

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 51st SENATE

**M I N U T E S**

**SESSION 02– Tuesday, October 11, 2016, 2:00 pm – 3:50 pm, Pine Room**

**Members Present:** All members were present with the exception of D. Chen-Maynard, K. Collins, D. Fischman, T. Morales, G. Schlesselman-Tarango

**Guests Present:** T. Ballman, R. Beech, A. Burgess, R. Chen, K. Costino, J. Curiel, K. Fleming, D. Freer, D. Friedman, D. Gianoussopoulos, B. Haynes, F. Hernandez, D. Hernandez-Aguilar, J. Hughes, D. Ilani, J. Imeri-Garcia, G. Johnson, M. Kampbell, T. Karmanova, G. King, Q. Kochman, D. Martinez, F. McCall, C. Miller, R. Mohamed, M. Patton, J. Peacock, A. Satterlund, R. Vasquez

**1. APPROVAL OF THE MINUTES.**

1.1 Minutes for May 31, 2016 ([FSM 16-01](#))

It was m/(K. Grisham), s/(N. Tórréz) to approve the 51<sup>st</sup> Faculty Senate minutes from May 31, 2016 as written. **PASSED.**

1.2 Minutes for May 31, 2016 ([FSM 15-10](#))

It was m/(B. Steffel), s/(K. Grisham) to approve the 50<sup>th</sup> Faculty Senate minutes from May 31, 2016 as written. **PASSED.**

1.3 Minutes for June 7, 2016 ([FSM 15-11](#))

It was m/(K. Pelletier), s/(B. Steffel) to approve the Faculty Senate minutes from June 7, 2016 as written. **PASSED.**

**2. APPROVAL OF THE AGENDA.**

It was m/(J. Ullman), s/( N. Tórréz) to approve the Faculty Senate agenda as written. **PASSED.**

**3. PRESIDENT’S REPORT.**

President Morales submitted the following report:

The new academic year has gotten off to a terrific start with a great amount of activity and events. A few of these highlights are listed, below, in my President's Report.

**Groundbreaking for Residence Hall & Dining Commons:** At \$95.8 million and 164,000 square feet, the new Residence Hall and Dining Commons is the single largest development project in CSUSB history. The four-story residence hall with 416 beds is targeted for first- year students. Two-level dining commons will initially have seating to accommodate 500.

According to the American Council on Education, students who live on campus are more satisfied with their college experience, earn higher grade point averages, and are more likely to graduate.

**Faculty, Staff Donate to DEN:** During the Employee Appreciation Picnic, faculty and staff contributed 3,300 pounds of non-perishable food and hygiene items as well as \$436 in cash and gift cards to the university's DEN Food Pantry for students.

**Mexican Independence Celebration:** More than 400 attended the university's Mexican Independence Day festivities, co-sponsored by the university's Latino Education and Advocacy Days project and the Mexican Consulate in San Bernardino.

**U.S. Department of Education Talent Search Grants:** We received three 5-year Talent Search grants totaling \$3.2 million. USDE Talent Search Program identifies and helps students from disadvantaged backgrounds who have the potential to succeed in higher education. The funds will assist middle & high school students from Colton Joint Unified, Rialto Unified and San Bernardino City Unified districts.

**\$50 Million Capital Campaign:** During this year's Convocation Celebration, we announced the public phase of the university's capital campaign, focused on programs directly impacting student success. This is the first capital campaign of this scope in CSUSB history and \$30+ million has already been raised toward the final goal.

**Jack H. Brown's Historic Gift:** In June, longtime supporter and friend **Jack Brown** donated \$10 million to the university's College of Business & Public Administration. It is the largest single cash gift in university history. The College can use proceeds generated from the principal to attract and retain faculty, facilitate student enrichment, provide for new programs and supplement research in perpetuity. In July, the CSU Board of Trustees formally approved renaming the college the "**Jack H. Brown College of Business & Public Administration.**"

I also want to thank and recognize the Senate Executive Committee, who came together on two occasions over the summer to help and support this remarkable gift. Their participation directly supported the Board's decision.

**Two Students Earn CSU Honors:** CSUSB students **Kathryn Grizzle** and **Maria Ceja** received CSU Trustee Awards for outstanding students. Ms. Grizzle, who grew up in a dysfunctional family and overcame great adversity, was named the \$12,000 Emeritus Ali C. Razi Outstanding Scholar, the CSU's highest recognition for students. Ms. Ceja, who also overcame great obstacles during her journey to education in the U.S., was presented the \$6,000 Trustee Emeritus Lou Monville Scholar Award.

**Coyote First STEP Receives USDE Grant:** Our Student Transition Enhancement Program (STEP) was awarded a 5-year, \$2.6 million grant from the U.S. Department of Education.

Launched in July 2015, Coyote First STEP provides math and English/writing coursework to first-year students the summer prior to their initial fall term.

**Inland Empire Hispanic Leadership Council Scholarships:** Two political science majors currently involved in legislative internship programs received \$1,000 scholarships from the IEHLC.

- **Jeannette Martinez**, a Panetta Institute Intern in Washington D.C., is the first in her family to attend college and is on schedule to graduate with her bachelor's degree this December.
- **Riane Castro**, a junior who is also minoring in pre-law, recently completed a Washington Center internship in Washington D.C.

