

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

September 27, 2016

2:00 pm – 3:50 pm

AD-145

Members Present: A. Bodman, M. Boland, H. Brown, K. Grisham, K. Kolehmainen, S. McMahan, A. Muhtaseb, B. Steffel, N. Tórréz, J. Ullman

Guests Present: K. Costino

1. **Approval of EC Minutes, 06/14/16:**

The Executive Committee approved the EC minutes from June 14, 2016 as written.

2. **Chair's Report:**

Chair Kolehmainen asked to appoint a designee to the Graduate Council on her behalf. The EC appointed M. Boland and J. Ullman to serve as rotating designees based on their schedules. In the interim, K. Grisham will attend the first Graduate Council meeting.

Chair Kolehmainen announced that ASCSU Chair Miller will be visiting CSUSB on October 11, 2016 and will meet with the Campus Climate Survey Committee, Q2S Director Costino, Chairs' Council, Faculty Senate and Faculty Senate EC.

Chair Kolehmainen will be moving forward with the Constitution and Bylaws Revision committee this year, however, representatives from CAL and SBS will need to be elected at the first Senate meeting as the previous members had to step down.

Chair Kolehmainen asked the EC if the Campus Climate Survey Committee should conduct another survey. The EC agreed that the Committee should do a survey in the Spring at the earliest. The EC also agreed that some sort of compensation should be found for the Committee members.

Last week, Chair Kolehmainen attended the Graduation Initiative 2025 Symposium with other CSUSB administrators and staff. Many of the presentations were regarding best practices and were very helpful. The Graduation Initiative will be a big deal over the next few years; Chair Kolehemainen suggested that a faculty committee should be established to work on how to improve graduation rates. Provost McMahan agreed that

faculty need to be involved in finding ways to streamline the process and coming up with ways to support faculty in order to improve graduation rates.

At the Administrative Council meeting on September 23, 2016, a special speaker, Jennifer Glad, regarding Free Speech and how designated free speech zones on campus are illegal but the campus can define time, place, and manner. The campus' policy will be revised.

Senator Ullman asked when CSUSB Graduation Initiative Plan will be shared with the campus community. Provost McMahan stated that Chair Kolehmainen may share the plan with the campus. The Provost also noted that since the legislature setup a timeline that did not allow for much input, the administration would like input from the campus community moving forward and faculty involvement.

3. **EPRC Report:**

EPRC Chair Boland stated that the Committee will begin meeting next Tuesday, October 4, 2016 at 4:00pm and may have additional Friday meetings as needed.

4. **FAC Report:**

FAC Chair Bodman stated that the Committee will be meeting Mondays from 1:30-3:00pm beginning October 3, 2016. FAC Chair Bodman also added that he is beginning to review all the FAM documents and annotate them for updates due to semester conversion.

5. **Statewide Academic Senate Report:**

Statewide Academic Senator Ullman stated that the first plenary and retreat were recently held. Senator Ullman has been elected Chair of the ASCSU Academic Affairs Committee which in turn places her on the ASCSU Executive Committee, and CO's GE Advisory. Senator Ullman has also been selected to serve as an ASCSU representative on the CSU Graduation Initiative Committee. While at Graduation initiative meetings this summer, the faculty have been impressed at the level of consultation and value of their input. Senator Ullman pointed out that Statewide Academic Senator Steffel is continuing her work on the Fiscal and Governmental Affairs Committee.

Senator Ullman reported that the Quantitative Reasoning Taskforce report was presented at the plenary as well as the Ethnic Studies report. The ASCSU is going to work on implementing various recommendations. Senator Ullman noted that currently there is a great deal of interest from the legislature and BOT regarding GE. A resolution seeking the establishment of a GE Taskforce to survey campuses, review best practices, and educate the legislature and GE has been accepted for a first reading. A resolution regarding grading in the "golden four" (oral communication, quantitative

reasoning, written communication, and critical thinking) has also been accepted as a first reading. General Counsel at the CO wants to allow a C- in the “golden four.” The ASCSU’s resolution includes a compromise that would allow whatever the sending institution considers passing. The ASCSU is also concerned about the inequity this could cause between students. Senator Bodman stated that could be problematic moving forward if the sending institution considers a lower grade as passing. Senator Ullman encouraged the EC to read the resolutions and send input prior to the second readings.

