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

January 26, 2016

2:00 pm – 3:50 pm

AD-145

Members Present: H. Brown, D. Chen-Maynard, J. Delgado, Y. Karant, J. Kremling, K. Kolehmainen, N. Tórréz, T. Ruml, J. Ullman

Guests Present: K. Costino

1. **Communication with the Senate Regarding Semester Conversion (K. Costino):**

Director Costino discussed with the EC how the EC sees the process and communication with the Senate should work. The EC asked that Director Costino come to the EC/Senate as needed and two parties collaborate when necessary. Director Costino shared Pomona's steering committee structure and asked the EC to send their input on what CSUSB's steering committee structure should be. Director Costino noted that she hopes to have the structure decided by the end of the Winter quarter and sub-committees soon after. Director Costino stated that she would like to work with the UCC and GE committees as soon as possible regarding curriculum software that could be used during conversion and will setup demonstrations with both committees as well as any other interested party the EC feels would be necessary. Interim Provost Delgado added that he would like to bring Dr. Lina Neto from Pomona to CSUSB to meet with the EC and/or Senate as well as other campus groups to go over what Pomona has done during their semester conversion process.

2. **Approval of EC Minutes, 1/12/16:**

The Executive Committee approved the EC minutes from January 12, 2016 as written. **PASSED.**

3. **Appointments (attachment):**

The EC made appointments to various committees and will continue to seek volunteers to fill remaining vacancies (please see attached).

4. **Chair's Report:**

Chair Ruml stated that at the last Administrative Council meeting he shared the EC's concerns regarding cancelling December Commencement.

At the last Academic Affairs Council meeting, the AAC discussed the Provost Search policy and recommended that the Senate consider increasing the cap of Presidential appointees to the committee from two to four, and or to consider adding a dedicated staff member position on the committee parallel to other search committee policies, and to clarify the language in 1.5 regarding the direct report and if that only means a dean or AVP or a staff member as well. The item was referred back to the FAC for review.

5. **EPRC Report:**

EPRC Chair Karant stated that the Committee has still not found any contradictions between the proposed Academic Freedom policy and existing CSUSB and CSU policies. EPRC Chair Karant stated that the Committee has forwarded the proposed Research Institute for Public Management for consideration on the next Senate agenda. EPRC has also been considering an academic advising policy.

6. **FAC Report:**

FAC Chair Chen-Maynard stated that the committee has finished revisions to the recruitment of probationary faculty for consideration on the next Senate agenda.

7. **Statewide Academic Senate Report:**

Statewide Academic Senator Ullman stated that the ASCSU met last week. At the Academic Affairs committee meeting it was noted that CSUSB has a successful 4-year pledge program and Senator Ullman obtained materials regarding the program from C. Lindfelt. There is concern that there could be a push for 4-year graduation rates to increase. While the program is successful, it is successful for a small group of students and not necessarily the full demographics of the CSU. There will be analysis of the demographics and why a push to a 4-year graduation rate would not be beneficial to most students. Senator Ullman noted that some of the resolutions passed regarding reaffirming shared governance with the CSU, the role of faculty in the evaluation of transfer courses, and the approval of the ICAS statement on preparation in Natural Science.

8. **Administrative Update:**

Interim Provost Delgado asked the EC to send feedback whether AVP Thompson's position should be split into two positions, Research and Graduate Studies. Opinions amongst the EC were mixed.

Senator Brown asked about the funds from summer session and wanted to know if the \$5.2 million was net profits or revenue. Senator Brown asked that information regarding costs incurred and financial aid be shared to better

understand the breakdown of funds. Interim Provost stated he would look into sharing that information.

Interim Provost Delgado stated that it is projected for Fall 2016 that there will be 2700 first-time freshmen and 2200 transfer students in order to meet a 3.6% enrollment growth.

Senator Ullman asked Interim Provost Delgado to share the separations and losses of faculty over the past year with how many new hires there were. To see how CSUSB is doing in increasing tenure-track numbers. Senator Ullman also noted that since CSUSB is expected to expand its enrollment by 3.6 percent, it is estimated that there should be at least six tenure-track faculty hires for every one percent of enrollment growth over and above any replacements or attempts to increase overall tenure-track faculty numbers. Interim Provost Delgado stated that he would look into this.

9. **CSUSB Teaching Academy (attachment):**

This item was referred to the FAC for review.

10. **Revisions to FAM 827.3, Distributed Learning Policy (attachment):**

The EC decided to include this as a second reading item on the February 9, 2016 Faculty Senate agenda.

11. **Research Institute For Public Management (attachment):**

This item was deferred to the next Executive Committee meeting because of time constraints.

12. **Revisions to Tenure-Track Recruitment Policy (attachment):**

This item was deferred to the next Executive Committee meeting because of time constraints.

13. **Other Business:**

Time did not permit for the discussion of other business.

College of Arts and Letters Committees

Student Grade Appeal Panel – 1 position (2015-2017, tenured)

Distributed Learning/Academic Innovations and Distributed technologies Committee – 1 position (2015-2017, tenure-track)

Library/SSP, ARs/Coaches Committees

CEAT Committee (Oversee the Distribution of Assigned Time for an Exceptional level of Service to students: [http://senate.csusb.edu/fam/Policy/\(FSD14-09\)CEAT.pdf](http://senate.csusb.edu/fam/Policy/(FSD14-09)CEAT.pdf)) – 1 position (2015-2017, tenure-track must be appointed by October 13, 2015)

Constituent Unit (from Library or A&L) Committees

Athletic Advisory Committee – 1 position (2014-2017 term, tenure-track)

Graduate Studies Strategic Analysis Steering Committee – 2 positions (2016-2018, tenure-track)
-Ahlam Muhtaseb - **appointed**

College of Business and Public Administration Committees

Academic Program Review Committee – 1 position (2015-2016, senior faculty)

CEAT Committee (Oversee the Distribution of Assigned Time for an Exceptional level of Service to students: [http://senate.csusb.edu/fam/Policy/\(FSD14-09\)CEAT.pdf](http://senate.csusb.edu/fam/Policy/(FSD14-09)CEAT.pdf)) – 1 position (2015-2017, tenure-track must be appointed by October 13, 2015)

Student Research Competition Graduate – 1 position (2015-2017, tenure-track)
-Brandy Hadley- **appointed**

Teaching Academy – 1 position (a 2015-2018 term, please contact cmassey@csusb.edu for qualifications and required form) **MUST SUBMIT APPLICATION.**

Graduate Studies Strategic Analysis Steering Committee – 2 positions (2016-2018, tenure-track)
-Alexandru Roman- **appointed**

College of Education Committees

Academic Program Review Committee – 1 position (2015-2016, senior faculty)

Honorary Degree Committee – 1 position (2015-2016, tenure-track)

Student Grade Appeal Panel – 1 position (2014-2016, tenured)

Scholarship Committee– 1 position (2015-2017, tenure-track)

Distributed Learning/Academic Innovations and Distributed technologies Committee – 1 position (2015-2017, tenure-track)

Graduate Studies Strategic Analysis Steering Committee – 2 positions (2016-2018, tenure-track)
-Lynne Diaz-Rico- **appointed**

College of Natural Sciences Committees

Graduate Studies Strategic Analysis Steering Committee – 2 positions (2016-2018, tenure-track)
-Teresa Dodd-Butera- **appointed**

Constituent Unit (from Social and Behavioral Sciences or SSP, AR) Committees

Faculty Professional Development Coordinating Committee – 1 position (2015-2017, tenure-track)

-Annika Anderson- **appointed**

Graduate Studies Strategic Analysis Steering Committee – 2 positions (2016-2018, tenure-track)

-Andrea Schoepfer- **appointed**

At-Large

Accessible Technology Initiative – 1 position (2015-2018, tenure-track)

Alcohol, Tobacco, & Other Drugs Advisory Policies Sub-Committee – 1 position (2015-2017, tenure-track)

-Yuichiro Kakihara- **appointed**

Ancillary Unit Review Sub-Committee – 2 positions (1 2014-2016 and 1 2015-2017 term, tenure-track)

Commercialization/Intellectual Property Committee – 2 positions (1 2015-2018 term and 1 2014-2017 term)

Student Success Initiative Steering Committee – 1 position (tenured preferred)

Search Committee for Associate Athletic Director/SWA – 1 position (tenure-track)

-Dorothy Chen-Maynard- **appointed**

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

February 2, 2016

2:00 pm – 3:50 pm

AD-145

Members Present: H. Brown, D. Chen-Maynard, J. Delgado, Y. Karant, J. Kremling, K. Kolehmainen, N. Tórréz, T. Ruml, J. Ullman

Guests Present: K. Costino

1. **Research Institute For Public Management (attachment):**

The EC decided to add this as a first reading item under new business on the February 9, 2016 Faculty Senate agenda under the condition that the sentence on page six, “Finally, it is envisioned that the Institute itself will be able to generate meaningful revenues through fee-for-training platforms,” be removed. Chair Ruml will contact Dr. Roman to see if the amendment is acceptable.

2. **Revisions to Tenure-Track Recruitment Policy (attachment):**

The EC decided to add this item as a first reading item under new business on the February 9, 2016 Faculty Senate agenda.