**National Ranking Recognition:** *U.S. News & World Report* again selected CSUSB one of the leading institutions of higher education in the western United States. CSUSB ranked 14th among all western regional public institutions and 61st among best regional universities in the west.

**Student Participates in Summer Research Program:** Senior **Sarah Ruddle** spent 10 weeks at Stanford University working in the prestigious Amgen Scholars Program, conducting hands-on, cutting edge research. Ms. Ruddle, who plans to graduate next June with a bachelor's degree in biology, was one of 360 students globally accepted to the program from more than 5,000 applicants.

**W.K. Kellogg Foundation Funding Award:** The Teaching English Learners Early Mathematics (TEEM) project, under the leadership of **Dr. Madeline Jetter**, received \$450,000 from the Kellogg Foundation. TEEM seeks to improve mathematics teaching and comprehension for English Learners in grades PreK-3. The W.K. Kellogg Foundation is one of the world's largest private foundations that focuses on helping children.

**Best Bang for the Buck:** *Washington Monthly* magazine included CSUSB in its 2016 "Best Bang for the Buck" rankings. CSUSB was selected No. 11 in the west; our university also listed ninth among national universities granting master's degrees.

**Criminal Justice Program Draws National Acclaim:** The online bachelor's degree program was placed at No. 2 on the Best Online Bachelor's in Criminal Justice Degree Program rating, while Best Degree Program selected it seventh on its Top 30 listing.

**University Hosts Verizon Camp:** CSUSB was one of 12 U.S. institutions to offer the Verizon Innovation Learning Camp. Underrepresented middle school students from throughout San Bernardino came to campus to learn technology skills and receive encouragement to prepare for college.

**Jodie Ullman:** And finally I would like to recognize our colleague, **Dr. Jodie Ullman**, for being named the recipient of the Western Psychological Association's Distinguished Service Award. She served as association president in 2014, and was given the award for "outstanding contributions that have been instrumental in fulfilling the mission and goals of the Western Psychological Association." Congratulations.

#### 4. **PROVOST'S REPORT.**

Provost McMahan submitted the following report:

The graduation initiative 2025 initial draft was sent to the Chancellor's office September 1, 2016. Feedback from the chancellor's office indicated that "The CSUSB plan is one of the strongest for calling out the role of teaching, learning, and equity-minded practice in meeting student success goals." Also highlighted was the importance of providing financial support, on campus employment, and use of EAB platform to develop campaign strategies. The campus will continue to collect input work on long term goals and a graduation initiative senate task force will be appointed to begin to understand the barriers to a timely graduation. A workshop on using EAB and student success will be held on October 25<sup>th</sup>.

Faculty night is Tuesday, October 18<sup>th</sup> at 7:00 pm celebrating our Ladies Volleyball team ranked 19<sup>th</sup> in the Country! Please RSVP to Annette Hollimon at [Ahollimon@csusb.edu](mailto:Ahollimon@csusb.edu) will to receive access to a VIP reception where food and beverages will be provided. Tickets are for faculty plus one. Additional tickets and access to the VIP reception are available for purchase. Questions regarding this event should be directed to Christina Johnson, Associate Director of Athletics at [cjohnson@csusb.edu](mailto:cjohnson@csusb.edu).

#### **Q2S- Defer to Dr. Kim Costino**

#### **College Items (not listed in Presidents report)**

This fall marks the debut of the MSW/MPA concurrent degree- the first concurrent degree on the CSUSB campus and the only MSW/MPA in the CSU system. Students in the concurrent program can receive both degrees but take 28 fewer units. This degree resulted from a long collaboration between Laurie Smith and Jonathan Anderson (CBPA). The idea for the program came from feedback from the community.

Kim Cousins, National Science Foundation S-STEMs grant, amount nearly \$5 million, to recruit and retain STEM students who transfer from community colleges. This is a cross college collaboration with other project personnel: Haiyan Qiao (CSE), Doug Smith (Chemistry & Biochemistry), Tomasz Owerkowicz (Biology), Joan Fryxell (Geological Sciences), Laura Wallace (Mathematics), Paul Dixon (Physics). The community college partners are: College of the Desert, San Bernardino Valley, Barstow, and Imperial Valley.

Kirsty Fleming, Department of Education HIS-STEM grant, amount nearly \$5 million, to enhance advising. Other personnel on the project are Lesley Davidson-Boyd (HPAC), Chris Lindfelt (UGS), Ed Mendoza

Arianna Huhn, Assistant Professor of Anthropology, was recently selected as one of two faculty members from a nationwide pool to participate in The Smithsonian Summer Institute in Museum Anthropology Faculty Fellowship Program. This is a four-week summer institute at the Smithsonian National Museum of Natural History that provides an opportunity for faculty to develop courses on collections-based research methods.

### **Academic and International Programs**

AVP of Academic Programs has sent out a call for program projection (placing new programs on the Academic Master Plan) to chairs via deans. The deadline for it is Oct. 22. Proposals will come to the Senate Floor in its Nov. 22 meeting.

The next WASC interim report is due Oct. 1, 2017. Preparation for the report will start in Winter 2017.

