

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**

*FACULTY SENATE EXECUTIVE COMMITTEE*

**M I N U T E S**

June 13, 2017

2:00 pm – 3:50 pm

AD-145

**Members Present:** A. Bodman, M. Boland, H. Brown, K. Kolehmainen, S. McMahan, N. Tórrrez, B. Steffel

**Guests Present:** D. Fischman, M. Popescu

1. **Approval of EC Minutes, 5/23/17:**

The Executive Committee approved the EC minutes from May 23, 2017 as written.

2. **Appointments (attachment):**

The EC made appointments to various committees and will continue to seek volunteers to fill remaining vacancies in the Fall (please see attached).

3. **Items to be Forwarded to 2017-2018 EC for Consideration by 2017-2018 AY Committees (attachment):**

The list identifies issues and/or policies currently referred to committees but were unable to be addressed this AY. The 2016-2017 EC recommends that the 2017-2018 EC and corresponding committees continue work on these items.

**2:30pm Time Certain (If preceding items have not been completed).**

4. **FCE Pilot Assessment (attachment):**

TRC Director Fischman presented the added assessment plan of the pilot and noted a more detailed plan will be completed by the end of summer and should be approved by the end of October. The EC agreed the pilot should be for two years. The EC noted there should be some assessment prior to the start of the pilot to have a baseline. Provost McMahan stated that she will be requesting annual reports so some assessment will be available. The EC also had concerns over the tiered nature of each of the directors and issues that could cause. The EC also recommended a one year interim report. The EC also added a baseline survey should be conducted as well as a survey upon completion of the pilot. Several EC members reported that many colleagues have stated that they are worried that with the new increased semester workload, faculty will not be able to take advantage of the FCE. Director

Fischman will send the pilot information to campus with the EC's suggested changes.

**3:00pm Time Certain (If preceding items have not been completed).**

5. **Digital RPT and Research Tracking Platform Report (attachment):**

M. Popescu reviewed different vendors for a more secure RPT platform from the current Learning Management System under pilot. After much review and input from campus stakeholders, M. Popescu is recommending Faculty180 recently acquired by Interfolio. The platform would allow for a more structured uploading and viewing system as well as add the ability to track research, scholarship, and creative activities. M. Popescu also recommends that the Senate be involved with the contract negotiations if CSUSB moves forward.

The EC had concerns how much the price could go up after the initial period and a suggestion was made to consider a rolling contract. Chair Kolehmainen asked if CSUSB could afford the program. Provost McMahan stated that she has asked VP Freer to outline to UBAC all mandatory costs in the budget and then ask divisions to submit priorities to UBAC for consideration and decision of what to fund. Provost McMahan stated that this would be forwarded to UBAC as a top priority in Academic Affairs to consider funding.

6. **Chair's Report:**

Chair Kolehmainen did not give a report in the interest of time.

7. **EPRC Report:**

EPRC Chair Boland has met with incoming EPC Chair Groen go over unfinished business. EPRC will request a meeting with VP Freer to start discussing the CEL summer funds. EPRC Chair Boland is working on EPRC's year-end report.

8. **FAC Report:**

FAC Chair Bodman is working on the FAC year-end report.

9. **Statewide Academic Senate Report:**

Statewide Academic Senator Steffel noted that the ASCSU is currently in summer recess and thus did not have a report.

10. **Administrative Update:**

Provost McMahan stated that the two searches should be finalized shortly.

Provost McMahan reported that she is looking into moving enrollment management and admission back under Academic Affairs. The EC with Provost McMahan that CSUSB needs to grow strategically and consider how to shape the enrollment of CSUSB.

11. **Other Business:**

The EC did not discuss other business.

