

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**

*FACULTY SENATE EXECUTIVE COMMITTEE*

**M I N U T E S**

January 10, 2017

2:00 pm – 3:50 pm

AD-145

**Members Present:** A. Bodman, M. Boland, H. Brown, K. Grisham, K. Kolehmainen, S. McMahan, A. Muhtaseb, N. Tórréz,

**Guests Present:** K. Costino

1. **Approval of EC Minutes, 11/29/16:**

The Executive Committee approved the EC minutes from November 29, 2016 as written.

2. **Approval of FS Minutes, 11/22/16:**

The Executive Committee approved the Faculty Senate minutes from November 22, 2016 as written.

3. **Department RPT Guidelines, Communication Studies (attachment):**

The Executive Committee decided to add this as a first reading item on the January 17, 2017 Faculty Senate agenda.

4. **Department of Aerospace and Military Science Studies (attachment):**

The Executive Committee decided to add this as a first reading item on the January 17, 2017 Faculty Senate agenda.

**2:30pm Time Certain (If preceding items have not been completed).**

5. **Q2S Items (K. Costino):**

5.1 **Recommendation on Unit Structure for Programs (attachment):**

The Executive Committee approved this item and decided to add it as an information item on the January 17, 2017 Faculty Senate agenda.

5.2 **Recommendation on Course Numbering System (attachment):**

The Executive Committee approved this item and decided to add it as an information item on the January 17, 2017 Faculty Senate agenda.

5.3 **Recommendation on Definition of Full and Half time Undergraduate Students (attachment):**

The Executive Committee approved this item and decided to add it as an information item on the January 17, 2017 Faculty Senate agenda.

6. **Resolution in Wake of Election (attachment):**

The Executive Committee decided to draft a resolution affirming support for undocumented students and add it as a one reading item on the January 17, 2017 Faculty Senate meeting.

7. **COE Professional Awards Committee (attachment):**

It was m/(A. Bodman), s/(K. Grisham) to allow the College of Education for the 15/16 AY have three members on the Professional Awards Committee with one faculty member and two department chairs. **PASSED.**

8. **Chair's Report:**

Chair Kolehmainen reported back to the EC that then AP Hughes stated that getting the lists of classroom visitations could go out earlier but may need to be revised if someone goes up for early promotion. As to the lists of which faculty member has visited a particular faculty member, the software is no longer available. The EC discussed either having this done at the College or department level. Chair Kolehmainen will discuss the issue with interim AP Vicknair and report back to the EC.

Since conflicting information has since come to light since the EC decision in November regarding the ELT chair review committee, Chair Kolehmainen asked the EC how they wanted to proceed. The Executive Committee decided that the entire election process should be redone from the nomination process, with new timelines and then names could be submitted to the EC for final appointment as per policy.

9. **EPRC Report:**

EPRC Chair Boland stated that the Committee will be meetings Mondays from 2-3:30pm for the Winter quarter beginning January 23, 2017.

10. **FAC Report:**

FAC Chair Bodman Mondays from 1:30-3:00pm for the Winter quarter beginning January 23, 2017. FAC Chair Bodman stated that the Committee is close to a draft of revisions for the Coaches RPT and Provost Review policies, and will continue work on the Chair Review policy.

11. **Statewide Academic Senate Report:**

Statewide Academic Senator Ullman in her absence sent the following statement: “The ASCSU has not met since our last meeting and there hasn't been any interim work of note, we meet in two weeks for a full plenary.”

12. **Administrative Update:**

Provost McMahan stated that she will have agenda items for the EC agenda, including an item pertaining to NeoGov.

Provost McMahan requested that search committee for the Associate Provost for Academic and International Programs and Dean and Associate Vice President for Undergraduate Studies be formed. The Provost stated that she would work with the EC on future timelines for staffing the remaining needed search committees.

13. **Other Business:**

Time did not permit the discussion of other business.

**3:40pm Time Certain (If preceding items have not been completed).**

14. **Approval of FS Agenda, 1/17/17:**

The Executive Committee approved the Faculty Senate agenda for January 17, 2017 as amended.