The President's Study Abroad Scholarship fund (\$500 per student) made a huge difference in encouraging student participation. The number of students who participated in Study Abroad increased 60% in 2016 (over 2015).

### **Office of Graduate Studies**

New Graduate Student Orientation was held on September 16<sup>th</sup> and 113 students attended. The orientation included information on graduate student policies and procedures, a library workshop, a meet and greet with faculty, and a resource fair.

Graduate Studies 2015-2016 Fact Sheet was produced and distributed to campus MPPs. Released at the end of each academic year, the Fact Sheet gives a quick overview of the department's activities.

Quarterly Infographics has been developed to provide information on graduate applications and enrollment and is emailed to campus.

Strategic Analysis of Graduate Programs Steering Committee and Document Development meets monthly to guide the process and is currently focusing on developing goals for the strategic plan.

### **Office of Student Research**

Peer Lab and Peer Research Consultant Program Training occurred with all new and returning Peer Leaders. The Peer Lab program is currently operating with 12 courses, and Peer Research Consultant has four courses.

OSR 2015-2016 Fact Sheet was completed and distributed to campus. The fact sheet provides information to the campus community about the programs offered and the number of students served.

OSR 2016-2017 Academic Calendar has been developed and provides the campus community with the dates and deadlines for all of the OSR's programs and events.

### **Palm Desert Campus**

Learning Communities (cohorted freshman) were implemented at the Palm Desert Campus for the first time during the fall quarter. Six cohorts, mostly based on major, were created. Roadmaps for these new students have been created through the end of the winter, 2017. It is anticipated these cohorts will stay together through the end of the sophomore year.

University Hour was implemented beginning with the fall, 2016 quarter on Tuesdays and Thursdays. Students are scheduled for a study/collaborative work course during the first hour with two peer tutors assigned to each cohort. Club meetings/work and other campus activities are scheduled for the second hour.

#### **5. COMMUNICATIONS/INFORMATION ITEMS.**

- 5.1 Executive Committee Minutes, 5/24/16 ([ECM 15-20](#)) - noted
- 5.2 Executive Committee Minutes, 6/14/16 ([ECM 15-21](#)) - noted
- 5.3 Executive Committee Minutes, 9/27/16 ([ECM 16-01](#)) - noted
- 5.4 Parliamentary Procedure/Robert's Rules of Order ([attachment](#)) - noted
- 5.5 Curriculum Freeze and Two-Year Bulletin ([attachment](#)) - accepted

#### **6. COMMITTEE REPORTS.**

6.1 Q2S Report: Director Costino reported that on Monday, October 10, 2016, she met with the Vice Presidents' Council and gave the following workload recommendation from the Q2S Steering Committee (which was developed based on the work from the Senate workload committee during the last AY and worked upon over the summer with those committee members in conjunction with additional members): To develop and provide enough funding for a policy along the lines of CSU Stanislaus has, which allows within a mutually agreed upon system of accountability, faculty to use 60-80% of their WTUs for direct instruction, 20% for indirect instruction, and 20% for research and professional growth and development. Director Costino noted that the proposal uses WTUs as is outlined in the CBA, but this would essentially provide faculty with a 3/3 teaching load. Director Costino stated that she is now awaiting a decision from the Administration.

A call has been sent to campus for proposals for programs to apply for funding to convert or transform all their curriculum (programs for these purposes have been defined as having 60% distinct courses from other programs with some exceptions). Proposals are due November 1, 2016. Director Costino stated that the process is not competitive but is intended to ensure equitable funding.

Director Costino stated that a survey will be coming out regarding how to handle advising students through semester conversion. Another issue being worked upon is the calendar. Director Costino assured the Senate that the Calendar Committee will host open forums and have online input in order to obtain campus feedback. Also, a curriculum guideline for conversion is in the works. Lastly, a budget for Q2S to be sent to the CO should be completed soon.

Senator Owen asked if proposals will be available online for review and comment. Director Costino stated that the Q2S website is almost complete and proposals will also be viewable at OrgSync for input.

## 6.2 GE Report

6.2.1 GE Open Conversations on Transformation ([attachment](#)): GE Chair Gilbert stated that over two years ago, the GE Think Tank was formed and the GE Learning Outcomes (GLOs) were developed. During that time, the GE Transformation Group (GET) was also formed with faculty across campus. During that time the GET Group has worked reviewing GE packages around the world to narrow down ideas. On October 12<sup>th</sup> and 13<sup>th</sup>, there will be two open conversations to discuss possible proposals (as outline in the [attachment](#)). During those open conversation, faculty input will be sought as well as input electronically from the campus community for the GET group to develop a survey to be sent to all faculty to narrow down the proposals into a single proposal for presentation at the November 22, 2016 Faculty Senate meeting. GE Chair Gilbert encouraged Senators to attend the open conversations and submit input. GE Chair Gilbert also noted that there will be parallel student meetings for student input.

6.2.2 Normative Number of Units For GE ([attachment](#)) GE Chair Gilbert stated that Title 5 requires at least forty-eight units of GE and that normative number of three units for all GE courses with some exceptions would allow for articulation and is the system standard.

