

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

March 14, 2017

2:00 pm – 3:50 pm

AD-145

Members Present: A. Bodman, M. Boland, H. Brown, K. Grisham, K. Kolehmainen, S. McMahan, A. Muhtaseb, B. Steffel, N. Tórréz

Guests Present: D. Fischman, R. Ricco

1. **Faculty Center for Excellence Discussion (attachment):**

TRC Director Fischman in response to the EC's concerns of needing a fuller proposal to move forward suggested running a pilot for the Faculty Center for Excellence in order to better determine the best way to move forward and develop a full proposal and policy. The EC expressed concerns that the added positions may create more layers of bureaucracy. Director Fischman stated that she hopes the pilot would flush out those issues so that moving forward the most streamlined and collaborative structure can be created. The Executive Committee asked that before a pilot can be considered and move forward, the assessment for the pilot needs to be designed and reviewed by the EC. Director Fischman will work to develop the assessment based on the mission and vision of the FCE and report back to the EC.

2. **Approval of EC Minutes, 2/28/17:**

The Executive Committee approved the EC minutes from February 28, 2017 as written.

3. **Appointments:**

3.1 OpenGov Implementation Task Force– Crystal Huang - **appointed**

4. **Chair's Report:**

Chair Kolehmainen reported that the Senate office is working with the President's office to find an earlier meeting date between the EC and VPs.

Chair Kolehmainen stated that she forwarded AAC's concerns over the Senate first reading items to the committees.

5. **EPRC Report:**

EPRC Chair Boland stated that the committee is continuing ancillary unit reviews.

6. **FAC Report:**

FAC Chair Bodman stated that the Committee has forwarded three policies for consideration by the EC (later on the agenda) and will be looking at revising the chair recruitment policy.

7. **Statewide Academic Senate Report:**

Statewide Academic Senator Steffel stated that the ASCSU will be meeting this week. The Fiscal and Governmental Affairs committee is currently reviewing all the legislation pertaining to higher education and will be finalizing its recommendations soon.

8. **Administrative Update:**

Provost McMahan stated that the searches for the Dean of Undergraduate Studies and Associate Provost for Academic Programs are ongoing and the committees are just about fully staffed.

9. **2017-18 RPT Calendar (attachment):**

The EC referred back the calendars in order to see if the FAR deadlines in early December could be pushed to after finals and to get the calendars needed for the SSP, ARs and Librarians.

10. **Revisions to Chair Review Policy (attachment):**

This item is deferred to the next Executive Committee meeting due to time constraints.

11. **Revisions to the SOTE Policy (attachment):**

This item is deferred to the next Executive Committee meeting due to time constraints.

12. **Revisions to the Appointment of Part-time Faculty Policy (attachment):**

This item is deferred to the next Executive Committee meeting due to time constraints.

3:00pm Time Certain (If preceding items have not been completed).

13. **Workload Committee Update:**

Workload Committee Chair Ricco stated that the workload committee started under the Faculty Senate and a recommendation was made which was endorsed by the Faculty Senate and Q2S Steering Committee for a 3-3 or 4-3

workload under a semester system which could be supported by the budget. This recommendation along with the financial implications was rejected by the administration. Moving forward Provost McMahan established this workload committee to identify sources of funding and mechanisms to provide an adequate amount of reassigned time to faculty for research, scholarly, and creative activities. The Committee will be looking at ways of enabling faculty to do professional work outside of the classroom with transparency, some equity in distribution, and possible accountability. The Provost's office is looking at identifying funding within the Academic Affairs budget. Provost McMahan is confident there is enough funding to bring most faculty below a 4-4 teaching load. The Provost's office is also working on a better tracking system for reassigned time so that what the reassigned time is being used for (for example, service, different types of research, large classes, etc.) can easily be determined. The EC expressed concern when statements are made that no one teaches nine courses a year. The EC suggested that using the average is misleading and that a histogram should be developed showing the distribution of reassigned time, showing how many faculty receive, for example 0-3, 3-6, 6-9 to 33-36 units of reassigned time and separating service buyouts from research reassigned time. The EC also stated that using the argument that a 3-3 workload would be in violation of the CBA is false, that while it states 15 WTUs are required, those WTUs are not all to be used for direct instruction. The EC also pointed out that the strategic plan has a specific goal to increase reassigned time by 10% and it is unclear how much is currently being spent. The EC also suggested that another consideration for reassign time be certain High Impact Practices (HIPS) as there are specific goals in the strategic plan to increase HIPs on campus. The EC also brought up that it would be good to know how many faculty received reassigned time but are unable to use it as courses cannot be covered. The EC agreed that the Committee's charge to develop a normative framework for reassigned time is needed and should also be reviewed by the Senate when a proposal is completed.

14. **Other Business:**

The EC discussed whether there should be a separate faculty input or a campus wide input on EO 1100. The EC decided to gather more information prior to a decision. Provost McMahan will have Senate Chair Kolehmainen join the administration discussion of the EO1100 so she can report back to the EC.