**College of Arts and Letters Committees**

**Academic Program Review Committee – 1 position (2016-2017, senior faculty, NOT from WLL)**

**Honorary Degree Committee – 1 position (2017-2018, tenure-track)**

**Honors Committee – 1 position (2017-2019, tenure-track)**

**Normative Number of Units Exceptions Committee – 1 position (2017-2019, tenure-track)**

**-Brad Spence - appointed**

**Student Grade Appeal Panel – 1 position (2017-2019, tenured)**

**Library Committees**

**Faculty Professional Development Coordinating Committee – 1 position (2017-2019, tenure-track)**

**Constituent Unit (from Library or A&L) Committees**

**Academic and Distributed Technologies Committee – 1 position (2017-2019, tenure-track)**

**Athletic Advisory Committee – 1 position (2014-2017 term, tenure-track)**

**Intellectual Life and Visiting Scholar Committee – 1 position (2017-2019, tenure-track)**

**International Students Services Advisory Committee – 1 position (2017-2019, tenure-track)**

**Scholarship Committee – 1 position (2016-2018, tenure-track)**

**College of Business and Public Administration Committees**

**Academic Program Review Committee – 1 position (2017-2018, senior faculty)**

**Academic and Distributed Technologies Committee – 1 position (2017-2019, tenure-track)**

**Graduation Initiative Task Force – 2 positons (tenure-track)**

**High Impact Practices Committee – 1 position (tenure-track)**

**Honorary Degree Committee – 1 position (2017-2018, tenure-track)**

**Normative Number of Units Exceptions Committee – 1 position (2017-2019, tenure-track)**

**Student Grade Appeal Panel –1 position (2017-2019, tenured)**

**Student Research Competition Graduate – 1 position (2017-2019, tenure-track)**

**Student Research Competition Undergraduate – 1 position (2017-2019, tenure-track)**

**College of Education Committees**

**Faculty Professional Development Coordinating Committee – 1 position (2017-2019, tenure-track)**

**High Impact Practices Committee – 1 position (tenure-track)**

-Jordan Fullam- **appointed**

-Lasisi Ajayi

**Honorary Degree Committee – 1 position (2017-2018, tenure-track)**

-Stacie Robertson- **appointed**

**Honors Committee – 1 position (2016-2018, tenure-track)**

**Institutional Review Board – 1 position (2015-2018, tenure-track)**

-Edna Martinez- **appointed**

**Normative Number of Units Exceptions Committee – 1 position (2017-2019, tenure-track)**

**College of Natural Sciences Committees**

**Academic Program Review Committee – 1 position (2017-2018, senior faculty)**

-Davida Maynard- **appointed**

**Normative Number of Units Exceptions Committee – 1 position (2017-2019, tenure-track)**

-Kimberlyn Williams- **appointed**

**College of Social and Behavioral Sciences Committees**

**Graduation Initiative Task Force – 1 position (tenure-track)**

-Arianna Huhn- **appointed**

**High Impact Practices Committee – 1 position (tenure-track)**

-Gisela Bichler- **appointed**

**Normative Number of Units Exceptions Committee – 1 position (2017-2019, tenure-track)**

-Guy Hepp- **appointed**

**Constituent Unit (from Social and Behavioral Sciences or SSP, AR) Committees**

**Diversity Committee – 1 position (2017-2019, tenure-track)**

-Herb Shon\*- **appointed**

**International Student Services Advisory Committee – 1 position (2017-2019, tenure-track)**

**At-Large**

**Alcohol, Tobacco, & Other Drugs Advisory Policies Sub-Committee – 1 position (2017-2019, tenure-track)**

**ASI Board of Directors – 1 position (2017-2019, tenure-track)**

-Crystal Huang

-Angela Horner- **appointed**

-Dorothy Chen-Maynard

**Palm Desert Campus Planning and Operations Council – 1 position (2017-2019, tenure-track) – asked for temporary suspension has not met**

Chair Kolehmainen will contact Dena Brown-Welty to see who is doing the work of the committee and to see if the committee cannot start meeting again.

**Recreation Committee – 1 position (2016-2018, tenure-track)**

**Student Aid Committee – 1 position (2017-2019, tenure-track)**

**Teaching Academy – 2 positions (1-2016-2019 term and 1-2017-2020 term, tenure-track contact [cmasse@csusb.edu](mailto:cmasse@csusb.edu) for application)**

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**High Impact Practices Committee – 1 position (tenure-track)**

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