

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 51st SENATE

M I N U T E S

SESSION 05– Tuesday, January 17, 2017, 2:00 pm – 3:50 pm, Pine Room

Members Present: All members were present with the exception of D. Fischman, A. Gutierrez, K. Howard, M. Lo, T. Ruml, and J. Ullman

Guests Present: T. Ballman, F. Beer, P. Bungard, R. Chen, K. Costino, J. Fiene, R. Fremont, D. Freer, B. Haynes, G. King, T. Kitaguchi, R. Mohamed, A. Satterlund, S. Sudhakar, K. Vanderhoeven, J. Vicknair

1. **APPROVAL OF THE MINUTES.**

1.1 Minutes for November 22, 2016 ([FSM 16-04](#))

It was m/(L. Diaz-Rico), s/(M. Groen) to approve the Faculty Senate minutes from November 22, 2016 as written. **PASSED.**

2. **APPROVAL OF THE AGENDA.**

It was m/(K. Grisham), s/(K. Pelletier) to approve the Faculty Senate agenda as written. **PASSED.**

3. **PRESIDENT’S REPORT.**

President Morales announced that longtime business leaders and supporters of CSUSB, Chuck and Shelby Obershaw have given \$1 million to establish the Charles and Shelby Obershaw Endowment for Student Success supporting students in need through the center for Entrepreneurship, DEN Food Pantry in the Office of Community Engagement, and EOP. This brings the five year \$50 million comprehensive campaign to approximately \$32 million to date.

In regard to the Governor’s budget there is concern with funding challenges and other changes that may arise from the new administration in Washington D.C. President Morales added that there does remain a commitment to higher education with \$157.2 million in additional general fund dollars consisting of \$131 million consistent with the Governor’s long term funding strategy. \$26 million from changes to the middle class scholarship program from 2015 which is proposed to be phased out in an effort to prioritize long term stable growth and funding of the CSU and UC. The CSU Graduation Initiative 2025 was noted in the budget summary, however, the funding falls short of the BOT’s proposal. Advocacy will be important in the coming months. A letter campaign is being planned.

President Morales reported that in continuing to review goal two of the strategic plan, there has been a significant increase in professional development of 14% from last year and 50% from 11/12.

President Morales made several announcements regarding events around the campus. The recent food drive saw over 3,800 individual items donated weighing over 1,800 pounds. The campaign was coordinated by 243 Strategic Communication class with assistance from Coyote Advertising, Coyote Radio, and the DEN. President Morales noted that this serves as an example of the dedication to community service at CSUSB. Last Saturday, January 14th, CSUSB hosted the 5th annual Pre-Medical and Pre-Health Conference organized by students and attended by over 500 students. President Morales thanked the students for their hard work as well as Dean Fleming and Director of the Health Professions Advising Center, Lesley Davidson-Boyd. President Morales stated that Professor Annie Buckley received a grant of \$15,000 from the National Endowment for the Arts for the CBA Prison Arts Collective. President Morales noted that he was fortunate enough to witness the program first hand and commented on how truly amazing the program proves to be. The State Water Resources Control Board has awarded the CSU a \$2.3 million grant to help underserved and disadvantaged communities manage water more effectively. This will establish the Disadvantaged Communities Center under the CO's Water Resources and Policy Initiatives center. President Morales congratulated WRPI Director Boykin Witherspoon for his work on the project.

Senator Karant noted that at the last Senate meeting, President Morales stated that CSUSB would not assist in identifying undocumented students. Senator Karant asked if CSUSB still would not assist in the identification of undocumented students if federal funding was threatened. President Morales stated that CSUSB will not identify undocumented students even if funding is threatened. President Morales added that we have to do everything to protect our students. CSUSB has the DREAMers program, legal assistance opportunities, and other resources to assist undocumented students.

Senator Kremling stated that in regard to the advocacy, the CFA has drafted a letter "Equity Interrupted: How California is Cheating its Future" which provides data that could help support the letter campaign. Senator Kremling will share the letter with President Morales.

Senator Kottke wanted to follow up on the request by Senator Pelletier from the last Senate meeting in which it was requested that the data from meetings regarding the campus climate be shared, including a summary of participants (no identifying factors), the questions asked, what information was gathered, and what decisions are being made based on the data collected.

Senator Muhtaseb stated that she was told by students that there were ICE agents on campus causing fear and asked why ICE were on campus. President Morales stated that the campus has no knowledge of ICE agents on campus either formally or informally. VP Haynes added that Border Patrol agents are participating in a career fair on campus but not in an enforcement capacity. Senator Karant asked if while on campus if agents are allowed to enforce orders. President Morales stated that he does not believe so and they have been asked not to come in uniform or perform anything outside of recruitment activities.

