

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 51st SENATE

M I N U T E S

SESSION 06– Tuesday, February 7, 2017, 2:00 pm – 3:50 pm, Pine Room

Members Present: All members were present with the exception of J. Ahlgren, J. Aikin, J. Kremling, M. Lo, T. Morales, T. Ruml, B. Steffel

Guests Present: T. Ballman, S. Bennett, K. Costino, M. Doyle, D. Han, B. Haynes, W. Heineken, C. Lindfelt, M. Lopez-Wagner, R. Mohamed, J. Rosales, A. Satterlund, S. Sudhakar, Q. Wallace, P. Vicknair

1. **APPROVAL OF THE MINUTES.**

1.1 Minutes for January 17, 2017 ([FSM 16-05](#))

It was m/(M. Groen), s/(L. Ajayi) to approve the Faculty Senate minutes from January 17, 2017 as written. **PASSED.**

2. **APPROVAL OF THE AGENDA.**

It was m/(M. Groen), s/(N. Tórréz) to approve the Faculty Senate agenda as written. **PASSED.**

3. **PRESIDENT’S REPORT.**

President Morales submitted the following report in his absence:

Colleagues,

I will be unable to attend the Senate meeting on Tuesday afternoon, having commitments to meet with civic leaders in Palm Desert as well as lead donors and philanthropists in the Coachella Valley. Please find below my report to the Senate:

Responding to U.S. Presidential Stances: With the many changes happening in Washington D.C. following the inauguration of a new presidential administration, a number of messages have been prepared and distributed to clarify positions being supported by this university, the CSU and public higher educators throughout California. I want to touch on three posts ...

- I sent a message to our campus community speaking to new U.S. directives involving immigration and access. My intent was to explain that our leadership team is closely following the developments out of Washington and determining how they impact CSUSB; to invite the campus community to review this university’s established values; to know that this university will continue its support of and efforts to educate undocumented and international students; and to remind everyone of the resources

available to students, faculty and staff impacted by these new national policies.

- The CSU issued a statement on President Trump’s executive order involving individuals from seven specified countries. That statement, signed by the chancellor, the chair of the CSU Academic Senate, the president of the California State Student Association, and all 23 CSU-member presidents, asserting opposition to the divisiveness of the executive order and requesting President Trump to reconsider this policy.
- More than 2,300 faculty members from the CSU and UC systems – including 19 from our university – signed an open letter to President Trump and his administration. That letter calls for the new administration to recognize the preponderance of evidence recognizing the reality of climate change, maintain the country’s commitment to meeting the greenhouse gas emission targets set forth in the Paris Climate Agreement, and increase the U.S. commitment to taking action on climate change.

It is essential that during such times of national discord and uncertainty higher education supports its students and the communities it serves and that it responsibly safeguards the incredible wealth of knowledge and innovation it houses.

CSUSB Selected Region’s Center for Innovation: The U.S. Department of Transportation has designated the university’s Leonard Transportation Center as the “Beyond Traffic Innovation Center” for Southern California. Eighteen universities across the country were named to lead the newly established centers, with each regional center host recognized by USDOT as “forward thinking and influential institutions” capable of driving solutions to national transportation challenges. Kimberly Collins, an associate professor of Public Administration and LTC director, will direct the new regional center, which will extend throughout San Bernardino, Riverside, Los Angeles, Orange, Ventura and Imperial counties.

PDC Dean Honored: Palm Desert Campus Dean Sharon Brown-Welty was recently honored by the Women Leaders Forum of the Coachella Valley at its “Women Who Rule” luncheon. As part of its celebration to recognize women achieving the highest level of success and making a difference within the community, the Forum presented Brown-Welty with the Helene Galen Excellence in Education Award in recognition of her dedication to the community and serving others. Proceeds from the luncheon fund college scholarships for members of the Forum’s Young Women Leaders Mentoring Program.

Accessing Learning Technology: Students can now checkout MacBook laptop computers thanks to a new lending program initiated by the Santos Manuel Student Union. The program, which debuted with the start of Winter Quarter 2017, allows all students with valid Coyote OneCards to checkout the laptop with charger, USB adapter and case for four hours. The laptops can be used outside the

SMSU building, and free printing is available at the Cross Cultural Center Go Print station. This program is an excellent representation of the SMSU's mission as a home of learning and leisure and a contributor to student retention.