3. **Academic Freedom and Information Resources Policy (attachment):**

EPRC corrected the track changes on the policy and the EC decided to keep the item as a second reading item on the February 9, 2016 agenda.

4. **Approval of EC Minutes, 1/26/16:**

The Executive Committee approved the EC minutes from January 26, 2016 as written.

5. **Approval of FS Minutes, 1/19/16:**

The Executive Committee approved the Faculty Senate minutes from January 19, 2016 as written.

6. **Approval of FS Agenda, 2/9/16:**

The Executive Committee approved the Faculty Senate agenda for February 9, 2016 as amended.

7. **Appointments:**

7.1 DL Committee: A. Leh (EDU) 2015-2017 - **appointed**

7.2 Graduate Studies Strategic Planning Steering Committee: M. Becerra (CNS) - **appointed**

8. **Semester Conversion Steering Committee Discussion:**

Director Costino noted the importance of developing a committee structure to begin to get faculty involved. The EC asked that Director Costino give reports to the Senate and communicate to faculty frequently. The EC expressed concerns they have been hearing from faculty around campus that the deadlines seem arbitrary and imposed. Director Costino replied that even with a 2020 go live date, issues need to start being addressed as soon as possible and a steering committee would be the starting point. Also, while everyone wants the conversion to be done well, timelines need to be established to assure funding from the CO does not run out. The EC emphasized that it is crucial to get information from the CO regarding how much funding is available and any parameters regarding the funding. The EC and Director Costino agreed that while committee/position assignments should require a four year commitment from participants, each position should be reviewed at the end of the year in case someone needs to step down.

9. **Chair's Report:**

This item is deferred to the next Executive Committee meeting due to time constraints.

10. **EPRC Report:**

This item is deferred to the next Executive Committee meeting due to time constraints.

11. **FAC Report:**

This item is deferred to the next Executive Committee meeting due to time constraints.

12. **Statewide Academic Senate Report:**

This item is deferred to the next Executive Committee meeting due to time constraints.

13. **Administrative Update:**

This item is deferred to the next Executive Committee meeting due to time constraints.

14. **Other Business:**

The Executive Committee did not have time to discuss other business.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

February 16, 2016

2:00 pm – 3:50 pm

AD-145

Members Present: H. Brown, D. Chen-Maynard, J. Delgado, Y. Karant, J. Kremling, K. Kolehmainen, N. Tórréz, T. Ruml, B. Steffel, J. Ullman

Guests Present:

1. **Approval of EC Minutes, 2/2/16:**

The Executive Committee approved the EC minutes from February 2, 2016 as written.

2. **Appointments (attachment):**

The EC made appointments to various committees and will continue to seek volunteers to fill remaining vacancies (please see attached).

3. **Chair's Report:**

Chair Ruml stated that at the Campus Chairs' meeting last week, it was noted that the presidential searches are going well. While there are still concerns over background checks, Vice Chancellor Lamb stated that there are exceptions for students in a variety of circumstances to lessen the burden. Tenure density was also discussed and it was noted that while there were approximately 849 new tenure-track faculty hires in the CSU last year, only about 100 were new positions and not replacements. Chair Ruml stated that CSUSB should send a representative to the March 2nd Textbook Affordability Program.

At the February 4, 2016 University Budget Council meeting, it was noted that there is no funding available for new buildings, only deferred maintenance.

Senator Ullman asked that if it was explained what was meant that trust funds were swapped to pay for Coyote First Step as noted in the budget handouts. Chair Ruml stated it was not explained in the meeting.

Senator Karant also brought up concerns that there have been contradicting answers as to where and how much funds are available to students that are just above the income level to receive grants and what restrictions are on the use of those funds.

4. **EPRC Report:**

EPRC Chair Karant stated that the Committee met last week to review 3-year annual ancillary unit reports. The Committee will be requesting further information to complete its review of the ancillary units. EPRC is also working on developing an advising policy

5. **FAC Report:**

FAC Chair Chen-Maynard reported that the Committee is working on multiple Leaves policies, as well as the Teaching Academy Proposal and revisions to the Recruiting of Probationary Faculty Policy based on input at the last Senate meeting.

6. **Statewide Academic Senate Report:**

Statewide Academic Senator Steffel stated that interim committee meetings were held virtually last week. The Fiscal and Governmental Affairs Committee is currently reviewing proposed legislation for what may concern the CSU. Senator Steffel noted that a proposed bill that would have required articulation of online courses nationwide was pulled.

Statewide Academic Senator Ullman stated that the Senate passed a resolution to create a Tenure Density Task Force with the CO. Senator Ullman stated that SB1440 transfer degrees are being tracked but it still appears the data may not be as accurate as possible across the CSU. Interim Provost Delgado is still working on verifying the information at CSUSB and is considering how to make the communication between the Community Colleges and CSUSB stronger and may start out in Palm Desert. There is a thought that more Discipline Councils like Math and English are have in place should be created. Senator Ullman reported that RSCA Grants will be a line item in the CSU budget hopefully giving them more permanence. Discussions are continuing regarding a four-year pledge and possibly freezing tuition for students you make the pledge during those four years.

7. **Administrative Update:**

Interim Provost Delgado reported that he has been reviewing 32 RPT files and has been impressed by the faculty. Interim Provost Delgado also has been seeing some great candidates brought to campus for some faculty positions as well as chair positions. Interim Provost Delgado noted that Academic Affairs currently supplies \$1500 per faculty search to be supplemented by Deans. The EC expressed their concern that it requires more funds in order to adequately place ads and perform the search. Interim Provost Delgado stated that a Faculty in Residence program is being consider and will update the EC with further details as they become available.

Senator Ullman asked for an updated listing of faculty retirements, separations, and hires for the past year.

8. **Semester Conversion Steering Committee Discussion:**

The EC discussed the composition of the Q2S Steering Committee. The EC agreed that the faculty on the committee not already included by virtue of a position be appointed by the Senate Executive Committee and Director Costino could be present but not have a vote on the appointments. The Committee should be a majority of faculty with a majority vote. The Q2S Project Director should be a non-voting member, there should be two at-large faculty members, the two Deans should be College Deans, and the two at-large student positions should specify one undergraduate student and one graduate student. The EC also noted that the student representatives should be non-staff students and voting rights would go to the student with the longer term or seniority on the Committee. The EC also stated that the Curriculum Development Sub-Committee should be co-chaired by the GE Chair and UCC Chair. The EC also discussed that there is likely not enough IT staff for every committee and that maybe a staff person could work across committees as suitable with the workload demands of each committee. The EC agreed that the Interim Provost would work with Director Costino to appoint the College Deans to the Committee. Lastly, the EC noted that members appointed to any of these committees should be ready to commit for the entire process for four years but positions will be reviewed yearly in the instance a member must step down.

9. **Other Business:**

The Executive Committee did not have time to discuss other business.

College of Arts and Letters Committees

Student Grade Appeal Panel – 1 position (2015-2017, tenured)

Distributed Learning/Academic Innovations and Distributed technologies Committee – 1 position (2015-2017, tenure-track)

Library/SSP, ARs/Coaches Committees

CEAT Committee (Oversee the Distribution of Assigned Time for an Exceptional level of Service to students: [http://senate.csusb.edu/fam/Policy/\(FSD14-09\)CEAT.pdf](http://senate.csusb.edu/fam/Policy/(FSD14-09)CEAT.pdf)) – 1 position (2015-2017, tenure-track must be appointed by October 13, 2015)

Constituent Unit (from Library or A&L) Committees

Athletic Advisory Committee – 1 position (2014-2017 term, tenure-track)

Graduate Studies Strategic Analysis Steering Committee – 1 position (2016-2018, tenure-track)

College of Business and Public Administration Committees

Academic Program Review Committee – 1 position (2015-2016, senior faculty)

CEAT Committee (Oversee the Distribution of Assigned Time for an Exceptional level of Service to students: [http://senate.csusb.edu/fam/Policy/\(FSD14-09\)CEAT.pdf](http://senate.csusb.edu/fam/Policy/(FSD14-09)CEAT.pdf)) – 1 position (2015-2017, tenure-track must be appointed by October 13, 2015)

Teaching Academy – 1 position (a 2015-2018 term, please contact cmassey@csusb.edu for qualifications and required form) **MUST SUBMIT APPLICATION.**

Graduate Studies Strategic Analysis Steering Committee – 1 position (2016-2018, tenure-track)

College of Education Committees

Academic Program Review Committee – 1 position (2015-2016, senior faculty)

Honorary Degree Committee – 1 position (2015-2016, tenure-track)

Student Grade Appeal Panel – 1 position (2014-2016, tenured)

Scholarship Committee – 1 position (2015-2017, tenure-track)

Graduate Studies Strategic Analysis Steering Committee – 1 position (2016-2018, tenure-track)

Constituent Unit (from Social and Behavioral Sciences or SSP, AR) Committees

Graduate Studies Strategic Analysis Steering Committee – 1 position (2016-2018, tenure-track)

At-Large

Accessible Technology Initiative – 1 position (2015-2018, tenure-track)

Commercialization/Intellectual Property Committee – 2 positions (1 2015-2018 term and 1 2014-2017 term)

Student Success Initiative Steering Committee – 1 position (tenured preferred)

Search Committee for the Counseling and Psychological Services Director – 1 position (2016, tenure-track/tenured)
-Rachel Keener- **appointed**

-Jeff Tan

Search Committee for the Student Health Director – 1 position (2016, tenure-track/tenured)

-Claudia Davis- **appointed**

Chair review Committee Criminal Justice:

Larry Gaines, Criminal Justice Chair – up for Review

Committee: - approved

Janine Kremling-Criminal Justice faculty

Nerea Marteache-Criminal Justice faculty

Brian Janiskee- Chair of Political Science

Andrew Copeland- Social Work Staff

Brandi Burns - Student

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

February 23, 2016

2:00 pm – 3:50 pm

AD-145

Members Present: H. Brown, J. Delgado, Y. Karant, K. Kolehmainen, J. Kremling, N. Tórréz, T. Ruml, B. Steffel

Guests Present: K. Costino

1. **Approval of EC Minutes, 2/16/16:**

The Executive Committee approved the EC minutes from February 16, 2016 as written.