Senator Bodman asked if the Administration could provide a report of what constitutes the 2.6 courses of reassigned time noted in the in the decision for the 4/4 teaching load as well as details regarding \$7.75 million designated for reassigned time also noted in the decision. President Morales stated that he would get the information to the Senate.

Senator Pelletier stated that she recently heard that a BOT member will be on campus and has not heard or seen anything and asked if more information could be shared including what opportunity there is for faculty involvement. President Morales stated that this Friday, January 20, 2017 Trustee Carney and Assembly Member Medina will be on campus and will have Pam Langford send out more information. Chair Kolehmainen added that it is standard practice for the Executive Committee of the Faculty Senate, in the very least, to meet with Trustees when they visit and made a standing request that this be adhered to.

4. **PROVOST'S REPORT.**

Provost McMahan submitted the following report:

PROVOST OFFICE

Over one-half million dollars has been distributed to colleges to help meet the graduation initiative and additional course funding has been provided to relieve bottleneck courses. We do not want our students saying they cannot get into their classes and we are doing everything we can to eliminate barriers.

Paul Vicknair will serve as the Interim Associate Provost for Academic Personnel until a permanent appointment has been made.

OFFICE OF COMMUNITY ENGAGEMENT

The DEN serves currently enrolled CSUSB students facing food and housing insecurity. Of the students admitted as first-time freshmen who use The DEN, 83% are first generation, 83% are Pell grant eligible, and 79% are underrepresented minorities. Percentages for students who enter as transfer students are similar, although slightly lower.

CalFresh regulations have recently changed to include students enrolled at least part-time who are either Pell grant eligible or Work/Study eligible. This will allow CSUSB students to enroll for CalFresh benefits, typically resulting in a \$150/month food benefit. The Health Science and Human Ecology Department, Health Center, and Office of Community Engagement will be collaborating with other offices on campus to help students through the application for this "food aid." We will also be implementing a new advising effort to make sure these vulnerable students are making progress on their educational plans.

COLLEGE OF EDUCATION

The work of the 4th Year Math Committee and recent grant award highlights were featured in the December 1 issue of "Inside CSUSB – Issue 5". This work strives to improve college and career readiness for the students in our region. A bi-county collaboration, the proposed "Mathematical Reasoning with Connections" (MRWC) promises to provide our students with a pathway, helping them move from "conditionally ready" to "ready" through innovation of content and pedagogy while still in the K-12 system.

Educational Leadership & Technology: Dr. Andrew Hughes, newly hired Assistant Professor in Career & Technical Education, received the 2017 New Faculty Learning Community Award from TRC.

Special Education, Rehab & Counseling:

Counseling and Guidance: Dr. John Beckenbach, Associate Professor was awarded the TRC Fall 2016 Teaching Skills Study Award to attend the Western Association for Counselor Education and Supervision.

Visiting Professor, Dr. Chunlei Song, Associate Professor, School of Education and Public Administration, Suzhou University of Science and Technology, Jiangsu, China will be coming to campus in January 2017 under the sponsorship of Dr. John Winslade, Professor to study Narrative Therapy under Dr. Winslade and the Counseling and Guidance faculty and to translate Dr. Winslade's book on the practice into Mandarin.

Rehabilitation Counseling: Dr. Stacie Robertson, Associate Professor was awarded the TRC Winter 2017 Teaching Skills Study Award to attend the Lilly Conference on College and University Teaching.

Special Education: Dr. Shannon Sparks, Assistant Professor had her dissertation article published in the December issue of Education and Training in Autism and Developmental Disabilities.

Institute on Assessment, Research, and Professional Development: The Neurofeedback program was awarded a \$50,000.00 philanthropic donation to establish a Neurofeedback clinic at the Palm Desert Campus.

Teacher Education & Foundations: Dr. Enrique Murillo was recognized at the annual LEAD Volunteer Recognition Dinner on December 16, 2016. He was one of several recipients of a Presidential Lifetime Achievement Award from President Obama, the highest level for volunteerism for his work with the LEAD (Latino Education and Advocacy Days) organization and his dedication of 4,000 hours. This is the 5th time that planners, volunteers and service providers for LEAD received these prestigious awards.

COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

The William and Barbara Leonard Transportation Center at the Jack H. Brown College has been selected to take part in a U.S. Department of Transportation program to study transportation issues facing the nation. The project, announced by U.S. Secretary of Transportation Anthony Foxx, stems from a just-released study by the department, "Beyond Traffic 2045," which analyzes expected traffic trends in the next three decades. CSUSB is one of 18 Beyond Traffic Innovation Centers designated for the project. The only other center in California is at UC Berkeley.

The Center for Global Management organized the first International Market Night at the library lawn on November 18th. More than 500 students, faculty, staff, and

community members attended the event. The event was organized as part of the campus international week. It was organized by student interns under the guidance of the Center directors and staff. Student associations, community groups, vendors, and academic centers set up stalls and offered food and entertainment for a fun learning and cultural experience.