Mission Statement: Eighteen students used part of a recent weekend volunteering to help senior, families in need and the homeless at the San Bernardino City Mission in Highland. The students came together and prepared 275 food boxes totaling more than 4,100 pounds, 450 hygiene kits and more than 1,500 clothing items. The volunteer effort, which included graduate and undergraduates as well as students from the Palm Desert Campus, was coordinated by the Office of Community Engagement (OCE). A group of volunteers is scheduled to travel to New Orleans and Baton Rouge during spring break as part of the TRACKS program, which is a collaboration of ASI, the Student Recreation & Wellness Department, and the OCE.

Winter Wonderland: Our university experienced a break from the familiar January sunshine this year during its annual Snow Day event. More than 30 tons of snow were trucked to campus, this time with the surrounding mountains featuring snowy peaks thanks to recent storms. With temperatures in the 50s, the campus community came together to enjoy the makeshift hills of snow and participate in a variety of fun winter-related games and activities. Sponsored by ASI and the Student Recreation & Wellness Department, Snow Day also featured a food drive for the DEN Food Pantry, with those donating receiving a free T-shirt.

Lassoing Poets Laureate: Pfau Library hosted a pair of Texas Poets Laureate for campus readings, presenting award-winning writers to the campus and the community. Karla K. Morton and Alan Birkelbach read selections from their collected works and shared poetry and highlights from their ongoing "Words of Preservation" National Parks Tour, which included a recent visit to Joshua Tree National Park.

Alumna Gains National Recognition: CSUSB graduate Yuridia Nava '08 started the New Year by traveling to Washington D.C. in January. The trip was certainly job-related, as Nava was brought to the nation's capital as one of five high school counselors from across the United States named a finalist for the American School Counselors Association School Counselor of the Year Award. Along with being celebrated at the ASCA 2017 gala for her work at Riverside Polytechnic High School, Nava was invited to the White House to meet with First Lady Michelle Obama. The five finalists were chosen for their career work serving as advocates for students and addressing their academic and social/emotional development as well as college and career readiness. Finalists were judged on creative and innovative counseling, effective programs, leadership skills and contributions to student advancement.

4. **PROVOST'S REPORT.**

Provost McMahan submitted the following report:

Join us for our next Faculty Appreciation Night to socialize and cheer on our Women's and Men's Basketball Teams against Humboldt State on Friday, Feb. 17. Start time is 5:30 p.m. for the women's game and 7:30 p.m. for the men's. Please RSVP to Annette Hollimon by Feb. 13 to reserve your tickets. The first 50 faculty who register will receive access to a VIP food and beverage reception. Go Coyotes!

Enhancement of research/scholarship/creative activities related training has been a goal in the office of Academic Research as it relates to the Faculty Center for Excellence. Please join us for the following workshops:

Publication Metrics Workshop, February 9, 12-1, in CE 303. The workshop will compare and contrast some of the major academic metric databases. It will review both journal and scholar impact factors, and some of the different ways they are calculated. Finally, it will provide some general guidelines for good usage of metrics for individuals and departments wanting to more effectively integrate current trends into their ongoing practices.

Proposal Development Seminar, February 14, 9am – 12:30 pm, in UEC Boardroom. External proposal development webinar from Chancellors office. Members of sponsored programs (pre and post award) will be at the event to answer questions during and after webinar.

Also please save the date for the NEH Grant Writing Workshop, hosted by the Office of Research and Sponsored Programs on March 9 from 9 a.m.-3 p.m. in CE 241. The National Endowment for the Humanities, an independent federal agency created in 1965, is one of the largest funders of humanities programs in the United States. The Workshop will be conducted by NEH Program Officer Geoff Burrows. Dr. Burrows will also hold one-on-one meetings with faculty on Thursday, March 9. Please RSVP to Dr. Cynthia Crawford.

College News

College of Education

The College of Education hosted a Linked Learning Symposium. The event, held Jan. 30, was coordinated by Dr. Mark Groen, Teacher Education and Foundations faculty. Attendees included members from CSU Long Beach, Cal Poly Pomona and a student contingent from San Bernardino City Unified School District, with appearances by President Morales and Dean Fiene.

All programs in the Department of Special Education, Rehabilitation and Counseling are working on their curriculum design for the transformation or conversion from quarters to semesters with retreats and meetings held in January.