2. **Appointments (attachment):**

The EC made appointments to various committees and will continue to seek volunteers to fill remaining vacancies (please see attached).

3. **Chair's Report:**

Chair Ruml reported that at the last Administrative Council meeting, President Morales announced that ten final candidates with three alternates have been selected by the Provost Search Committee. Skype interviews are being arranged with the Committee and finalists. The Executive Committee discussed and decided that now would be the appropriate time to remind the search committee of what faculty expect in the selection of a new Provost. Chair Ruml offered to draft a possible resolution.

4. **EPRC Report:**

EPRC Chair Karant stated that the Committee has been working on an office hours policy as well as an advising policy.

5. **FAC Report:**

FAC Chair Chen-Maynard was not present to give a report.

6. **Statewide Academic Senate Report:**

This item was deferred due to the time certain.

7. **Administrative Update:**

This item was deferred due to the time certain.

3:00pm Time Certain (If preceding items have not been completed).

8. **Quarter to Semester Conversion Discussion (handouts):**

The EC discussed the Q2S Steering Committee membership with Director Costino. The EC agreed with Director Costino that the UCC Chair should also serve on the Committee. Everyone agreed to the importance of balance on the committee and diversity of perspective and discipline. As several EC members had concerns that the conversion process could compromise CSUSB's character as a liberal arts institution. The EC and Director Costino discussed how to best staff the committee. Director Costino will draft committee descriptions and calls for each of the positions.

The EC discussed the proposed CourseLeaf software program for conversion. It would not change the process but merely put the process of curriculum changes and approval online. Director Costino will send the EC some more information regarding the program and the EC will continue its discussion at the next EC meeting.

9. **Library Initiative (attachment):**

This item was deferred to the next Executive Committee meeting because of time constraints.

10. **Other Business:**

Time did not permit for the discussion of other business.

College of Arts and Letters Committees

Student Grade Appeal Panel – 1 position (2015-2017, tenured)

Distributed Learning/Academic Innovations and Distributed technologies Committee – 1 position (2015-2017, tenure-track)

-Luz Ramirez - **appointed**

Library/SSP, ARs/Coaches Committees

CEAT Committee (Oversee the Distribution of Assigned Time for an Exceptional level of Service to students: [http://senate.csusb.edu/fam/Policy/\(FSD14-09\)CEAT.pdf](http://senate.csusb.edu/fam/Policy/(FSD14-09)CEAT.pdf)) – 1 position (2015-2017, tenure-track must be appointed by October 13, 2015)

Constituent Unit (from Library or A&L) Committees

Athletic Advisory Committee – 1 position (2014-2017 term, tenure-track)

Graduate Studies Strategic Analysis Steering Committee – 1 position (2016-2018, tenure-track)

College of Business and Public Administration Committees

Academic Program Review Committee – 1 position (2015-2016, senior faculty)

CEAT Committee (Oversee the Distribution of Assigned Time for an Exceptional level of Service to students: [http://senate.csusb.edu/fam/Policy/\(FSD14-09\)CEAT.pdf](http://senate.csusb.edu/fam/Policy/(FSD14-09)CEAT.pdf)) – 1 position (2015-2017, tenure-track must be appointed by October 13, 2015)

Teaching Academy – 1 position (a 2015-2018 term, please contact cmassey@csusb.edu for qualifications and required form) **MUST SUBMIT APPLICATION.**

Graduate Studies Strategic Analysis Steering Committee – 1 position (2016-2018, tenure-track)

College of Education Committees

Academic Program Review Committee – 1 position (2015-2016, senior faculty)

-Judy Sylva- **appointed**

Honorary Degree Committee – 1 position (2015-2016, tenure-track)

Student Grade Appeal Panel – 1 position (2014-2016, tenured)

Scholarship Committee– 1 position (2015-2017, tenure-track)

Graduate Studies Strategic Analysis Steering Committee – 1 position (2016-2018, tenure-track)

Constituent Unit (from Social and Behavioral Sciences or SSP, AR) Committees

Graduate Studies Strategic Analysis Steering Committee – 1 position (2016-2018, tenure-track)

At-Large

Accessible Technology Initiative – 1 position (2015-2018, tenure-track)

Commercialization/Intellectual Property Committee – 2 positions (1 2015-2018 term and 1 2014-2017 term)

Student Success Initiative Steering Committee – 1 position (tenured preferred)

-King-To Yeung- **appointed**

Academic Program Review:

-Craig Seal – **appointed**

-Ryan Keating - **appointed**

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

March 1, 2016

2:00 pm – 3:50 pm

AD-145

Members Present: H. Brown, D. Chen-Maynard, J. Delgado, K. Kolehmainen, J. Kremling, T. Ruml, N. Tórréz, B. Steffel

Guests Present:

1. **Approval of EC Minutes, 2/23/16:**

The Executive Committee approved the EC minutes from February 23, 2016 as written.

2. **Approval of FS Minutes, 2/9/16:**

The Executive Committee approved the Faculty Senate minutes from February 9, 2016 as written.

3. **Appointments:**

3.1 **Chair of Social Work Review Committee: - approved**

Thomas Davis, Social Work, faculty

Herbert Shon, Social Work, faculty

Thomas Long, History, faculty

Donna Derbish, staff

Zeke Usigbe, student

4. **Chair's Report:**

Chair Ruml yielded the floor to Senator Kremling. Senator Kremling stated that the Climate Survey Committee would like to have a twenty minute presentation at the next Senate meeting. The EC decided to add the Climate Survey Report Presentation to the March 8, 2016 Faculty Senate agenda.

5. **EPRC Report:**

EPRC Chair Karant was not present to give a report.

6. **FAC Report:**

FAC Chair Chen-Maynard reported that the Committee made further revisions to the recruiting of probationary faculty policy based on input as well as finished proposed revisions to several different leaves policies. The

Committee hopes to take up the Teaching Academy proposal at its next meeting since they ran out of time at their last meeting.

7. **Statewide Academic Senate Report:**

Statewide Academic Senator Steffel stated that the Fiscal and Governmental Affairs Committee has been reviewing over eighty proposed bills pertaining to the CSU. The Committee is working to prioritize the top ten and a secondary tier of ten bills that should be commented upon. The Committee will also be traveling to Sacramento on April 10, 2016 for the CSU Advocacy Days. Senator Steffel added that the ASCSU will be meeting later this week.

Statewide Senator Ullman noted that last Friday, she attended the UC Math Articulation meeting and it was discussed whether quantitative reasoning and/or Statistics could be counted for credit.

8. **Administrative Update:**

Interim Provost Delgado reported that he is currently working on the requests he has received from the Senate including the tenure-track hires, retirements, and separations.

2:30pm Time Certain (If preceding items have not been completed).

9. **CourseLeaf Discussion (attachment):**

The EC discussed how to present the curriculum software to the Senate and decided it would be best if it went forward as an information item. EPRC Chair Karant forwarded questions regarding the proposal in his absent that Chair Ruml will obtain from VP Sudhakar. Since the majority of the UCC has approved the software, the EC decided to add this as an information item on the March 8, 2016 Faculty Senate agenda.

10. **Provost Search Resolution (attachment):**

The EC decided to add this as a one reading item on the March 8, 2016 Faculty Senate agenda.

11. **Library Initiative (attachment):**

The EC discussed concerns over the Library Strategic Plan not having a full assessment plan and creating resources that may share some overlap with resources on campus. Senator Ullman will draft the EC's concerns and forward them to Chair Ruml. The EC agreed to add this as an information item on the March 8, 2016 Faculty Senate agenda.

12. **Revisions to the Recruitment of Probationary Faculty Policy (forthcoming):**

The EC discussed the importance of diversity of campus and students having professors they can identify with but realized the challenges in developing recruiting procedures. The EC referred the policy to the FAC for further review and consideration of input from the Senate and AAC.

13. **Revisions to Difference in Pay Leaves Policy (attachment):**

This item was deferred to the next Executive Committee meeting because of time constraints.

14. **Revisions to Sabbaticals Policy (attachment):**

This item was deferred to the next Executive Committee meeting because of time constraints.

15. **Revisions to Leaves of Absence with Pay Policy (attachment):**

This item was deferred to the next Executive Committee meeting because of time constraints.