In the interest of time, Senator Steffel deferred her report.

6. **Administrative Update:**

Provost McMahan reiterated the importance of the Graduation Rate Initiative and the need for faculty voice. The goal is to streamline processes as much as possible to allow students to move toward graduation more efficiently. Provost McMahan recognized that there needs to be a great deal of faculty support in order to accomplish these goals in order to support our students.

Provost McMahan reported that she has been working to identify priorities within Academic Affairs. Items include (but are not limited to) the Graduation Rate Initiative, tenure-track density, the implementation of the Strategic Plan. Provost McMahan encourages faculty participation and input.

Provost McMahan invited the EC to attend Faculty Night on October 18, 2016 and to watch the Women’s Volleyball team play. The first 100 faculty signed up will be able to enter for free. Provost McMahan also noted that the Voter Registration and Engagement Committee is looking for a faculty representative.

7. **Items Forwarded to 2016-17 EC for Possible Continued Referral from 2015-2016 EC (attachment):**

The EC referred the outstanding items to the respective committees. The Committees will decide whether and how to proceed on each item. For the ROTC proposal, the EC referred the matter to the FAC based on EPRC’s recommendation for consideration of the definition of “academic department.”

8. **Masters of Arts in Psychological Science Name Change (attachment):**

The EC decided to add this to the October 11, 2016 Faculty Senate agenda as a curriculum consent item.

9. **Electronic FARs (attachment):**

This item was forwarded to FAC for consideration.

10. **FAM 854.34, FPDCC Committee Composition (attachment):**

The EC decided to add this as a first reading item on the October 11, 2016 Faculty Senate agenda.

2:30pm Time Certain (If preceding items have not been completed).

11. **Semester Conversion Discussion with K. Costino:**

Director Costino noted that on the horizon, items coming forward will include GE, course fees, course numbering, major/minor structure, and the calendar. The EC discussed the possibility of really rethinking the calendar and what would work best for faculty and students.

Senator Bodman asked about the status of the workload decision. Director Costino stated that the Q2S Steering Committee after review and research is recommending the 3/3 load set forth by the Senate's Workload Committee. Director Costino will be presenting their recommendation to the VPC on October 10, 2016.

11.1 **Curriculum Conversion versus Transformation (attachment):**

11.1.1 **Definitions:**

Director Costino explained that moving forward programs have two options when changing their curriculum for semester conversion, conversion or transformation. Conversion takes the current curriculum and realigns it with a semester system while still moving through the regular curricular process. Transformation in addition to converting, involves a process to rethink all of the curriculum in a program.

11.1.2 **Approval Process:**

Director Costino presented the approval process for either step and stated every program will have to apply. Senator Brown noted that not all the information in the application will be fully known. Director Costino recognized that the application will be a rough idea in some areas and will need to evolve as the program moves forward. Provost McMahan asked that a list of program examples be attached for clarification.

11.1.3 **Funding Options:**

Director Costino stated a final budget has not been decided but it is important to fund faculty adequately based on which process they choose.

11.2 **Curriculum Freeze and Two-Year Bulletin (attachment):**

The EC decided to add this as an information item on the October 11, 2016 Faculty Senate agenda.

11.3 **Normative Number of Units for GE (attachment):**

Director Costino stated that the GE Committee will be hosting two Campus Conversations regarding the GE Proposals on October 12th and 13th. Senator Bodman stated that the GE Committee should consider separating the lower and upper division GE requirements. Senator Ullman agreed and also added that arguments for the importance of each need to be developed as well.

The EC decided to add this as an information item on the October 11, 2016 Faculty Senate agenda.

12. **Other Business:**

Senator Ullman asked Chair Kolehmainen if she could follow up with President Morales on the status of the items he communicated he was going to work on regarding the campus climate survey.

Senator Grisham stated that he received an email regarding and living learning community on sustainability and input from the department was not sought. Senator Grisham thinks maybe the language needs to be reconsidered as from what he can tell it appears to be more of an affinity community. Traditionally, learning living communities involve curriculum which is the purview of the faculty, although there do not seem to be any ties to curriculum currently. The EC asked Chair Kolehmainen to contact VP Haynes for more information and clarification.

Senator Tórréz asked if Chair Kolehmainen can find out more information from VP Haynes regarding the new Faculty In Residence program and if more information regarding the program can be shared with the campus community.