Pascal Claus, fieldwork coordinator for the Counseling and Guidance program in the College of Education, was awarded a Service Learning Fellowship grant for \$1,670. The funds will be used to support the after-school counseling clinics in the Rialto Unified School District.

Dr. Connie McReynolds, a professor in the Department of Special Education, Rehabilitation, and Counseling, was awarded \$336,451 from the California Department of Rehabilitation. The grants extends the CalPROMISE initiative, which aims to increase independence by promoting completion of high school, and entrance into higher education and employment, for two more years.

Dr. Stacie Robertson was approved as the new Primary Investigator for the Rehabilitation Services Administration Training grant in January 2017. She takes over from Dr. Connie McReynolds in the administration of grant funds, including the recruitment of scholars in Rehabilitation Counseling to benefit from the program.

College of Extended Learning

The schematic design of the future Center for Global Innovation has been approved unanimously by the CSU Board of Trustees. The building is scheduled to be completed by fall 2019. The structure will provide additional instructional space for the college as well as significant additional academic instructional space. The newly selected Faculty Senate representative on the SPAC committee will participate in assessing academic needs for that space.

Palm Desert Campus (PDC)

Dean Welty met with the new mayor of Indio, Elaine Holmes, to discuss ways the city of Indio and PDC could collaborate. During the meeting, it was learned that the city has a teen center with 300-400 teens who participate in daily activities. Dr. Wetly will be meeting again with the mayor and the teen center director to find ways for PDC to get those students to visit the campus along with other potential collaborative ideas.

Dean Welty attended the Indian Wells Town Hall meeting and heard Astronaut Captain Scott Kelly speak, and had dinner with PDC supporters, Oliphants and Mozoras. She also attended the OSHER tour of the Nixon Library, guided by Nixon's then Chief of Staff, Col. Jack Brannon. Col. Brannon is very involved with PDC OSHER and has agreed to host a second tour as the first one sold out. Nearly 900 people are involved with the OSHER program this year.

Five of the college's students attended the World Affairs Council Dinner where William Martin discuss3e the New Presidency and Foreign Policy Priorities. William F. Martin is an energy economist who has served as executive secretary of the National Security Council, Special Assistant to President Ronald Reagan and Deputy Secretary of the U.S. Department of Energy under President Reagan. He is also chairman of the Department of Energy's Nuclear Energy

Advisory Committee and chairman of the Council on Foreign Relation's Energy Security Group.

More than 60 youth attended the second annual Boys and Girls Club Carnival on campus. Tours were provided and information about applying to college was presented.

Dean Welty began meeting individually with all freshman students who earned a GPA of 2.0 or below in their first quarter. The meetings were structured around their perceptions of what happened during their first quarter and what additional support they need to get back on track. Additional meetings are scheduled.

Office of Undergraduate Studies (UGS)

The Interim Dean of UGS and the Dean of Students both presented a “Ted-type” talk at the American Association of Colleges and Universities annual meeting, held in San Francisco.

The Educational Opportunity Program (EOP) faculty and staff are currently reaching out to students who did not re-enroll for winter term, but were enrolled during fall term, to assess what barriers these students face and to assist them in possibly re-enrolling by spring term.

EOP is preparing to send out its mid-quarter progress reports to faculty. This allows for faculty to provide EOP counselors with feedback on how these students are doing in their classes. EOP Counselors then review the progress reports with students in a 1:1 meeting. UGS prioritizes students that faculty expressed concerns about to proactively intervene and provide assistance and resources. UGS also sends a congratulatory email to students who are doing well and encourages them to keep up the great work.

UGS ended its last cycle and received approximately 4,302 applications for the entire year. Four thousand applications have already been received for 2017/2018 consideration, which means UGS can close its application process sooner. UGS has closed for transfer applicants interested in EOP for 2017/2018, but is still open for freshman applicants (first-come, first-served). The high-demand program is limited in the number of students served due to staffing, space and resources.

A campus tour and presentation was provided to 50 local homeless youth who were identified and bused to CSUSB by the San Bernardino City Unified School District Homeless youth liaison. Currently these youth are juniors at local area high schools.

Planning is underway for the EOP Summer Bridge program in summer 2017 and the annual EOP Alumni Golf tournament, scheduled to take place April.