16. **Lecturer Evaluation Form (attachment):**

The Executive Committee decided to add this as a first reading item to the March 8, 2016 Faculty Senate agenda.

17. **Proposed Bicycle Policy (attachment):**

This item was deferred to the next Executive Committee meeting because of time constraints.

18. **Other Business:**

Time did not permit the discussion of other business.

3:40pm Time Certain (If preceding items have not been completed).

19. **Approval of FS Agenda, 3/8/16:**

The Executive Committee approved the Faculty Senate agenda for March 8, 2016 as amended.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

March 15, 2016

2:00 pm – 3:50 pm

AD-145

Members Present: H. Brown, J. Delgado, K. Kolehmainen, N. Torrez, B. Steffel, T. Ruml, J. Ullman

Guests Present: K. Costino

1. **Approval of EC Minutes, 3/1/16:**

The Executive Committee approved the EC minutes from March 1, 2016 as written.

2. **Appointments:**

2.1 Scholarship Committee (COE 2015-2017 term)– Eun-Ok Baek - appointed

3. **Chair's Report:**

Chair Ruml opened the floor to questions.

Senator Ullman asked if there have been any updates regarding Winter commencement. Chair Ruml stated that he expressed the EC's concerns but the topic is still under consideration.

Chair Ruml stated that CSUSB will offer Portfolium to students and alumni in order to create more professional portfolios that they will always be able to take with them and use for free. The software also has other teaching applications that are being explored.

Chair Ruml reported that he will be attending the Campus Chairs' Council meeting in San Francisco on April 7, 2016.

4. **EPRC Report:**

EPRC Chair Karant was not present to give a report.

5. **FAC Report:**

FAC Chair Chen-Maynard was not present to give a report.

6. **Statewide Academic Senate Report:**

Statewide Academic Senator Steffel stated that she will be travelling with the Fiscal and Governmental Affairs Committee to Sacramento for the CSU Advocacy days on April 12, 2016.

7. **Administrative Update:**

Interim Provost Delgado stated that the budget for semester conversion is being investigated. Discussions with other campuses in the conversion process are aiding in providing items that may be overlooked and how the reimbursement system from the CO has been working so far. The EC expressed concerns that the budget is being considered but there does not seem to be an estimated total for conversion yet and allocations are starting to be spent. Director Costino added that the Q2S Steering Committee needs to be in place so they can start cultivating the budget. The EC also added that the UBAC should be reviewing the budget. Concerns were also raised about the reimbursement process and the CO running out for semester conversion since CSUSB is one of the last campuses to convert.

2:30pm Time Certain (If preceding items have not been completed).

8. **Quarter to Semester Transformation Steering Committee (attachment):**

The EC agreed that the Senate Office will send out a call with an April 21, 2016 deadline. Applications will be reviewed on April 26, 2016. Chair Ruml will re-format the call for clarity. The EC had concerns with the call specifying one course release per year since the work on the committee could fluctuate. Director Costino and Interim Provost Delgado stated that the course releases could likely be reviewed and updated as needed.

9. **Revisions to Difference in Pay Leaves Policy (attachment):**

This item was deferred to the next EC meeting when the FAC Chair would be present to answer questions.

10. **Revisions to Sabbaticals Policy (attachment):**

This item was deferred to the next EC meeting when the FAC Chair would be present to answer questions.

11. **Revisions to Leaves of Absence with Pay Policy (attachment):**

This item was deferred to the next EC meeting when the FAC Chair would be present to answer questions.

12. **SOAR Faculty Academic Advising (attachment):**

The EC decided to put out a call for one faculty member from each of the following colleges: CAL, BPA, CNS, and SBS with applications due on

April 8, 2016. Chair Ruml will also contact C. Lindfelt to add R. Chuang to the committee.

13. **Proposed Bicycle Policy (attachment):**

The EC was in favor of the policy but proposed possibly adding bike lanes (using reflective paint) on campus for safety concerns. Senator Kolehmainen will send Chair Ruml some concerns regarding the Academic Core Traffic policy.

14. **Other Business:**

Time did not permit for the discussion of other business.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

April 5, 2016

2:00 pm – 3:50 pm

PINE ROOM

Members Present: H. Brown, D. Chen-Maynard, J. Delgado, K. Kolehmainen, J. Kremling, N. Tórréz, T. Ruml, J. Ullman

Guests Present: D. Freer, R. Fremont, B. Haynes, T. Morales, S. Sudhakar, T. Wise

1. **Shared Governance with President Morales and VPs:**

President Morales began by stating that he has read the Climate Survey report several times now and is very concerned by the findings and takes full responsibility as President of the University. President Morales stated that he has been meeting with department chairs, Administrative Council, and the VPs to begin discussions of how to change the climate on campus. President Morales plans on having open forums and a process for staff and faculty to voice their concerns. President Morales has also met with the authors of the survey and plans to meet again. President Morales would like to partner with the Executive Committee and Senate to bring about change and address the issues of morale, transparency, and trust.

Each division was then asked to comment on what they have been doing to address the concerns raised in the report:

University Advancement: VP Fremont stated that he has been meeting with his leadership teams to determine the best ways to mine down and get honest feedback from staff. Focus groups will be setup and staff will meet with VP Fremont without their direct supervisors to have open conversations regarding their concerns.

Administration and Finance: VP Freer noted that it was important to be connected to the staff. From small discussions with staff thus far, two themes have emerged: workload and pay equity. VP Freer added that In-Range Progressions (IRPs) have about a 70% positive outcome.

Student Affairs: Chair Ruml asked VP Haynes to focus on the training of student supervisors as there have been reports that some are being unnecessarily tough on student employees. VP Haynes stated that training is a big focus and the division is always looking for the best methodologies and how to improve and provide an environment of constant learning. Across the entire division, VP

Haynes has been asking his leadership team to reflect on ways to improve staff morale. The goal is to pull staff together more and provide development opportunities while hosting small group meetings to provide an opportunity for input throughout the year.

Academic Affairs: Interim Provost Delgado stated that prior to the report he has been participating in exit interviews and learning what staff would have liked to see implemented. Since, Interim Provost Delgado has created more of a team environment with more social events, group meetings, staff development opportunities, and an open door policy allowing for honest one-on-one meetings and implementing the staff's ideas. The EC asked Interim Provost Delgado to comment on the perception that there has been a greater amount of faculty disciplinary activities. Interim Provost Delgado responded that it does appear to be some more disciplinary action but he has been working with the CFA, Academic Personnel, and legal counsel to improve procedures and impart a different philosophy that would provide for a more incremental procedure that may be addressed along the way rather than immediately becoming a full-blown disciplinary action.

Information Technology Services: VP Sudhakar stated that he has taken the view that ITS is about people, process, and technology. People come first. Since hired, VP Sudhakar has been taking steps unite staff within the division and address inequity issues. VP Sudhakar has hosted lunches weekly with five random staff members within the division and himself where staff could speak freely. Also, at every management meeting the first agenda item is always equity and fairness. VP Sudhakar noted that there is always room for growth and is looking for ways to let employees know they can express their concerns without retaliation.

The floor was opened to the Executive Committee for comments and/or questions:

Senator Ullman appreciated the President taking responsibility for the findings of the report as well as beginning to talk to staff across campus. Senator Ullman asked President Morales how he plans to operationalize that responsibility and work toward changing morale on campus and restoring trust. President Morales responded that he is still speaking with groups on campus and getting suggestions but he plans to continue to talk and listen to employees in smaller, random groups without managers. Senator Ullman followed up that there needs to be a pre-step to first restore trust and what plans President Morales may have to start accomplishing that. President Morales asked Senator Ullman for suggestions.

Senator Kolehmainen stated that much of the discussion has focused on what is being done with staff which is extremely important and what many the divisions are comprised of but noted the lack of faculty outreach. Senator Kolehmainen noted a good place to start would be with definition of shared governance, the meaning of consultation, and the role of faculty. President Morales stated that faculty play an important role at any University and that he would like to continue to talk and listen to faculty about how to restore trust. The EC asked if President Morales had any concrete ideas of how to achieve restoring trust. President Morales stated not as of yet. President Morales added that he is still trying to understand the situation and has been meeting with department chairs and PIs that are not chairs to see how he can better serve them and begin to address these issues. President Morales stated that he wants to continue to be involved in faculty activities and keep the lines of communication open. Interim Provost Delgado added that he has been doing what he can to have faculty involved at every level while allowing faculty feedback to be an influential part in shaping the outcome and problem solve together.

Senator Brown noted that there has been a great deal of change on campus and change is not necessarily a bad thing. However, when there is a lack of trust change is automatically perceived to be bad and people are then resistant. Senator Brown added that there has been a lack of trying to build consensus across campus regarding changes and changes are simply implemented.

Senator Kremling stated it is perceived that when faculty speak up there is retaliation and a lack of trust. Faculty need to be assured they are safe and can have a difference of opinion. Also, the University used to recruit from within and while external candidates may be needed at times, faculty are no longer being looked to for various positions.

Senator Chen-Maynard stated that it is important to talk and listen but actions are needed. Anonymous comments may be a good idea as well as allowing the Faculty Senate Chair or designee attend VPC meetings (or relevant portions of those meetings) to be involved in the decision making process on issues pertaining to faculty and/or students. Senator Chen-Maynard would also like to see ways for lecturers to be able to provide more input.