The Senate discussed concerns that not all courses would fit the three unit model, an example of this would be some science courses with labs and foreign language courses. Director Costino noted that the proposal does allow for exceptions consistent with disciplinary standards. The Senate also discussed concerns regarding how this proposal would impact majors, SB 1440, and affect graduate coordinators. It was noted that the proposal still allows for flexibility and articulation, while keeping majors as small as possible and continuing transferability from community colleges.

Senator Owen asked when a workload decision may be reached. Provost McMahan estimated that a decision could be reached as soon as the next couple of weeks.

It was m/(O. Mango), s/(N. Torrez) to table the motion to consent to the item in concept pending the workload decision. **FAILED.**

It was m/(J. Gilbert), s/(J. Ullman) to consent to this item in concept pending the workload decision. **PASSED.**

**2:45pm Time Certain (If preceding items have not been completed).**

## 7. NEW BUSINESS.

7.1 FSD 16-01, Academic Programs Calendar 2016-2018 ([attachment](#)) One Reading:  
If you would like to provide input please click here [Calendar Input Form](#)

It was m/(A. Bodman), s/(K. Grisham) to approve the one reading of FSD 16-01, Academic Programs Calendar 2016-2018. **PASSED.**

**7.2 Elections:**

7.2.1 Bylaws and Constitution Review Committee:

7.2.1.1 CAL:

It was m/(T. Ruml), s/(B. Owen) to nominate Senator Boland. Senator Boland declined the nomination.

It was m/(K. Kolehmainen), s/(K. Pelletier) to nominate J. Andersen. The nomination was accepted. J. Andersen was elected to the Bylaws and Constitution Review Committee as the CAL representative.

7.2.1.2 SBS:

It was m/(J. Gilbert), s/(K. Grisham) to nominate J. Kottke. The nomination was accepted. J. Kottke was elected to the Bylaws and Constitution Review Committee as the SBS representative.

7.3 FSD 88-11.R5, FAM 854.34, Policy Statement Concerning Faculty Professional Development ([attachment](#)) First Reading:

If you would like to provide input please click here [FPDCC Input Form](#)

It was m/(J. Ullman), s/(K. Grisham) to accept the first reading of FSD 88-11.R5, FAM 854.34, Policy Statement Concerning Faculty Professional Development. **PASSED.**

8. **CURRICULUM – Information Items:** (*Copies are available at each College office and the Faculty Senate office*) None.

**CURRICULUM – NEW ITEMS (Consent Items)** – (*Copies are available at each College office and the Faculty Senate office*) The Faculty Senate consented to the curriculum item. **PASSED.**

**COLLEGE OF ARTS AND LETTERS**

**COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION**

**COLLEGE OF EDUCATION**

**COLLEGE OF NATURAL SCIENCES**

**COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES**

SB16-02 MA in Psychological Science, program name change

9. **DIVISION REPORTS.**

9.1 Vice President for Administration and Finance, VP Freer submitted the following report:

Employee Development Day

The inaugural Employee Development Day on September 16 was a significant success. Coordinated by Human Resources through cross-divisional planning team, the day featured a series of professional development workshops, as well as the return of the CSUSB picnic. Attendance was estimated at 600 for the picnic and 323 participants took part in 12 professional development sessions. Thanks to the generosity of our campus community, 3,329 pounds (or 1.5 tons) of food was collected for the DEN. The DEN posted a summary video of the day, including a slow motion of me going into the dunk tank at <https://www.youtube.com/watch?v=Pt11OjNxG0Q>.

#### If You See Something, Say Something

Over the past week, University Police shared with the campus community information on a very concerning campus threat. The case would not have come to light if it wasn't for some quick thinking faculty and staff who contacted UPD at the right time. UPD continues to emphasize the "See Something, Say Something" campaign and this case is a perfect example that highlights the importance of reporting concerning behavior immediately.

#### Litigation Hold Training

Last year, there were some expressions of concern about the processes involved with members of the campus community receiving litigation hold letters. These are sent out to anyone at the campus who may have information that could be helpful in a lawsuit involving the university. Risk Management and Academic Personnel were requested to conduct campus-wide training to better understand the litigation hold process. There was a session held in the Spring Quarter, with no attendance. They will again hold this training on October 19<sup>th</sup> from 11:00 am to 12:00 pm in the Pine Room, Lower Commons.

#### Great California Shakeout

On October 20 at 10:20am, Californians will be asked to recognize the importance of earthquake preparedness. We will be testing the CSUSB emergency communication system at this time and ask that everyone participate by practicing ..... DROP, COVER, AND HOLD ON ..... in your office or classroom. We would also like to applaud the Geology Department, who will be leading a walk to the San Andreas Fault during this event, for bringing additional attention to the importance of this issue. This walk leaves at 9:30am from behind the Biology building.

#### Capital Planning Updates

- Parking Lot N opened before the start of Fall Quarter. The project adds 1,300 new spaces to the campus inventory, which offsets the loss of around 600 spaces in the Parking Lot E, which is now permanently closed for the construction of the Student Housing and Dining Commons projects.
- Student Housing and Dining Commons construction started in September and will continue until Summer 2018. The campus community will continue to receive periodic notices as the construction fence line adjusts and service access to various campus buildings changes.
- The Campus Master Plans for San Bernardino and Palm Desert are coming down the home stretch. All campus comments from town hall sessions and the steering

committee have been incorporated into the draft plans, which are being reviewed by the external community for environmental impact. We are anticipating a December 2016 completion, with a Spring 2017 approval by the CSU Board of Trustees.