In collaboration with The Career Center, SAIL hosted its Winter Quarter Kickoff on Jan. 21 Workshops and activities related to personality type (according to the MBTI), career planning, study skills and communication strategies were presented.

In support of the system-wide push to increase graduate rates and reduce time to graduation, SAIL will offer a summer grant to eligible first- and second-year students who are “deficient in units” in order to make summer school a more viable option. UGS expects to award 10-15 \$600+ awards.

The Tutoring Center had 1,218 total student visits for the subjects/courses offered during the fall quarter. Those visits equated to 1,592 hours of tutoring logged by students. Students are taking advantage of tutoring via a joint venture with the Accounting and Finance Tutoring Lab and the College of Business and Public Administration. The lab logged 104 student visits, totaling 114.75 hours of tutoring, during its first official quarter (fall 2016).

The Tutoring Center is also launching a pilot program to offer foundational skills building and refresher workshops in mathematics. The goal is to present the material to students *prior* to them learning the concepts in their classes. Ideally, workshops will cover the course material a week ahead of the instructor’s class, providing students with some knowledge and confidence in the material. This endeavor is made possible with grant monies that Qiana Wallace acquired for Extended Early Start.

Tutors in the Writing Center provided a dozen or so in-class mini workshops for CSUSB faculty members who requested them. Writing Center tutors provided instructions on how to make appointments, what to expect during a writing tutor session, how to prepare for a meeting, etc.

Brian Willess (SOAR) and April Lane (CFS) are partnering to present at the first annual Coyotes Connect Program, hosted by the Office of Admissions & Student Recruitment on Saturday, March 4. In addition, Shannon Long and April Lane collaborated to construct a list of strategies to reduce the cost of CFS 2017 by over \$100,000!

Office of Graduate Studies

Applications for the spring 2017 term closed Jan 20. To date, applications to graduate and credential programs are down when compared to last year. However, it is important to note that at this time, 80 graduate applications and 24 credential applications are still under consideration for admission by the graduate programs. More complete data will be available in next month’s report.

The office presented four workshops in January to assist students submitting a thesis, project, or dissertation for review. *Avoiding Plagiarism in your Thesis, Project, or Dissertation* explains the use of Turnitin.com and offers tips on how to cite sources properly. The *Submission and Review Process Workshop* describes the review process and university format. Each workshop is offered twice. The *Submission and Review Process Workshop* is also available online.

The Strategic Analysis Steering Committee is hosting an open forum each month to share the progress of the strategic analysis and receive comments and suggestions from the campus community.

The Office of Graduate Studies now offers a Sally Casanova workshop for students interested in pursuing a doctoral degree.

Graduate Studies has implemented monthly meetings with the associate deans and extended the quarterly meetings with the coordinators.

Office of Student Research

The Office of Student Research provided \$148,160 in faculty support during the AY 2015-2016.

The office received SSI funding and is implementing the SSI Innovative Scholars Funds (\$3,500 max) and the SSI Graduate Thesis Scholars Grant Writing Program (Max \$2,000).

The new Faculty Research and Creative Activities Mentor Award has been finalized and announced to campus for winter 2016. This award will be provided to faculty who have demonstrated excellence in research mentorship. The \$2,000 award will be given to one faculty member per college. Recipients will be honored during the annual student research symposium.

The OSR Faculty Assigned Time grant will support faculty conducting research and creative activities that will contribute to students' overall educational experience through research and creative activities. Faculty awarded the grant will be given one assigned time (\$4,000).

Senator Karant asked how much money has been budgeted for the enhancement of research/scholarly/creative activities support. Provost McMahan stated that there is not currently a master plan but she has asked interim AP Crawford to run as many workshops as possible to assist faculty. A number of professional development funds have been issued and continue to be issued for faculty support, like summer stipends, professors across borders, etc.

The Senate then posed a series of questions to the administration.