The Spirit of the Entrepreneur Awards – great event, with 860 attendees. Fast Pitch Competition – finished at the Spirit Awards – three CSUSB students received prize money totaling \$7,000 after pitching their idea to the audience of 860 attendees and having the audience vote on the best business concept.

Student Success Center (SSC) hosted the inaugural ‘Business Alliance Mentorship Program’ networking event. Seven business leaders and 36 undergraduate students were in attendance. This was the kick-off to the winter mentor program, where students will be paired with local business leaders for a 3-month mentor program.

The Public Administrations Management Certificate in Public Procurement, directed by Dr. Alexandru Roman, received national accreditation. This is the only such program on the West Coast to be so accredited.

PALM DESERT CAMPUS (PDC)

PDC hosted the CSUSB production of “Alicia in Wonder Tierra,” which was attended by many local school children. The two morning sessions completely sold out.

PDC hosted its first ever White Coat ceremony for entering BSN nursing students at the Indian Wells Theater. The ceremony was highlighted by a presentation by the Ann Mostofi, Eisenhower CNO, and was well attended by nursing faculty, family and friends.

Dean Brown-Welty was asked to present at the Greater Palm Springs Convention and Visitors Bureau information. She presented on PDC programs, particularly about our progress on the Hospitality Management Program.

PDC’s third annual Founder’s Society Dinner was held at the Vintage Country Club with approximately 140 community members attending. Four members were inducted into the society that evening.

COLLEGE OF EXTENDED LEARNING

Student Success Study Abroad high impact practice: 29 students participated in the Contemporary Mexico (Geography 392) program to learn and engage in activities regarding Mexico’s transformation to post-modern society, a course led by Dr. Kohout. The program received external funding from the Cardenas Foundation (\$20K) and the Consulate of Mexico in San Bernardino (\$20K). Their generous gifts to the university were used to fund scholarships for students. Among the 29 students who participated, 9 were DACA students who successfully obtain Advanced Parole papers from ICE and were able to re-enter the USA legally thus making advances

toward legalizing their status. The campus Dreamers Center and the Mexican Consulate in San Bernardino provided additional help for the DACA students.

UNDERGRADUATE STUDIES

EAP Junior Flyer, Senior Brochure, and EAP Flowchart were updated to reflect new SAT scores. The Chancellor's Office will begin to ship the Junior Flyer in January. In March, the Senior Brochure and EAP Flowchart will be sent to all high schools.

In the past month, 35 FTF and 65 continuing students declared their major (18%). UGS in collaboration with Career Center, hopes these students made a wise decision to avoid change of majors in the future. As you know, the more times a student changes major, the longer it takes to graduate.

Advising and Academic Services (AAS) prepared a draft 2-year pledge program in place for transfer students beginning Fall 2017.

Super senior progress: A total of 422 super senior students had registration holds placed for Winter 2017. AAS meets with students to finalize/vet program of study. Data indicate that 256 students (60%) met with AAS staff members to help them move toward the graduation finish line. Others (n=166) need more time because they had a grad-check on file but are still missing a requirement. That notwithstanding, all 422 have or had a hold placed on their registration by AAS for Winter 2017. Students will meet with AAS staff and work on progress toward their respective degree.

UGS Writing Center staff and its consultants have collaborated with Professor Caroline Vickers, a linguist in the Department of English, to establish a much-needed English Language Support Center (ELSC), where any member of the campus community can come to receive help understanding any facet of English they might encounter – lectures, job applications, work tickets, purchase orders, emails, etc. This applies to employees, faculty members, staff members, and students alike. The ELSC operates in the Grad Writing Center's space during hours the GWC is not open, so we are maximizing our utilization of the limited space we have. At this time, we see many positive indicators in the number of people who have taken advantage of the ELSC's services, despite any real advertising beyond word of mouth. A brochure is currently being printed and will be a key factor in advertising the services available in the ELSC beginning winter quarter, 2017.

Coyote First STEP (CFS) program has started its assessment and planning procedures for the 2017 sessions. CFS staff members have addressed issues that adversely affected the 2016 CFS so as to eliminate or minimize the same potential problems in 2017. Curricular planning has started with Math and English.

UGS SAIL program hosted its quarterly "First Gen Support Group" and "Transfer Student Support Group". They will add a life-balance support group called "Sail's Anchor Group" in Winter 2017 quarter.

GRADUATE STUDIES

Recruitment: Grad Days: the Office of Graduate Studies has participated in the Grad Days event at the bookstore to encourage new undergraduates to pursue a master's degree. They also attended recruitment events of: CSU Fullerton, Dominguez Hills, Northridge, Long Beach, San Diego State, UCR, CSU Los Angeles, Cal Poly and the Diversity Forum

Workshops: Graduate Studies held five workshops to assist students who are completing a thesis, project, or dissertation.