Senator Tórréz stated that job announcements should be made to all faculty in case they are interested even if just to keep faculty in the loop. Senator Tórréz noted the gender inequity pay amongst many faculty. Interim Provost Delgado stated that the local equity raises for this year are almost complete and will touch 96 faculty members. President Morales noted that the pay will be retroactive.

Chair Ruml asked President Morales for his definition of shared governance and true consultation. President Morales stated that he has faculty representatives on committees and helped to establish an IT Governance structure with faculty involvement, hosted more regular meetings of the University Budget Advisory Council, etc. President Morales stated that he plans to be more intentional about process and listen to faculty, staff, and students. President Morales noted that the campus should be informed of job positions and believes in establishing opportunities for more lecturer involvement. President Morales stated that we need to come to a common definition and understanding of shared governance.

Senator Kolehmainen asked the status of the Senate approved policies waiting signature. Interim Provost Delgado stated that he has concerns regarding two policies that he will not sign. The EC asked that the Interim Provost shared those concerns during his administrative report during EC meetings so the EC may address the issues or forward the policies to the President.

3:00pm Time Certain (If preceding items have not been completed).

2. **Approval of EC Minutes, 3/15/16:**

The Executive Committee approved the EC minutes from March 15, 2016 as written.

3. **Approval of FS Minutes, 3/8/16:**

The Executive Committee approved the Faculty Senate minutes from March 8, 2016 as written.

4. **Appointments:**

4.1 ATI Committee (at-large): Renwu (John) Zhang - appointed

5. **Proposal for Aerospace Studies and Military Service Department, refer to EPRC (attachment):**

This item was referred to EPRC for review.

6. **Revisions to Hiring Probationary Faculty (attachment):**

The Executive Committee decided to add this to the April 12, 2016 Faculty Senate agenda as a second reading item.

7. **Revisions to Difference in Pay Leaves Policy (attachment):**

Since the policy replicates the Collective Bargaining Agreement (CBA). The EC decided to instead have the policy just refer to the appropriate CBA

Article for ease of updating. The Executive Committee decided to add this to the April 12, 2016 Faculty Senate agenda as a first reading item.

8. **Revisions to Sabbaticals Policy (attachment):**

The Executive Committee decided to add this to the April 12, 2016 Faculty Senate agenda as a first reading item.

9. **Revisions to Leaves of Absence with Pay Policy (attachment):**

Since the policy replicates the Collective Bargaining Agreement (CBA), the EC decided to have the policy just refer to the appropriate CBA Article for ease of updating. The Executive Committee decided to add this to the April 12, 2016 Faculty Senate agenda as a first reading item.

10. **Revisions to Teaching Academy (attachment):**

The EC recommended the deletion of the sentence allowing the re-appointment of Teaching Academy chair could be extended if needed. The Executive Committee decided to add this to the April 12, 2016 Faculty Senate agenda as a first reading item.

11. **Draft Textbook Adoption Proposal (attachment):**

Some EC members did not feel having the Dean involved was necessary and added an extra step. The Executive Committee decided to add this to the April 12, 2016 Faculty Senate agenda as an information item.

12. **UCC Moratorium (attachment):**

The EC decided to refer this to the University Curriculum Committee (UCC) and ask that the UCC consider a timeline for implementation and adding exemptions for accreditation requirements.

13. **Chair's Report:**

This item is deferred to the next Executive Committee meeting due to the time certain.

14. **EPRC Report:**

This item is deferred to the next Executive Committee meeting due to the time certain.

15. **FAC Report:**

This item is deferred to the next Executive Committee meeting due to the time certain.

16. **Statewide Academic Senate Report:**

This item is deferred to the next Executive Committee meeting due to the time certain.

17. **Administrative Update:**

This item is deferred to the next Executive Committee meeting due to the time certain.

18. **Other Business:**

Time did not permit for the discussion of other business.

3:40pm Time Certain (If preceding items have not been completed).

19. **Approval of FS Agenda, 4/12/16:**

The Executive Committee approved the Faculty Senate agenda for April 12, 2016 as amended.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

April 19, 2016

2:00 pm – 3:50 pm

AD-145

Members Present: H. Brown, D. Chen-Maynard, J. Delgado, Y. Karant, K. Kolehmainen, J. Kremling, T. Ruml, N. Tórréz

Guests Present:

1. **Approval of EC Minutes, 4/5/16:**

The Executive Committee approved the EC minutes from April 5, 2016 as written.

2. **Chair's Report:**

Chair Ruml informed the EC that some VPs will no longer be able to meet on May 17, 2016 due to a Q2S meeting at the CO. The EC decided to ask President Morales and the available VPs to still attend on May 17th, since finding another meeting time prior to the end of the AY will be exceedingly difficult and ASCSU Chair Filling will be on campus for the meeting on May 17, 2016.

3. **EPRC Report:**

EPRC Chair Karant stated that the Committee is working on finalizing the annual ancillary unit reports. EPRC Chair Karant is working on an advising policy with the Committee. EPRC Chair Karant expressed concerns over the lack of tenure-line faculty in the Department of Military Sciences proposal. EPRC will be further addressing the proposal on April 22, 2016 and has invited Lt. Col. Peterson in order to obtain more information.

4. **FAC Report:**

FAC Chair Chen-Maynard stated that the Committee is working on the revision regarding classroom visitations in FAM 652.4 as well as the Librarian RPT, and recruiting of department chairs/ school directors. The Committee is also going to look into the government codes cited in Chancellor White's recent memo as it may affect FAMs.

5. **Statewide Academic Senate Report:**

The Statewide Academic Senators were not present to give a report.

6. **Administrative Update:**

Interim Provost Delgado stated that currently there are thirty-six faculty in the FERP program with four faculty that will term out of the program this year. Faculty planning on FERPing this year may be changing their minds due to the Tentative Agreement between the CFA and CO. The EC expressed concern that in the next few years there will be many retirements and if positions could start being added now to departments that have the potential to be affected the most. Interim Provost Delgado stated that this is currently been done to Academic Affairs' best ability with the resources available.

Interim Provost Delgado asked if CEL Dean Karmanova could come to the EC to present her proposed plan for the CEL building and gather input from the EC. The EC agreed to have CEL Dean attend an upcoming meeting.

Interim Provost Delgado shared AAC's concerns regarding the Provost Search policy. The EC agreed to propose the following changes to the policy to the Faculty Senate for approval as a one reading item on the May 10, 2016 Senate agenda:

- In item 1.5 add the word "staff" prior to "member."
- In item 1.8 change "...may appoint up to two (2)..." to "...may appoint up to three (3)..." and add the word "elected" prior to "faculty members" in the second sentence.

Interim Provost Delgado will consult with the AAC to make sure the proposed revisions address their concerns.

Interim Provost Delgado updated the EC that he is waiting to hear back from the Chancellor's Office lawyers on several questions regarding the Academic Freedom policy and will report back to the EC.

Interim Provost Delgado also discussed with the EC a proposal to separate the positions of the Dean of Graduate Studies and Associate Provost for Research positions. Interim Provost Delgado noted that he has spoken with PIs and Graduate Coordinators who are in favor of splitting the two positions so the Dean of Graduate Studies and the AP for research can each focus more effectively on their respective portfolios. The EC was in favor of the split as no additional MPP positions were created and, that when each division was restructured, the Faculty Senate's input would be sought.

7. **UCC Moratorium (attachment):**

The EC learned that the UCC has not had a discussion of the proposal. Chair Ruml will follow up with the UCC Chair Provenzano to assure that the UCC has a full discussion of the proposal and reports back the result.

8. **DL Resolution Regarding AB798 Affordable Learning Solutions (attachment):**

While the EC has concerns that this could lead to unintentional copyright infringement in excess of fair use, the Committee decided to add this as a one reading item on the May 10, 2016 Faculty Senate agenda. In the meantime, the EC asked Interim Provost Delgado to gather further information about the proposal in regards to copyright and fair use from campus sources like the Library and possibly University Counsel.

9. **2016-2017 Faculty Senate Meeting Calendar (attachment):**

This item is deferred to the next Executive Committee meeting because of time constraints.

10. **Confidential: Retirement Resolutions (attachment):**

This item is deferred to the next Executive Committee meeting because of time constraints.

11. **Other Business:**

Time did not permit discussion of other business.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

April 26, 2016

2:00 pm – 3:50 pm

AD-145

Members Present: H. Brown, D. Chen-Maynard, J. Delgado, Y. Karant, K. Kolehmainen, J. Kremling, N. Tórréz, T. Ruml, J. Ullman

Guests Present: M. Boland, K. Costino, Provost Candidate

1. **EC Meeting with Provost Candidate 4:**

The EC met with the fourth candidate for Provost/Vice President for Academic Affairs.

2:40pm Time Certain (If preceding items have not been completed).