- CSUSB negotiated receiving an additional \$42 million this year from the Chancellor's Office for the Utility Infrastructure Project. We were the only campus to have its utility infrastructure project fully funded. This project will significantly expand the central cooling plant, replace and upgrade outdated systems for electricity, domestic water, sewage, and heating/air conditioning systems. The project will take approximately 2 years to complete and will require occasional trenching on the campus, road closures, and carefully scheduled utility shutdowns. We will continue to update the campus with bulletins throughout the project.
- FPDC is approaching the mid-point of design planning for the new College for Extended Learning. Anticipated to be named the Center for Global Innovation, it will be the home of CEL administrative offices, international student services, and extended education. Located in between the Colleges of Natural Sciences and Education, the building will also provide an additional 15,000 of general use classroom and lecture room space for the campus. Project is anticipated to begin construction in late 2017, with a Fall 2019 opening.

#### Coyote Market at Jack Brown

The UEC and Coyote Dining Services have partnered to with the Brown College to open an expanded convenience store on the ground floor of the college. Business has been robust since its opening at the start of the academic year.

#### Budget Open Form

All are invited to the annual CSUSB Budget Open Forum on October 27, 1:30-3:30pm, in the SMSU Theatre. The presentation will highlight university goals, as well as allocations for the 2016-17 year. An outlook of the budget picture for 2017-18 and beyond will be included.

Senator Kremling asked in regard to the Litigation Holds what information is asked to be collected and how long the information is held. VP Freer stated that part of the training includes a presentation regarding the Campus' required retention of records and what records should be saved.

Senator Steffel suggested that the Litigation Holds training information be posted online so when faculty receive a letter they can refer to the information online as they might not have attended the training. VP Freer replied that that was a great idea and he will look into it.

Chair Kolehamianen noted that several of the paid parking spots in lot N do not appear to be getting regular use and wondered if the trend continues the spots will be re-assigned for other parking. VP Freer stated that the spots would be re-evaluated and if deemed not all the paid spots are necessary they would be reassigned.

Senator Gilbert expressed concern that the other day at 10:30am it took her over an hour to find a parking spot. Senator Gilbert added that her story is not unique as other

faculty have expressed similar if not longer wait times and Senator Gilbert witnessed many students driving around look for spots as she was. VP Freer stated that he would conduct a review with parking services to see what can be done to alleviate some of the demand.

Senator Diaz-Rico asked if the 30 minute parking spots had been eliminated in the parking structure. VP Freer responded that he would look into it and report back.

Senator Diaz-Rico asked about the progress on getting better cellular coverage in the back of campus. VP Freer stated that he has been working with the major cellular service companies and Sprint and AT&T have stated that they will try to increase coverage. VP Freer is still working with Verizon.

Senator Brown stated that currently construction fencing is blocking parking spots in lot G and was wondering when the fencing will be moved freeing up the spots for use. VP Freer stated that he will look into it and report back.

Senator Tórrrez stated that it appears some faculty spots in the east parking structure going toward the stairs have been removed (it may be the case of a missing sign). VP Freer replied that he will look into it and report back.

9.2 Vice President for Student Affairs, VP Haynes, submitted the following report:

### **Enrollment Management Area**

**Admissions** is accepting applications through CSU Mentor which is open for students to apply for admission during the 17-18 academic year. The application time period runs from October 1-November 30. Fall event planning has gone into full swing with preparations for the upcoming Open House on October 15.

The **Office of Financial Aid and Scholarships** awarded \$65,062,016.68 financial aid funds for Fall 2016 and refunds have been issued for eligible students for fall 2016. New FAFSA application period will start October 1, 2016. The Department is finalizing Department of Education audit; thank you to all the faculty who have assisted with this process.

The Division of Student Affairs received a grant award of \$3.2 million to fund the Talent Search Program over five years. The grant will enable the **Office of Pre-College Programs** to work with middle and high school students in the San Bernardino, Rialto and Colton School Districts.

### **Student Life**

**Department of Housing and Residential Education** broke ground on a new 416 bed state of the art housing facility on September 29<sup>th</sup>. The project combined with the new dining commons is the largest capital project in CSUSB history totaling \$95.8 million. It is anticipated that both facilities will open in fall 2018.

**Office of First Year Experience**, in partnership with staff and faculty from across CSUSB, facilitated orientation for 5,600 students at the SB and PD campuses this summer. We also welcomed 550 parents and family members to our new Family Orientation program.

The **CARE** team responded to more than 325 cases of students in distress in 2015-2016; CARE now has an active case management team to provide resource referrals for housing, food, financial and academic concerns in addition to providing support and assessment when community members have concern for self-harm or harm to others.

### **Student Services**

The **Career Center** facilitated the participation of thirty-two students in the day-long HACU pre-conference training that focused on interviewing skills, networking with employers, and identifying internship and employment opportunities that prepare them to take part in at the HACU 30th Annual Conference in October.