Graduate Coordinators: We have organized an orientation for new graduate coordinators to welcome them, review their responsibilities, and provide them with resources for the position, hosted the graduate coordinator meeting, and developed a "Coordinators Corner", i.e. webpage page to share information, post upcoming meetings, etc.

Strategic Analysis: the office has completed and administered the Graduate Student survey

Thesis Reviews: Twenty theses were reviewed in fall quarter; of these, 19 were accepted for publication.

Senator Diaz-Rico asked if any of the student success initiative money could be used more specifically for graduate students. A generic advisor in graduate studies is needed to help students and Senator Diaz-Rico hopes there could be a provision for that now or in the future. Provost McMahan stated that that particular funding is targeted for undergraduate studies, not that graduate studies needs are being discounted. Dean Beer is forming a an advisory committee to look at graduate issues. Provost McMahan deferred to AVP Satterlund for more information regarding the SSI fees. AVP Satterlund stated that past approved funding proposals have included funds for graduate student research and that she would be happy to report more SSI information at the next Senate meeting and will take this concern to the SSI committee.

Senator Karant stated that it was noted that there has been a 14% increase in faculty professional development funding and asked if it would be possible to receive a breakdown of the funding excluding grants and contracts and scholarship of teaching. Provost McMahan stated that she would need to defer to the VPs to gather the data and added that the data is not as fine-tuned as it should be and she is working to develop a better labelling system for assigned time in order to properly track the information.

Senator Marx asked if the Graduation initiative money sent to the college could go toward hiring faculty. Provost McMahan clarified that it is one-time money so it could go toward hiring lecturers and part-time faculty.

5. **OLD BUSINESS.**

6. **NEW BUSINESS.**

6.1 FSD 16-09, FAM 117.2, Establishment of a Special Department: Department of Aerospace and Military Science Studies ([attachment](#)) First Reading:

If you would like to provide input please click here [Aerospace Department Input Form](#)

The Senate discussed budget implications of creating the special department. Dean Mohamed noted that the College currently provides a small amount of funding to the program for O&E and may increase that amount minimally over time (although he does not expect it to ever exceed a mid-four figure number), but it should not detract from funds going to other departments. Lt. Col. Vanderhoeven added that a majority of the budget comes centrally from the Airforce and recruitment is not the responsibility of CSUSB. The Senate had concerns over using the titles of “professor” and “assistant professor.” Lt. Col. Vanderhoeven stated that those titles are given by the Airforce with the duty. Senator Bodman clarified that the title was not conferred by CSUSB and under the proposed policy would exempt the military personnel from any rights traditionally bestowed on faculty or other items as outlined in the FAM. Senator Boland added that using the term instructor would be more appropriate. Dean Mohamed added that if the proposed policy passed, the department instructors would participate in campus activities such as committee work where policy allowed. The Senate also wanted to ensure that there was academic freedom. Lt. Col. Vanderhoeven stated that students in the program have full academic freedom but noted that the instructors have some academic freedom but it is restricted. Senators asked if an issue occurred between a ROTC student and university student, would university policy of military code of conduct prevail? Lt. Col. Vanderhoeven stated that university policy would prevail. Some Senators expressed concerns that if this policy were passed it could lead to more special departments. It was noted that any other proposal for this type of department would need to be dealt with on a case by case basis and go through the same Senate process. The Senate asked if there are any consequences to not passing the policy and granting “department” status. Dean Mohamed replied that aside from remaining in breach of contract, the detachment could decide to leave CSUSB.

It was m/(D. Chen-Mayanrd), s/(N. Tórrrez) to call the question. **PASSED.**

Senator Owen asked for a secret ballot.

It was m/(A. Bodman), s/(D. Sweeney) to accept the first reading of FSD 16-09, FAM 117.2, Establishment of a Special Department: Department of Aerospace and Military Science Studies, **PASSED, 24 for, 6 opposed, 0 abstentions.**

6.2 Review of Departmental/School RPT Guidelines:

6.2.1 FSD 16-02 Department of Communication Studies Departmental RPT Guidelines ([attachment](#)) First Reading:

It was m/(D. Sweeney), s/(T. Schmitt) to accept the first reading of FSD 16-02 Department of Communication Studies Departmental RPT Guidelines. **PASSED.**

6.3 FSD 16-10, Resolution Affirming Support for Undocumented Students in the CSU ([attachment](#)) One Reading:

If you would like to provide input please click here [Support Undocumented Students Input Form](#)

It was m/(Y. Karant), s/(A. Muhtaseb) to approved the one reading of FSD 16-10, Resolution Affirming Support for Undocumented Students in the CSU. **PASSED, unanimously.**

6.4 FSD 88-11.R5, FAM 854.34, Policy Statement Concerning Faculty Professional Development ([attachment](#)) First Reading:

If you would like to provide input please click here [FPDCC Input Form](#)

Senator Diaz-Rico suggested that language be added to address the accountability of the funds for the program, for example, what “pots” of money are there, how much is in each, what was awarded, how much is leftover and what happens to the leftover money, etc.