2. **ROTC Department Proposal (handout):**

EPRC Chair Karant and EPRC Member Boland updated the EC on the progress of their review of the proposal to establish a new department of Aerospace Studies and Military Science. The EC agreed with the concerns of the Committee regarding conferring titles of professor for non-tenure-line faculty, the lack of any tenure-line faculty in the department, the curricular approval process and curriculum for the program. Some structures at nearby Universities were also shared for comparison. The EC asked EPRC to continue their review and when complete, report back to the EC with their recommendations. The EC also asked Interim Provost Delgado investigate the CO's position on these types of departments/programs.

3. **Q2S Steering Committee Appointments (attachment):**

The Executive Committee made the following appointments:

- At-Large Q2S Steering Committee members: Kevin Grisham and Charles Stanton
- Co-Chair, Advising Subcommittee: Dorothy Chen-Maynard
- Co-Chair, Budget Subcommittee: Alexandru Roman
- Co-Chair, Communications Subcommittee: Terri Nelson
- Co-Chair, Student Administrative Service Subcommittee: Joan Fryxell

4. **Approval of EC Minutes, 4/19/16:**

The Executive Committee approved the EC minutes from April 19, 2016 as written.

5. **Replacement Appointment to ACIP (attachment):**

The EC appointed Dr. Martin to serve the remainder of Dr. Wolfgang's term through Spring 2018.

6. **Chair's Report:**

Chair Ruml did not give a report in the interest of time.

7. **EPRC Report:**

EPRC Chair Karant stated that he will forward a summary and recommendations from EPRC once the Committee has completed its review of the ROTC department proposal.

8. **FAC Report:**

Chair Chen-Maynard reported that the Committee continues to make progress on policies and has submitted two policies for the EC to consider adding to the Senate agenda.

Senator Chen-Maynard stated that at the SOAR Advising Council meeting dates were set for all the advising sessions and will go out to faculty soon. Faculty will be paid \$150 for participating in the summer advising session. Discussions are still taking place regarding faculty with longer than 10 month appointments, like chairs as well as possible compensation for other advising sessions.

Senator Chen-Maynard also asked the EC to forward any topics or people ASCSU Chair Filling should meet with during his visit to campus on May 17th to Senator Ullman or herself.

9. **Statewide Academic Senate Report:**

Senator Ullman reiterated Senator Chen-Maynard's request for ideas for ASCSU Chair Filling's visit and stated she would draft some ideas to send to the EC for input.

10. **Administrative Update:**

Interim Provost Delgado reported back to the EC that he spoke with legal counsel and there is no issue with the Affordable Learning Solutions. Interim Provost Delgado is still working with the Library and ITS to see how to better educate faculty and what training and information already exists regarding copyright and fair use. Senator Torrez stated that there should be a document distributed to all faculty explaining copyright and fair use and how not to infringe either. Senator Kolehmainen recommended that the form may

be able to be included in the lecturer handbook to make sure lecturers are also aware.

Interim Provost Delgado stated that he is still waiting feedback from legal counsel regarding the Academic Freedom and Faculty Use of CSUSB Information Resources. Interim Provost Delgado brought the revisions to the Provost Search policy, proposed by the EC in response to AAC's concerns, to the President and VPC and it was noted that the President should be able to appoint up to six additional members (while still leaving a majority of faculty) to the committee. The EC asked that Interim Provost Delgado report back that six would not work because it would make the committee too large and would cause the elected faculty on the committee to be outnumbered.

11. **General Faculty Meeting:**

This item is deferred to the next Executive Committee meeting because of time constraints.

12. **Department of Philosophy RPT Guidelines (attachment):**

This item was referred to FAC for review.

13. **Department of Communication Studies RPT Guidelines (attachment):**

This item was referred to FAC for review.

14. **Revisions to FAM 652.4, RPT (attachment):**

The EC decided to include this as a first reading item on the May 10, 2016 Faculty Senate agenda.

15. **Revisions to the Teaching Academy (attachment):**

The EC decided to include this as a second reading item on the May 10, 2016 Faculty Senate agenda.

16. **ITS Communication (attachment):**

This item is deferred to the next Executive Committee meeting because of time constraints.

17. **2016-2017 Faculty Senate Meeting Calendar (attachment):**

This item is deferred to the next Executive Committee meeting because of time constraints.

18. **Confidential: Retirement Resolutions (handout):**

This item is deferred to the next Executive Committee meeting because of time constraints.

19. **Other Business:**

Time did not permit discussion of other business.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

May 3, 2016

2:00 pm – 3:50 pm

AD-145

Members Present: H. Brown, D. Chen-Maynard, J. Delgado, Y. Karant, J. Kremling, K. Kolehmainen, T. Morales, T. Ruml, N. Tórréz, J. Ullman

Guests Present: P. Vicknair

1. **Provost Candidates Discussion:**

The Executive Committee shared their input regarding the Provost candidates with President Morales and Search Committee Chair Vicknair.

3:00pm Time Certain (If preceding items have not been completed).

2. **Approval of EC Minutes, 4/26/16:**

The Executive Committee approved the EC minutes from April 26, 2016 as amended.

3. **Approval of FS Minutes, 4/12/16:**

The Executive Committee approved the Faculty Senate minutes from April 12, 2016 as written.

4. **Ancillary Unit Annual Reports, Info Item for Senate (attachment):**

The Executive Committee decided to add the annual reports to the May 10, 2016 Faculty Senate agenda as information items.

5. **Revisions to FAM 652.4, RPT (attachment):**

The Executive Committee decided to add the revisions to FAM 652.4 as a first reading item on the May 10, 2016 Faculty Senate agenda.

6. **Revisions to FAM 652.45, Librarian RPT (attachment):**

The Executive Committee decided to add the revisions to FAM 652.45 as a first reading item on the May 10, 2016 Faculty Senate agenda.

7. **Chair's Report:**

Chair Ruml solicited input from the EC if the normative units of courses prior to exceptions could be decided by the end of the AY. The EC felt that the conversations should start and the Q2S Steering Committee should work on gathering data and soliciting input from the campus but a decision could not be made and go to the Senate until Fall 2017. Chair Ruml also asked if the EC was amenable to adding the Associate Provost for Academic and International Programs to the Q2S Steering Committee. The EC agreed to the addition since there would still be a faculty majority on the Committee. Senator Ullman stated that she heard a rumor that Q2S Director Costino was not free to post to campus without approval from either the VPs or the Provost. Interim Provost Delgado stated that he has never requested to approve any communication to the campus sent by Director Costino.

Chair Ruml asked Interim Provost Delgado to notify the campus that AP Chen will be overseeing Undergraduate Studies.

Senator Ullman requested that Provost Delgado share with all faculty how the decisions were developed and formulas were calculated for the local faculty equity raises.

8. **EPRC Report:**

This item is deferred to the next Executive Committee meeting because of time constraints.

9. **FAC Report:**

This item is deferred to the next Executive Committee meeting because of time constraints.

10. **Statewide Academic Senate Report:**

This item is deferred to the next Executive Committee meeting because of time constraints.

11. **Administrative Update:**

This item is deferred to the next Executive Committee meeting because of time constraints.

12. **General Faculty Meeting:**

This item is deferred to the next Executive Committee meeting because of time constraints.

13. **ITS Communication (attachment):**

This item is deferred to the next Executive Committee meeting because of time constraints.

14. **2016-2017 Faculty Senate Meeting Calendar (attachment):**

This item is deferred to the next Executive Committee meeting because of time constraints.

15. **Other Business:**

Time did not permit discussion of other business.

3:40pm Time Certain (If preceding items have not been completed).

16. **Approval of FS Agenda, 5/10/16:**

The Executive Committee approved the Faculty Senate agenda for May 10, 2016 as amended.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

May 17, 2016

2:00 pm – 4:00 pm

AD-145

1. **EC Meeting with ASCSU Chair Filling:**

The Executive Committee discussed issues of shared governance with ASCSU Chair Filling.

3:00pm Time Certain (If preceding items have not been completed).

2. **Approval of EC Minutes, 5/3/16:**

The Executive Committee approved the EC minutes from May 3, 2016 as written.

3. **Appointments (attachment):**

The EC made appointments to various committees and will continue to seek volunteers to fill remaining vacancies (please see attached).

4. **2016-2017 RPT Calendars (attachment):**

The Executive Committee decided to have FARs for periodic evaluations for tenured faculty due one week later on October 3, 2016 and file access extended to October 10, 2016 and Chair/DEC evaluations due November 7, 2016. The EC also decided to have FARs due for 2nd year probationary faculty undergoing a performance review (retention only) to October 3, 2016 and access to October 10, 2016. Lastly, the EC decided to change the date for the Chair/DEC evaluations due date for 4th year probationary faculty performance reviews (retention only) to December 8, 2016. The EC decided to make the corresponding changes to the Librarians' and SSP, ARs' calendars. The EC decided to include this as a one reading item on the May 31, 2016 Faculty Senate agenda.

5. **Missed Class Policy (attachment):**

This item is deferred to the next Executive Committee meeting because of time constraints.

6. **Office Hours Policy (attachment):**

This item is deferred to the next Executive Committee meeting because of time constraints.

7. **Recommendations from EPRC on ROTC Proposal (attachment):**

Upon reviewing EPRC's memo, the EC agreed that under the current policy, FAM 112.5 and powers of the Senate cannot grant the ROTC an academic department for Aerospace Studies and Military Science. Chair Ruml will draft a memo to Lt. Col. Peterson detailing the decision.