### **Coyote Athletics**

Our CSUSB student-athletes have been working extremely hard in both the classroom and on the field or court. As a result, 28 student-athletes received the D2 Athletic Director's Association Academic Achievement Award. Men's and women's soccer team each had five students selected for the award. In an effort to ensure the best quality of play experience for our student athletes, mobile locker rooms have been placed on the CSUSB Premier Field for men's and women's soccer, and a \$100,000 investment to provide capital improvements to the CSUSB Softball Field is currently 75% complete.

CSUSB's Cross Country team is having an excellent season. Our Coyotes were victorious in their home invitational, the Coyote Challenge, held at CSUSB on September 24<sup>th</sup>. Senior Laura Aceves established a course record earning her victory at the home invitational and she recently won the UCSD invitational this past weekend. Senior Greg Robarge with men's golf finished second in the season opener golf tournament, the CCAA Fall Preview, held at the City of Industry, home of the 2017 CCAA Golf Championship.

Freshman Goalkeeper, Jacob Huber, with men's soccer was named the "CCAA Player of the Week" during the week of Sept. 12-18. Currently, the CSUSB Men's Soccer team is ranked #2 in the California Collegiate Athletic Association (CCAA). The CSUSB Women's Soccer team closed the month of September winning 3 out of their 4 matches during the month and are also ranked #2 in the CCAA.

Senior All-American, Malika O'Brien, was named the "CCAA Player of the Week" during the week of Sept. 5-11. The CSUSB Women's Volleyball team is currently ranked #3 in the south division of the CCAA and are ranked 19<sup>th</sup> in the country.

9.3 Vice President for Information Technology Services, VP Sudhakar, submitted the following report:

Your Information Technology Services Team worked hard this summer completing several projects of value to our campus community. Below is a listing of some of the projects that were completed this summer:

- Blackboard version upgrade from the April 2014 release to the October 2015
- Completion of the ITS Strategic Plan Implementation Plan (Attached)
- Formed two task forces within ITS to address two findings of Campus Climate Survey conversations with ITS Staff
- Applied for a \$500,000 NSF Grant to support network infrastructure for faculty led research activities
- Completed the Student Resource Guide for Technology (<http://its.csusb.edu/studentresourceguide/?page=1>)
- Continued collaborative efforts with College Techs for standardization of commodity computing resources
- Continued work with the Campus Community to address information security audit findings
- Brought on board an Accessible Technology Initiative Coordinator to continue to make technology resources accessible for students, faculty and staff with disabilities
- Continued work with Colleges and departments on the migration of websites to the University content management system
- Upgraded sixty smart classrooms across the University to include the PDC.
- Planned Tech Days event that will take place on October 18<sup>th</sup> and 19<sup>th</sup> at the San Bernardino Campus and October 20<sup>th</sup> at the PDC. (Attached)
- The implementation of the new GoPrint Cash Value Machines campus-wide which are already in use.
- The implementation, testing and installation of Alertus campus-wide. Alertus has been pushed to most of the computers on the campus domain, with more to come soon.

#### **ATI/Instructional Design group: Summary of activity, Summer 2016**

- ATI organized two summer institutes, Online/Hybrid Course Redesign (Aug.30-Sept.1, 2016) and Connected Learning with Engaging Technologies (Sept. 12-14, 2016)
- The Online/Hybrid Course Redesign institute (program attached) was attended by 21 participants from 12 different departments
- The Connected Learning with Engaging Technologies institute (program attached) was attended by 7 participants from 7 different departments
- The ATI Faculty Ambassador for CAL, Dr. Luz Ramirez in collaboration with ATI organized one workshop for the College of Arts & Letters on Sept. 21, Incorporating Audio Material in Your Classroom, attended by 7 faculty.

#### **Faculty Associate with ATI: Summary of activity, Summer 2016**

- The Faculty Associate with ATI in collaboration with ITS and Academic Research organized two summer institutes on ATLAS.ti (a software for qualitative research)
- ATLAS.ti Advanced User, June 22-23, 2016 with presenter Ricardo Contreras (ATLAS.ti) was attended by 15 faculty (campus news item attached)
- ATLAS.ti Fearless Learner, September 6-9, 2016, with presenters Johnny Saldana (Arizona State University) and Trena Paulus (University of Georgia) was attended by 16 faculty (campus news item attached)
  
- The Faculty Associate in collaboration with Academic Personnel and the Faculty Mentoring Network has been conducting a campus needs assessment for a robust online RPT process. The following activities were conducted as part of this project:
  - Interviews with first year and second year faculty about their experiences using the current, Moodle-based system and their needs as users
  - Interviews with evaluators about their experiences using the current, Moodle-based system and their needs
  - Interviews with Academic Personnel administrators about workflow and managing access
  - Three demos with potential suppliers of commercial online RPT systems: Digital Measures, Data180, Interfolio
  - A report on these activities containing recommendations is currently being prepared.