It was m/(K. Grisham), s/(O. Mango) to accept the first reading of FSD 88-11.R5, FAM 854.34, Policy Statement Concerning Faculty Professional Development. **PASSED.**

7. **COMMUNICATIONS/INFORMATION ITEMS.**

7.1 Executive Committee Minutes, 11/15/16 ([ECM 16-06](#)) - noted

7.2 Executive Committee Minutes, 11/29/16 ([ECM 16-07](#)) - noted

7.3 RPT Reviewer Templates ([attachment](#)) - noted

7.4 Recommendation on Unit Structure for Programs ([attachment](#)) - accepted

7.5 Recommendation on Course Numbering System ([attachment](#)) - accepted

7.6 Recommendation on Definition of Full and Half Time Undergraduate Students ([attachment](#)) - accepted

8. **COMMITTEE REPORTS.**

8.1 Q2S Report

Q2S Director Costino reported that CourseLeaf and the online curricular process should be ready by the time GE is ready to start. Director Costino noted that the online process will simply replicate the CSUSB’s current curriculum approval process but in an online format. Director Costino stated that last week, two open conversations were held regarding the normative number of units with over 120 attendees consisting of faculty, staff, administrators, and students. Everything from the conversations has been posted (including the recommendations made by the small break out groups during the conversation at <https://drive.google.com/open?id=0Bx5bNCW05iaReC12MFlaWE5vT1E>. Also, a discussion board has been created to still gather input from the campus community: <https://orgsync.com/139813/forums/25835>. Director Costino stated that on the horizon, the Q2S Steering Committee in consultation with the Graduate Council will be making recommendations regarding the normative number of units for graduate programs and full time and half time status for graduate students. Also upcoming will be the development of the course schedule a campus survey will be sent out for input. And last, information will be sent to the department regarding what options are available for advising to see what departments may want to choose so planning can start regarding how to support those choices.

GE Chair Gilbert reported that the GE committee is working on the input regarding the two proposals to try to develop one proposal that will be forwarded to the Senate.

Senator Karant asked if double counting be allowed under the new GE proposal to meet major unit caps. GE Chair Gilbert stated that double counting will be allowed.

9. **STATEWIDE ACADEMIC SENATORS' REPORT.**

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

Statewide Academic Senator Steffel stated that the ASCSU will be meeting next week. The Fiscal and Governmental Affairs committee has been locally advocating for the CSU budget and will be meeting with the Department of Finance and CO members to discuss the CSU budget and Governor's proposed budget.

10. **CHAIR'S REPORT.**

Chair Kolehmainen deferred her report in the interest of time.

It was m/(A Bodman), s/(D. Chen-Maynard) to move ahead to item 13 in the interest of time. **PASSED.**

11. **SENATORS' REPORTS / INCLUDING ASI PRESIDENT'S REPORT**

This item is deferred to the next Senate meeting due to the motion to move to item 13 on the agenda.

12. **DIVISION REPORTS.**

12.1 Vice President for University Advancement

This item is deferred to the next Senate meeting due to the motion to move to item 13 on the agenda.

12.2 Academic Affairs/Deans' Reports

This item is deferred to the next Senate meeting due to the motion to move to item 13 on the agenda.

12.3 Vice President for Administration and Finance

While this item was not able to be addressed at the meeting, VP Freer submitted the following report:

Happy New Year!

University Infrastructure Project

The Utility Infrastructure Project kicked off in late December with the successful upgrade of the campus electrical distribution system. Special thanks to the members of the campus community that were inconvenienced by the electrical interruptions on December 29-30.

The next portion of this project will involve the replacement, upgrade, and expansion of a number of underground utility systems to prepare for future growth at CSUSB. To complete the first phase of underground work, Student Union Lane from Parking Lot D to the Student Health Center will be closed starting January 30, with work anticipated to be completed in May 2017.

Emergency Management

I am pleased to share that April Wing has joined CSUSB as the new Emergency Management and Business Continuity Manager. She comes to CSUSB from the American Red Cross, where she served as the Disaster Program Manager representing the San Bernardino area.

University Police conducted its second active shooter exercise of 2016 with a residence hall drill on December 16. The focus of this exercise was the implementation of the Rescue Task Force recommendations, developed in partnership with San Bernardino County Fire Department and the San Bernardino County Sheriff's Department. Rescue Task Force seeks to provide quicker medical aid to the victims of an active shooter incident, while other law enforcement officers are concurrently managing the incident.