8. **2016-2017 Faculty Senate Meeting Calendar (attachment):**

The EC approved the 2016-2017 Faculty Senate meeting calendar and will include it as an information item on the May 31, 2016 Faculty Senate agenda.

9. **Retirement Resolutions (handout):**

This item is deferred until a list with retirees/FERPers can be finalized.

10. **ITS Communication (attachment):**

The EC decided to have the Chair of the Academic and Distributed Technologies Committee sit as the Faculty Senate representative on the IT Governance EC instead of the Faculty Senate Chair.

Senator Karant had some concerns that he will forward to Chair Ruml regarding the ITS Strategic Plan.

Further discussion of this item is deferred to the next Executive Committee meeting because of time constraints.

11. **Chair's Report:**

This item is deferred to the next Executive Committee meeting because of time constraints.

12. **EPRC Report:**

This item is deferred to the next Executive Committee meeting because of time constraints.

13. **FAC Report:**

This item is deferred to the next Executive Committee meeting because of time constraints.

14. **Statewide Academic Senate Report:**

This item is deferred to the next Executive Committee meeting because of time constraints.

15. **Administrative Update:**

This item is deferred to the next Executive Committee meeting because of time constraints.

16. **Other Business:**

Time did not permit discussion of other business.

College of Arts and Letters Committees

Academic Program Review Committee – 1 position (2016-2017, senior faculty)

Faculty Professional Development Coordinating Committee – 1 position (2016-2018, tenure-track)
-Allen Menton-appointed

Honorary Degree Committee – 1 position (2016-2017, tenure-track)

Instructional Quality Committee – 1 position (2016-2018, tenured)

Student Grade Appeal Panel –2 positions (1-2015-2017 and 1-2016-2018, tenured)
-Jessica Luck-appointed

Library Committees

Honorary Degree Committee – 1 position (2016-2018, tenure-track)
-Jill Vassilakos-Long-appointed

Honors Committee – 1 position (2016-2018, tenure-track)
-Brent Singleton-appointed

Constituent Unit (from Library or A&L) Committees

Athletic Advisory Committee – 1 position (2014-2017 term, tenure-track)

Scholarship Committee – 1 position (2016-2018, tenure-track)

Student Research Competition Undergraduate – 1 position (2016-2018, tenure-track)
-Elizabeth Martin-appointed

College of Business and Public Administration Committees

Academic Program Review Committee – 1 position (2016-2017, senior faculty not from Public Administration)

Athletics Advisory Committee – 1 position (2016-2019, tenure-track)
-John Dorocak-appointed

Faculty Professional Development Coordinating Committee – 1 position (2016-2018, tenure-track)
-Xiang Liu-appointed

Honorary Degree Committee – 1 position (2016-2017, tenure-track)
-Brandy Hadley-appointed

Instructional Quality Committee – 1 position (2016-2018, tenured)
-Kim Collins-appointed

International Student Services Advisory Committee – 1 position (2016-2018, tenure-track)
-Dong-Man Kim-appointed

Scholarship Committee – 1 position (2016-2018, tenure-track)

Student Grade Appeal Panel –1 position (2016-2018, tenured)
-Xiang Liu-appointed

College of Education Committees

Academic and Distributed Technologies Committee – 1 position (2016-2018, tenure-track)

Diversity Committee – 1 position (2016-2018, tenure-track)

-Lasisi Ajayi-appointed

-Shawn Patrick

Honorary Degree Committee – 1 position (2016-2017, tenure-track)

-John Beckenbach-appointed

Honors Committee – 1 position (2015-2017, tenure-track)

Intellectual Life and Visiting Scholar Committee – 1 position (2016-2018, tenure-track)

Student Grade Appeal Panel – 1 position (2016-2018, tenured)

Student Research Competition Graduate – 1 position (2016-2018, tenure-track)

Student Research Competition Undergraduate – 1 position (2016-2018, tenure-track)

College of Natural Sciences Committees

Academic Program Review Committee – 1 position (2016-2017, senior faculty)

-Yuichiro Kakihara-appointed

Academic and Distributed Technologies Committee – 1 position (2016-2018, tenure-track)

Diversity Committee – 1 position (2016-2018, tenure-track)

-Carol Hood-appointed

Faculty Professional Development Coordinating Committee – 1 position (2016-2018, tenure-track)

Honorary Degree Committee – 1 position (2016-2017, tenure-track)

-Stuart Sumida-appointed

Intellectual Life and Visiting Scholar Committee – 1 position (2016-2018, tenure-track)

International Student Services Advisory Committee – 1 position (2016-2018, tenure-track)

-Hyun-Kyoung Oh-appointed

Scholarship Committee – 1 position (2016-2018, tenure-track)

-Cory Johnson-appointed to the at-large position

-Yu Jung Kim-appointed

Student Grade Appeal Panel – 1 position (2016-2018, tenured)

Student Research Competition Graduate – 1 position (2016-2018, tenure-track)

-Renwu “John” Zhang-appointed

-Claudia Davis-appointed

College of Social and Behavioral Sciences Committees

Academic Program Review Committee – 1 position (2016-2017, senior faculty)

-Michal Kohout-**appointed**

Academic and Distributed Technologies Committee – 1 position (2016-2018, tenure-track)

-Janine Kremling-**appointed**

Honorary Degree Committee – 1 position (2016-2017, tenure-track)

-Joseph Wellman-**appointed**

Honors Committee – 1 position (2016-2018, tenure-track)

-Joseph Wellman-**appointed**

Instructional Quality Committee – 1 position (2016-2018, tenured)

-Kevin Grisham-**appointed**

Intellectual Life and Visiting Scholar Committee – 1 position (2016-2018, tenure-track)

Student Grade Appeal Panel – 1 position (2016-2018, tenured)

-Cherie Ward

-Christine Famega-**appointed**

Student Research Competition Undergraduate – 1 position (2016-2018, tenure-track)

-Cherie Ward-**appointed**

Constituent Unit (from Social and Behavioral Sciences or SSP, AR) Committees

Athletics Advisory Committee – 1 position (2015-2018, tenure-track)

-Steve Tibbets-**appointed**

-Meredith Conroy-**appointed to the at-large position**

Diversity Committee – 1 position (2015-2017, tenure-track)

-Michal Kohout-**appointed**

Faculty Professional Development Coordinating Committee – 1 position (2015-2017, tenure-track)

Honors Committee – 1 position (2014-2016, tenure-track)

International Student Services Advisory Committee – 1 position (2015-2017, tenure-track)

Scholarship Committee – 1 position (2015-2017, tenure-track)

Student Research Competition/Graduate – 1 position (2015-2017, tenure-track)

At-Large

Alcohol, Tobacco, & Other Drugs Advisory Committee – 1 position (2016-2018, tenure-track)

-Nerea Marteache Solans-**appointed**

Athletics Advisory Committee – 1 position (2016-2019, tenure-track)

-Meredith Conroy-**appointed**

Calendar Committee – 1 position (2016-2018, tenure-track)

-Dorothy Chen-Maynard-**appointed**

Campus Accessibility Advisory Board – 1 position (2016-2018, tenure-track)

-Jill Vassilakos-Long-**appointed**

Children’s Center Advisory Committee – 2 positions (2016-2018, tenure-track)

-Iris Riggs-**appointed**

-Nena Tórréz-**appointed**

Commercialization/Intellectual Property Committee – 3 positions (1-2015-2018, 1-2014-2017 term, and 1-2016-2019 term, tenure-track)

Coyote FirstSTEP Planning Committee – 1 position (2016-2018 term, tenure-track)

-Dorothy Chen-Maynard-**appointed**

Energy Conservation Committee – 1 position (2016-2019, tenure-track)

-Erik Melchiorre-**appointed**

Facilities Planning Committee – 2 position (2016-2018, tenure-track)

-Angela Horner-**appointed**

Instructionally Related Programs Board – 1 position (2016-2018, tenure-track)

-Richard Samuelson

-Dorothy Chen-Maynard-**appointed**

Palm Desert Campus Planning and Operations Council – 1 position (2016-2018, tenure-track)

-Christine Famega-**appointed**

Philanthropic Foundation Board of Directors – 2 positions (2016-2018, tenure-track)

Recreation Committee – 1 position (2016-2018, tenure-track)

Santos Manuel Student Union Board of Directors – 1 position (2016-2018, tenure-track)

Scholarship Committee – 2 positions (2016-2018, tenure-track)

-Cory Johnson-**appointed**

University Enterprises Corporation – 1 position (2016-2018, tenure-track)

-Yasha Karant*

-Dorothy Chen-Maynard

The EC decided to wait to appoint to this committee until Chair Ruml speaks with the new UEC Director.

Search Committee for the Office of Student Engagement Director – 1 position (2016, tenure-track/tenured)

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

May 24, 2016

2:00 pm – 4:00 pm

AD-145

Members Present: H. Brown, D. Chen-Maynard, J. Delgado, Y. Karant, K. Kolehmainen, J. Kremling, N. Tórréz, T. Ruml, J. Ullman

Guests Present:

1. **Approval of EC Minutes, 5/3/16:**

The Executive Committee approved the EC minutes from May 3, 2016 as written.