### **Administrative Computing & Business Intelligence**

- Commencement Registration in PeopleSoft for Winter 2016
- COE Credential Tracking and Reporting in PeopleSoft: Replace old file maker homegrown Credential System
- Phase I – Admissions for Fall 2017 and Setup – Completed September 2016
- Phase II – Student Records Module. Possibly as early as Spring 2017.
- Automated the process of retrieving data from UEC Paylocity System to PeopleSoft. Used to provide services to the UEC Employees
- Employee Directory information into PeopleSoft
- CFS Year-end processing
- Upgrade Oracle databases from 11g to 12C
- KPMG and Dept. of Ed Audit – Financial Aid
- Admissions process changes for the 17-18 academic year
- Title IX – Not Anymore Project – prepare for Fall 2016 and CSU Title IX ERS Reporting needs
- Replace old antiquated home grown web systems with PeopleSoft bolt-on applications:
  - Role Lookup
  - SIS+ Archived Data Inquiry
  - OSHER move from Self-support to state
  - CISP move from State side to self-support
  - Qualtrics – developed surveys for the university as needed
  - SOTE – upgrade server and processes summer teaching evaluations
  - Enterprise Data Warehouse – continue to develop new ways to analyze student/admission data for Student Success
- Advancement Reports as needed

- Finance Data Warehouse training on new functionality

#### **In-progress projects:**

- U.Direct – create personal maps to graduation.
- Faculty Grade Change form being moved to PeopleSoft as an online form with workflow.
- CIM – CourseLeaf Curriculum Management – to be used for developing new courses and plans for Q2S.
- Advance 9.1 Upgrade
- Data Masking Project with CO
- Food Flash Project in Blackboard Connect
- SEVIS in PeopleSoft
- MyCoyote Portal Enhancements
- Enterprise Data Warehouse – work on bringing over PAWS data for Student Success
- CS 9.2 Upgrade
- CHRS Project – currently attending Solution Design Workshops

#### **Distributed Technology Services**

- Computer Purchase
- Bulk Computer Purchases to save campus funds, \$35,000 in savings
- License Consolidation
- Combined campus VMware and other licenses to reduce overall cost
- Administrative Privileges Guide
- Provide information and guidance for administrators and users about the risk of Admin Privileges to addresses finding #8 in Audit 14-55 at CSUSB
- Dell TechDirect
- Provide college techs access to the Dell TechDirect portal for parts management and Dell support requests
- Microsoft Training
- Provided training to campus techs on Group Policy Administration on windows servers
- ESET Anti-virus
- Collaboratively finish migration from Sophos to ESET
- Quarterly Purchase Cycle
- Establish a quarterly purchase cycle with the colleges to aggregate purchases and reduce overall cost to each area
- Retention Policy
- Establish a policy on user data retention based on scenario
- Computer Hardware Standards
- Established hardware standards for use in 2016-2017
- Computer Naming Convention
- Established a computer naming convention allowing systems to be properly identified on the network and direct service needs/requests to the appropriate technician

#### **Enterprise & Cloud Services**

- Migration of XIV to Compellent , shipping the equipment back to IBM and terminating the lease agreement with IBM.
- Migration from TSM (IBM Tivoli Storage Manager) to New Veeam Backup & Replication v9
- Upgrade from OnBase 15 to OnBase 15 SP3
- Completion of Horizon and VSphere upgrade

### **Technology Operations**

#### **Outdoor Wireless Expansion**

- Phase 2 – Parking Structure West (Completed)
- Phase 3/4 – Parking Lot N and Structure East (In progress – Mid-Fall completion)

#### **Campus Border Firewall – SBC and PDC**

- Phase 1 – Migration to new equipment (Completed)
- Phase 2 – Implemented application-based policies (Completed)
- Phase 3 – Implementing CSU firewall standards (In Progress)

#### **Capital Projects**

- - Coordinated telecom infrastructure to new Parking Lot N (Completed)
- - Student Housing project design and coordination (Ongoing)
- - CEL building design and planning (In Progress)

#### **Wireless Network Re-architecture**

- Implemented new wireless network architecture as approved by IT Governance (Completed)

#### **Relocation/Renovation Projects**

- Renovation and relocation of 17 campus offices including Academic Affairs, Theatre Arts, SMSU, Student Financial Services, Health Center, Provost's Office, Career Center, SAIL, Kinesiology, ROTC, CAPS, Computer Sciences. (Completed)

#### **PDC (UCR) Writing Center Infrastructure**

Worked with PDC and UCR team in providing networking and phone infrastructure to new Writing Center on the UCR-PD campus (Completed)

9.4 Vice President for University Advancement, VP Fremont, submitted the following report:

### **FUNDRAISING AND DEVELOPMENT**

Coming off a remarkable year. The \$15.5 million in 2015-16 was the second largest fundraising year in CSUSB history. 2016-17 is off to a great start, having raised nearly \$1.2 million (81 percent ahead of last year's pace). Individual gift commitments (989 to date) are up 20 percent from a year ago at this time. Over the past four years, fundraising is up 283 percent.

The Brown gift has clearly elevated the identity of our fundraising efforts. There are a number of significant gifts in the pipeline after launching the \$50 million Campaign for CSUSB. We expect some great news in the weeks and months ahead.

**COMMUNICATION**

The Office of Strategic Communication will be disseminating a new Inside CSUSB video every two weeks this academic year, highlighting our faculty, staff, students and alumni success stories. The first one went out just after Convocation.

In addition, AVP Bob Tenczar will co-chairing the Branding and Identity initiative with Dr. Victoria Seitz (chair, marketing department). Tuesday, October 18 through Friday, October 21, will mark the campus visit of Brand IQ Creative, our consulting firm to guide the discovery process. Virtually every hour of each day is occupied with meetings with different constituent groups. There is a special meeting with the faculty senate on Tuesday, October 18 at 1 pm.