Campus Construction and Capital Projects

- Physical Education Building
With the exception of the gymnasium, most of the PE building's classrooms, offices, studios, and locker rooms were significantly damaged from a water main break inside the building on January 4. With the exception of use of the gymnasium, the remainder of the building remains closed and will likely remain so through most of Winter Quarter. Demolition started last week throughout the building and reconstruction is anticipated to begin in February.
- College of Education – Student Services Renovation and Classroom Addition
The renovation of the ground floor of the College of Education is complete, creating a more efficient layout and office for student services in the College, four new smart classrooms with around 160 additional total seats are being constructed to help ease our needs for additional teaching space. Classes will be scheduled starting Spring Quarter 2017, but some utilization has already begun due to the loss of classrooms from the Physical Education flooding repairs. The project was funded through the College of Education and state-allocated deferred maintenance funds.
- University Hall/SMSU Courtyard Renovation
The courtyard connection between University Hall and SMSU has been restored and the project has successfully removed physical accessibility barriers. The balance of the courtyard renovation is anticipated to be complete in March,

weather permitting. This project is funded through state-allocated deferred maintenance funds, as well as the state-allocated utility infrastructure project funds.

12.4 Vice President for Student Affairs

This item is deferred to the next Senate meeting due to the motion to move to item 13 on the agenda.

12.5 Vice President for Information Technology Services

While this item was not able to be addressed at the meeting, VP Sudhakar submitted the following report:

We will be inaugurating our first 24/7 Computer Lab/Study area on Campus at the Pfau Library Wedge later this spring. This project was the result of advocacy efforts by the ASI and other student organizations on campus expressing a need for a 24/7 study space on Campus. To date, flooring and carpeting have been completed. Furniture has been ordered. The current doors will be replaced by accessible doors that can be opened using the Coyote One Card between 10pm and 7am and on the weekends. Students will have access to 50 seating spaces and 80 computer stations, as well as technology support in this space. We will keep you updated on the progress through the next couple of months.

The Vital and Enhanced Technologies Initiative (VETI) grant call for proposals will be issued tomorrow. This year there is \$846,000 available for proposals that directly enhance student success and help the University achieve the goals the Graduation Initiative 2025.

Phase II of the Firewall Migration project was successfully completed during last month's holiday break with minimal impact to Campus operations. The new generation firewall will allow the University protect its assets against emerging cyber threats.

U.Direct – The academic planning tool that allows students to build personalized term by term plans on their path towards graduation. The implementation is in progress. The beta pilot group will go live in February.

EMS- Event scheduling training was on January 12th & 13th. Academic scheduling training will be on January 23rd and 24th. Configuration and Forms Templates being developed. For the templates, working on setting up groups such as employee group, student group, and Student Union group so the correct form will be used when signed on through the web. Event Scheduling User testing has started. Finalizing and testing the data load for the HR Toolkit process. This will load all Staff and Faculty with their department codes. We are including non-state employees as well. The ACBI Team is working on the integration to PeopleSoft for the academic scheduling portion.

CourseLeaf Curriculum Module – On Track working with the Q2S Curriculum Subcommittee and Faculty.

Course Redesign with Technology grants

This year, because the CO focuses on the 2025 graduation initiative, CRT grants target in particular the campus top 25 bottleneck courses. The Faculty Associate

will contact each departmental chair with a list of eligible courses and will organize two campus workshops to help interested faculty apply for these grants.

Upcoming Winter 2017 workshops for faculty

Register here: <https://goo.gl/DXyMYt>

Blackboard Basics: Bb quiz creation made simple with Respondus

Thursday, Jan. 19

12:00-1:30 pm

PL 003

Light lunch offered

Quiz creation in Blackboard is often cumbersome. Moreover, Blackboard quizzes cannot be reused outside Blackboard, absent a good way to export it. Respondus, a quiz creation tool licensed by the CSU system and available for free to CSUSB faculty, solves those problems. In this hands-on workshop, Dr. Mihaela Popescu, the Faculty Associate with ATI, will review what Respondus can and cannot do and offer some practical tips for quiz creation and setup.

Distance learning do's and don'ts

Friday, Jan. 20

10:30 am – 12:00 pm

PL 003

Distance learning (teaching a course live to a remote classroom, for example a course with a PDC component) is often challenging: the positioning of the camera, the inability to interact face-to-face with the remote audience, and the difficulty of managing interactions that happen simultaneously in face-to-face and remote settings often frustrate faculty. The technological setup does not need to add to the frustration. In this workshop, ATI broadcast engineer Tom Richards overviews a typical distance learning classroom, its equipment and functions, ways to teach using available software such as Zoom, and some advantages and limitations of various setups.