2. **Approval of FS Minutes, 5/10/16:**

The Executive Committee approved the Faculty Senate minutes from May 10, 2016 as written.

3. **Approval of 51st FS Agenda, 5/31/16:**

The Executive Committee approved the 51st Faculty Senate agenda for May 31, 2016 as written.

4. **Missed Class Policy (attachment):**

The Executive Committee decided to add this as a first reading item on the May 31, 2016 Faculty Senate agenda.

5. **Office Hours Policy (attachment):**

The Executive Committee decided to add this as a first reading item on the May 31, 2016 Faculty Senate agenda.

6. **UCC Moratorium (attachment):**

The Executive Committee decided to clarify the date in which curriculum items would need to be sent to the University Curriculum Committee for final consideration prior to the moratorium taking effect as January 17, 2017. The EC also decided to remove the fourth exception as it was no longer needed. The Executive Committee decided to add this as an information item on the May 31, 2016 Faculty Senate agenda.

7. **Revisions to the Chair Recruiting Policy (attachment):**

The Executive Committee decided to add this as a first reading item on the May 31, 2016 Faculty Senate agenda.

8. **ROTC Proposal (attachment):**

While the EC still has concerns allowing for the proposed Department of Aerospace and Military Science Studies to become an academic department, the EC decided to add the proposal as a first reading item on the May 31, 2016 Faculty Senate agenda and meet with Lt. Col. Peterson in the meantime to see exactly the goal of the AFROTC are and if a compromise can be found.

9. **AAC's Response to FAM 400.5 (attachment):**

The Executive Committee decided to add this as an information item on the May 31, 2016 Faculty Senate agenda. The policy will be forwarded to President Morales for signature.

10. **Retirement Resolutions (attachment):**

The EC will seek volunteers to draft retirement resolutions by May 31, 2016.

11. **ITS Communication (attachment):**

The EC asked Senator Kremling to work with VP Sudhakar on enhancing communication between ITS and faculty.

12. **Chair's Report:**

Chair Ruml stated that parking lot "E" will only be available for use through July. Chair Ruml also encouraged the EC to write to legislators regarding the #standwithCSU campaign. Chair Ruml noted that there will be an unveiling ceremony of the new coyote statue, "Wild Song," in June.

Chair Ruml added that a revision of the SSP/ARs RPT document should be considered next year. The EC agreed to add it to the list of continuing policies for the next Senate to consider.

13. **EPRC Report:**

This item is deferred to the next Executive Committee meeting because of time constraints.

14. **FAC Report:**

This item is deferred to the next Executive Committee meeting because of time constraints.

15. **Statewide Academic Senate Report:**

This item is deferred to the next Executive Committee meeting because of time constraints.

16. **Administrative Update:**

This item is deferred to the next Executive Committee meeting because of time constraints.

17. **Other Business:**

Time did not permit discussion of other business.

3:40pm Time Certain (If preceding items have not been completed).

18. **Approval of 50th FS Agenda, 5/31/16:**

The Executive Committee approved the 50th Faculty Senate agenda for May 31, 2016 as amended.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

June 14, 2016

2:00 pm – 4:00 pm

AD-145

Members Present: J. Delgado, Y. Karant, K. Kolehmainen, J. Kremling, N. Torrez, T. Ruml

Guests Present: T. Karmanova

1. **Approval of EC Minutes, 5/24/16:**

The Executive Committee approved the EC minutes from May 24, 2016 as written.

2. **Appointments (attachment):**

The EC made appointments to various committees and will continue to seek volunteers to fill remaining vacancies in the Fall (please see attached).

3. **Chair's Report:**

Chair Ruml skipped his report in the interest of time.

4. **EPRC Report:**

EPRC Chair Karant skipped his report in the interest of time.

5. **FAC Report:**

FAC Chair Chen-Maynard was not present to give a report.

6. **Statewide Academic Senate Report:**

The Statewide Academic Senators were not present to give a report.

7. **Administrative Update:**

Interim Provost Delgado skipped his report in the interest of time.

8. **Items to be Forwarded to 2016-2017 EC for Consideration by 2016-2017 AY Committees (attachment):**

The list identifies issues and/or policies currently referred to committees but were unable to be addressed this AY. The EC added that EPRC should also

look into Identity Finder and if there should be a faculty committee to address ITS issues separate from the IT Governance Executive Committee. The EC also suggested that the FAC should look into lecturer service and who would qualify and follow up on an anti-bullying policy per the Campus Climate Survey. The 2015-2016 EC recommends that the 2016-2017 EC and corresponding committees continue work on these items.

9. **Faculty Newsletter (handout):**

The EC suggested some minor edits and asked that Chair Ruml send to newsletter to campus when completed.

3:00pm Time Certain (If preceding items have not been completed).

10. **CEL Building Discussion (T. Karmanova):**

Dean Karmanova explained that CEL will be building a new, roughly 70,000 square foot building across from the Library between COE and Physical Sciences buildings as laid out in the new Master Plan. This came about after starting a feasibility study four years ago. The building will be entirely paid for by CEL. The building will not only host CEL but will provide space for campus needs like offices and additional classrooms (which the State will need to rent) but will also include space to foster student social interactions. Dean Karmanova stated that groundbreaking could occur as soon as 2018-2019. The EC made various suggestions of having all the space be flexible in its use and to consider learning from other campus buildings when it comes to the elements like wind and sun. Interim Provost Delgado will look into seeing if a campus wind study has been performed. Dean Karmanova welcomed all feedback and asked that the EC email her with any other suggestions.

11. **Other Business:**

Time did not permit the discussion of other business.

College of Arts and Letters Committees

Academic Program Review Committee – 1 position (2016-2017, senior faculty)

-Karen Gervasi - **appointed**

Honorary Degree Committee – 1 position (2016-2017, tenure-track)

Instructional Quality Committee – 1 position (2016-2018, tenured)

-Annie Buckley

-Karen Gervasi- **appointed**

Student Grade Appeal Panel –1 position (1-2015-2017, tenured)

-Elizabeth Martin- **appointed**

Constituent Unit (from Library or A&L) Committees

Athletic Advisory Committee – 1 position (2014-2017 term, tenure-track)

Scholarship Committee – 1 position (2016-2018, tenure-track)

College of Business and Public Administration Committees

Academic Program Review Committee – 1 position (2016-2017, senior faculty not from Public Administration)

Scholarship Committee – 1 position (2016-2018, tenure-track)

College of Education Committees

Academic and Distributed Technologies Committee – 1 position (2016-2018, tenure-track)

-A. Leh*- **appointed**

Honors Committee – 1 position (2015-2017, tenure-track)

Intellectual Life and Visiting Scholar Committee – 1 position (2016-2018, tenure-track)

Student Grade Appeal Panel – 1 position (2016-2018, tenured)

Student Research Competition Graduate – 1 position (2016-2018, tenure-track)

Student Research Competition Undergraduate – 1 position (2016-2018, tenure-track)

College of Natural Sciences Committees

Academic and Distributed Technologies Committee – 1 position (2016-2018, tenure-track)

Faculty Professional Development Coordinating Committee – 1 position (2016-2018, tenure-track)

-Angela Horner- **appointed**

-Nicole Henley

Intellectual Life and Visiting Scholar Committee – 1 position (2016-2018, tenure-track)

-Tomasz Owerkowicz- **appointed**

Student Grade Appeal Panel – 1 position (2016-2018, tenured)

College of Social and Behavioral Sciences Committees

Intellectual Life and Visiting Scholar Committee – 1 position (2016-2018, tenure-track)

Constituent Unit (from Social and Behavioral Sciences or SSP, AR) Committees

Faculty Professional Development Coordinating Committee – 1 position (2015-2017, tenure-track)

-John Reitzel- **appointed**

Honors Committee – 1 position (2014-2016, tenure-track)

International Student Services Advisory Committee – 1 position (2015-2017, tenure-track)

-Jose Munoz- **appointed**

-John Reitzel

Scholarship Committee – 1 position (2015-2017, tenure-track)

Student Research Competition/Graduate – 1 position (2015-2017, tenure-track)

At-Large

Commercialization/Intellectual Property Committee – 3 positions (1-2015-2018, 1-2014-2017 term, and 1-2016-2019 term, tenure-track)

Philanthropic Foundation Board of Directors – 2 positions (2016-2018, tenure-track)

-Paulchris Okpala- **appointed**

Recreation Committee – 1 position (2016-2018, tenure-track)

-Herb Shon- **appointed**

Santos Manuel Student Union Board of Directors – 1 position (2016-2018, tenure-track)

-Shawn Patrick- **appointed**

-John Reitzel

Scholarship Committee – 1 position (2015-2017, tenure-track)

-Paulchris Okpala

-Nicole Henley- **appointed**

University Enterprises Corporation – 1 position (2016-2018, tenure-track)

-Yasha Karant*- **appointed** Chair Ruml will forward Y. Karant's Fall teaching schedule to UEC Director Griffin to ensure meetings are not scheduled during teaching times.

-Dorothy Chen-Maynard (will serve as a community member)

Search Committee for the Office of Student Engagement Director – 1 position (2016, tenure-track/tenured)

-Nena Tórréz - **appointed**