**ALUMNI**

The Office of Alumni Affairs has been working for several months in preparation for our 2016 Homecoming Week – with events running October 17-22. The highlight will be the Homecoming parade on Saturday, October 22 beginning at 3:30 pm with a special party in the Den at 4 p.m. The women’s volleyball game that night will close out the festivities that night. We hope you will be able to join us – more details are at <https://advancement.csusb.edu/alumni>

9.5 Academic Affairs/Deans’ Reports: This item is deferred to the next Faculty Senate meeting due to the time certain.

**10. STATEWIDE ACADEMIC SENATORS’ REPORT.**

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

**[September 2016 First Reading Resolutions for Input](#)**

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

This item is deferred to the next Faculty Senate meeting due to the time certain.

**11. CHAIR’S REPORT.**

This item is deferred to the next Faculty Senate meeting due to the time certain.

**12. SENATORS’ REPORTS / INCLUDING ASI PRESIDENT’S REPORT**

ASI President Gutierrez stated that the ASI has approximately \$70,000 to give for instructionally related activities and encouraged faculty to submit proposals by November 1, 2016. ASI President Gutierrez will send further information regarding the proposals and proper contact information to the Senate listserv.

**13. OLD BUSINESS.**

None.

14. **OTHER BUSINESS.**

Time did not permit the discussion of other business.

**3:15pm Time Certain (If preceding items have not been completed).**

15. **ASI PRESENTATION, SMSU EXPANSION AND OFFICER INTRODUCTIONS.**

ASI President Gutierrez introduced the ASI Executive Vice President, Quinn Kochman and several fellow ASI Board of Directors members. M. Kampbell and D. Martinez, and Santos Manuel Student Union Board of Directors members, D. Hernandez, D. Friedman, R. Vasquez, and F. Hernandez, to the Senate. ASI President Gutierrez noted that it is his goal to get more student involvement and have college representatives working closely with each college on campus and hopes to build a mentorship program.

ASI President Gutierrez and ASI VP Kochman stated that the SMSU expansion project started in 2012. It was decided to proceed with the alternative consultation method as outlined in the fee policy and ASI hopes to reach 4,000 students for feedback through stationing students outside of classrooms, having events to discuss the expansion, and if faculty can make time available in their class, inviting presenters to classroom for a short presentation. The expansion would be a category II fee; costing students \$428 a year to be paid only after the expansion is complete. ASI President Gutierrez noted that the fee would be covered by financial aid. The expansion hopes not only to create more much needed space but to also increase community life, engagement, and growth of student involvement on campus. The presentation can be viewed [here](#).

Senator Steffel while in support of the expansion still has concerns of the cost. That while financial aid would pay for the fee, some financial aid is in the form of loans the students will have to pay back over multiple years. Senator Steffel also asked exactly how the decision to implement the fee will be made. ASI President Gutierrez and ASI VP Kochman stated that through the student feedback process, surveys will be given to students after they have heard a presentation. All surveys will be compiled by an outside entity. The data will be presented to the Campus Fee Advisory Committee to make a recommendation to President Morales. President Morales will then forward his recommendation to the Board of Trustees.

Further discussion of this item is deferred to a future Faculty Senate meeting due to the time certain.

**3:30pm Time Certain (If preceding items have not been completed).**

16. **DISCUSSION WITH ASCSU CHAIR MILLER.**

ASCSU Chair Miller stated she was impressed to see the desire of collaboration between faculty and students.

ASCSU Chair Miller reported that the ASCSU has set several priorities for the year including promoting academic quality by strengthening shared governance, relationships

with government like the legislature and Governor, and the ASCSU relationship with faculty senates. ASCSU Chair Miller is visiting all CSU campuses and meeting with every faculty/academic senate. ASCSU Chair Miller stated that she recently served as the ASCU representative at the American Association of University Presidents Conference on Shared Governance. One of the most powerful sessions was hosted by the Association of Governing Boards regarding their study, [“Shared Governance: Is Ok Good Enough?”](#). ASCSU Chair Miller shared that the study states that the principle of shared governance acknowledges the “...authority of governing boards and distributed authority to the administration and faculty – is a basic tenet in higher education. When working well, it brings a wealth of ideas to critical conversations and creates a sense of inclusiveness that strengthens support for decisions...and an essential institutional asset.” According to the survey data, they only found that shared governance is “Ok” on most campuses. ASCSU Chair Miller wants to promote shared governance and have the CSU be a flagship for shared governance that other Universities look to from across the country.

ASCSU Chair Miller highlighted some of the items from the first plenary in September. The ASCSU passed a resolution in support of Proposition 55, received the Quantitative Reasoning Task Force report and approved a resolution calling for the implementation of the report. The ASCSU also accepted the first reading of a resolution regarding postsecondary education transfer and the need to work with and educate the legislature as well as the first reading of a resolution regarding GE. More information regarding the ASCSU plenary item can be found using the links under item 10.

17. **ADJOURNMENT (Time Certain 3:50 PM).**

It was m/(M. Groen), s/(H. Brown) to adjourn the Faculty Senate. **PASSED.**