Blackboard Basics: Using the Grade Center

Friday, Jan. 27

10:30 am – 12:00 pm

PL 003

During this hands-on workshop conducted by senior designer Mauricio Cadavid, participants will learn everything they need to know about the Grade Center in Blackboard. The Grade Center is a complex tool that offers extensive functionality when properly used. Participants will learn about automated grading, manual grading, column creation, weighted percentages, conditional grading, and calculations.

Spotlight on technology: Live screen capture with interactive pen display tablets

Friday, Feb. 3

10:30 am -12:00 pm
PL 003

Pen display tablets enables faculty to present their lecture material interactively. For example, instructors can annotate projected slides, can draw and project the drawings, can highlight key locations on a digital map, or can write on the screen and share the screen with a remote class. Moreover, all screen interactions shared with a live or remote synchronous class or can be captured for reuse in online or flipped classrooms. In a live setting, the tablet allows faculty to face the class at all time, which contributes to class engagement. Join instructional designer Jonathan Brooks for an overview of our Wacom pen display.

Connecting learning objectives to assessments in your online courses

Thursday, Feb. 9
12:00-1:30 pm
PL 003
Light lunch will be served

Online courses pose a challenge to students because they do not benefit from the cues and immediate feedback that take place in face-to-face settings. For that reason, online students need clear pathways through the course that explain the connection between learning objectives and various assignments, pathways that have to be decided on at the planning stage of an online course. Good practices of online course design emphasize alignment between course-level learning objectives, module-level objectives, learning activities, and assessment. In this workshop led by the ATI team, we will discuss how to plan an online course module, craft measurable module-level learning objectives using the Bloom taxonomy, and choose an appropriate assessment plan.

Using active learning spaces effectively

Thursday, Feb. 23
12:00-1:30 pm
PL 015
Light lunch will be served

Active learning spaces are spaces that support classroom pedagogies. These physical spaces include flexible furniture that can be reconfigured for a variety of classroom purposes, from small group work to larger lecture settings. Please join Dr. Jeremy Murray, who will share his experience with using the incubator classroom PL 015.

Copyright basics

Friday, Feb. 24
10:30 am – 12:00 pm
PL 003

In this workshop, instructional designer Katie Godfrey will discuss elements of the Copyright Law of relevance to faculty, what qualifies as Fair Use, and how to avoid copyright infringement when preparing instructional materials.

App chat: Productivity apps for academics

Thursday, Mar. 2

12:00 – 1:30 pm

PL 003

Light lunch offered

This roundtable conducted by Dr. Mihaela Popescu, is meant to create an agenda for a series of discussions, workshops and hands-on on how faculty can improve academic workflow and become more productive. A great variety of apps can help by automating routine tasks, keeping track of bibliographic references, organizing and tagging material automatically, improving time management and project planning, or extracting annotations from scholarly articles. Our work habits are unique. For some, we need many tools; for others, one good app satisfies multiple purposes. Join this roundtable, enjoy the free lunch, and share your own digitally-enhanced practices!

13. **CURRICULUM – Information Items:** (*Copies are available at each College office and the Faculty Senate office*) **All items were accepted without comment.**

BP16-23	ENTR-100 - Exploring Entrepreneurship, new course
BP16-24A	ADMN 501 - Honors Research Methods, title and description change
BP16-24B	ADMN 502 - Practical Honors Research, title and description change
BP16-24C	ADMN 598 - Honors Reflective Essay, new course
BP16-28EL	PA-540 - Tribal Management & Governance, delete course
BP16-29EL	PA-612 - Productivity Measurement in the Public Sector, delete course
BP16-30EL	PA-616 - Comparative Public Administration, delete course
BP16-31EL	PA-618 - Local Government Development Finance, delete course
BP16-32EL	PA-671 - Defense Acquisition Program Management
NS 16-44EL	BIOL 223 - Human Physiology and Anatomy I, prerequisite change
NS16-45EL	BIOL 224 - Human Physiology and Anatomy II, prerequisite change
NS16-59	BIOL 343 - Mammalogy, new course
NS16-60	BIOL 344 - Herpetology, new course
NS16-61	BIOL 345 - Ornithology, new course
NS16-62	BIOL 427 - Microbial Genomics, new course
NS16-46	BIOL 530 – Theory and Techniques of Modern Microscopy
NS16-47EL	BIOL 531 - Transmission Electron Microscopy, delete course
NS16-48EL	BIOL 532 - Techniques in Ultrastructure Analysis, delete course
NS16-52A	GEOL 330 - Sedimentary Geology I: Principles and Applications, title, description and prerequisite change
NS16-52B	GEOL 340 - Sedimentary Geology II: Principles and Applications, title and description change
NS16-52C	GEOL 350 - Introductory Paleontology, title, description and prerequisite change
NS16-49EL	GEOL 375 - Groundwater Hydrology, prerequisite change
NS16-52D	GEOL 530 - Microscopy, title and description change
NS16-50EL	GEOL 531 - Transmission Electron Microscopy, delete course
NS16-51EL	GEOL 532 - Techniques in Ultrastructure Analysis, delete course
NS16-54A	GEOL 554 - Geochemical Thermodynamics, new course
NS16-54B	GEOL 555 - Siting and Site Investigation Methodologies in Engineering Geology, new course

NS16-54C	GEOL 556 - Case Histories in Engineering Geology Practice, new course
NS16-57	NSCI 301 - Introduction to STEM and STEM Research, new course
NS16-58A	HSCI 609 - Grant Writing for Health Sciences, new course
SB16-17	ANTH 347 - Humans, Animals, and Nature, title change
SB-16-18A	ANTH 613 - Writing for CRM, new course
SB-16-18B	ANTH 699A - Thesis Research I, new course
SB16-18C	ANTH 699B - Thesis Research II, new course
SB16-20EL	CJUS 320 - Theories of Crime and Delinquency, prerequisite change
SB16-21A	ECON 425 - Political Economy of Southern California
SB16-325	GEOG 325- Political Geography, new course
SB16-26EL	HIST 495 - Politics of Oil, prerequisite change
SB16-29A	HIST 564-Chicana/Mexicana Feminisms, new course
SB16-29B	HIST 563 - Gender Chaos in the California Borderlands, new course
SB16-29C	HIST 562 - History of the U.S.-Mexico Borderlands, new course
SB16-29D	HIST 561 - Gender, Sex, and Conquest in the American West, new course
SB16-29E	HIST 526 - Sound History: Can we Hear the Past, new course
SB16-29F	HIST 449 - Gender and Development in Africa, new course
SB16-29G	HIST 361 - Chicana/o History through film, new course
SB16-29H	HIST 362 - LGBT History, new course
SB16-29I	HIST 144 - World Civilizations III, title and description change
SB16-29J	HIST 527 - Historical Audio-broadcasting, new course
SB16-29K	HIST 459 - Media Cultures of the Indian Subcontinent, new course
SB16-29L	HIST 458 - Gandhi: Life and Legacy, new course
SB16-29M	HIST 456 - Mughal India and the Early Modern World, new course
SB16-29N	HIST 457 - Modern India at the Crossroads of Empire, new course
SB16-30A	SOC 335 - Population & Society, new course
SB16-30B	SOC 344 - Sociology of LGBT Families
SB16-30C	SOC 381 - Women and Religion
SB16-31A	SOC 420 - Social Movements, new course
SB16-31B	SOC 422 - Sociology of Work, new course
SB16-31C	SOC 424 - Social Capital and Social Networks, new course
SB16-32A	SSCI 575D - Social Science Internship
SB16-32B	SSCI 595 - Social Science Independent Study

CURRICULUM – NEW ITEMS (Consent Items) – (Copies are available at each College office and the Faculty Senate office) the faculty Senate consented to the curriculum items. **PASSED.**

COLLEGE OF ARTS AND LETTERS

COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

BP16-24	CBPA Honors, program change
BP16-25	BA in Administration, program change
BP16-26	BA in Administration - International Business Concentration, program change
BP16-27	MBA, program change

COLLEGE OF EDUCATION

COLLEGE OF NATURAL SCIENCES

NS16-52	BA Geology, program change
---------	----------------------------

- NS16-53 BS Geology, program change
- NS16-54 MS Earth and Environmental Sciences, program change
- NS16-55 BS Health Science-Environmental Health Science Concentration, program change
- NS16-58 MS Health Services Administration concentration, program change

COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES

- SB16-18 MA in Applied Archaeology, program change
- SB16-19 BA in Criminal Justice, program change
- SB16-21 BA in Economics, program change
- SB16-22 BA in Economics - Political Economics, program change
- SB16-23 BA in Economics - Mathematical Economics, program change
- SB16-24 BA in Economics - Applied Economics, program change
- SB16-27 BA in History-Track A (Teaching Track), program change
- SB16-28 BA in History-Track B, program change
- SB16-29 BA in History-Track C (Public and Oral History Option)
- SB16-30 BA in Sociology, program change
- SB16-31 BA in Sociology - Social Services Track, program change
- SB16-32 BA in Social Sciences-Credential Track, program changes
- SB16-33 BA in Social Sciences-Multidisciplinary Track, program changes
- SB16-34 BA in Human Development, program change
- SB16-35 BA in Psychology, program change
- SB16-36 BA in Psychology-Biological Psychology Concentration, program change
- SB16-37 BA in Psychology-Industrial and Organizational Psychology Concentration, program change

14. **OTHER BUSINESS.**

Time did not permit the discussion of other business.

15. **ADJOURNMENT (Time Certain 3:50 PM).**

It was m/(B. Steffel), s/(A. Bodman) to adjourn the Faculty Senate. **PASSED.**