Senator Bodman noted that in the strategic plan, there is a goal to increase funding for reassigned time and support for research by 10%. Senator Bodman also congratulated the President and University Advance for the success in fundraising. Senator Bodman then stated that there is a goal in the strategic plan to bring the student faculty ratio down to 23.8% however CSUSB current SFR is 20.3% above that goal. Senator Bodman asked what are the administration's plans to achieve that goal? Provost McMahan stated that it is a work in progress. Provost McMahan just received the totals and is working on different funding models for the colleges now and they range from 15-30 as far as SFR in each of the colleges and is looking at more of a balanced approach but it is going to take careful consideration, time, and investment. As a second part to his question, the goal in the strategic plan is to increase tenure density to at least 63.6%. Current tenure density is at 57% which is moving away from the goal, since in 2012, tenure density was at 60%. Senator Bodman asked what are the administration's plans to achieve this goal? Provost McMahan that it will be difficult given the budget situation. Provost McMahan stated that

everyone will need to work together to fight for increased funding to the CSU. Provost McMahan also stated she would like to work with the Senate Chair to come up with ways to work with faculty on this issue.

Senator Marx stated that she is truly worried not only about the tenure density but the overall trend of hiring nothing but lecturers. This is particularly worrisome given the goals of the graduation rate initiative. There seems to be contradictions between the budget provided by the administration and that in depth financial analysis done by the CFA. From 2010 to 2015, net new faculty hires have really not increased, tenure-track faculty have gone up by 2%, but in contrast, lecturers have gone up 51%. New sections are needed. Senator Marx anecdotally recounted a story of a student that waited two years for a course. Senator Marx stated that she would really like to see a plan for tenure-track hiring. Provost McMahan stated that she believes over past two years there have been approximately 40 new tenure-track faculty one year and approximately 44 the next and thus very effective. However, the budget is looking good and Provost McMahan encouraged the Senate again to advocate for more funding to the CSU. Provost McMahan added that bottleneck courses should not be an issue come Spring as she has released fund to the colleges and should not be tied to the tenure-track hiring as newly hired tenure-track faculty receive reassigned time as directed in the CBA which removes them from teaching some courses.

Senator Ullman stated that CSUSB has gone from having a healthy surplus to at best case scenario having a deficit of \$770,000 to as much as almost \$8.5 million in just five years. CSUSB is in financially worse condition it has ever been in even compared to the budget crisis a few years ago and given that overall the CSU receives more funding. Senator Ullman stated that faculty will and do advocate but more needs to be done. Senator Ullman asked how faculty can be involved in budget decisions since the UBAC is no longer a decision-making body and faculty are not empowered to help.

Senator Ajayi asked how to address the fundamental issue that CSUSB is one of the lowest funded CSU's in the system and how to change that.

Senator Boland echoed Senator Ullman's concerns and added what is the University's plan is for involving faculty to help make decisions in the process. Since October, there have been fairly significant budget changes and there are changes all the time being reported about what has been spent and not. The data EPRC received from the UBAC is not broken down very much and therefore it is indiscernible where the money is being directed, but in seeing where larger pools of money are being spent, it is apparent that Academic Affairs funding has gone down by 5%. Senator Boland stated that faculty do and will advocate for the CSU budget, but if faculty cannot see where the money is going and do not have a meaningful consultative role in the budget process it is hard to help get the money Academic Affairs needs.

Senator Grisham noted that there has been a significant decrease in international students and for some reasons, CSUSB had no control. Senator Grisham asked what plans are in place to attract more international students as aside from the additional revenue the students bring, they also bring a very important cultural benefit to the University. Provost McMahan stated that she believes that there are some plans in place and suggested asking for a presentation from Dean Karmanova.

Senator Bodman followed up on Senator Boland's concern regarding the dramatic changes in the budget from the October budget forum and the UBAC meeting on February 1, 2017. Senator Bodman pointed out that the UBAC materials from last week demonstrate a \$7 million greater deficit with the Governor's plan, a \$4.5 million larger deficit with the Governor's plan including a fee adjustment, or \$4.925 million less in surplus with the Trustee's request than the materials presented to the campus on October 27th. Senator Bodman asked why the variance? What led to substantial deterioration, what additional costs have been incurred? Senator Bodman noted that tuition revenue has remained mostly constant with little variance and asked what new expenditures have been added since it is not clear from the handouts.

2:25pm Time Certain (If preceding items have not been completed).

5. GRADUATION INITIATIVE PRESENTATION

M. Lopez-Wagner, C. Lindfelt, and Q. Wallace presented to the Faculty Senate the Graduation Initiative goals for CSUSB. By 2025, CSUSB will need to increase the first time, full time freshmen four-year graduation rate from 12% to 30% and the six-year graduation from 55% to 62%. The two-year graduation rate for transfer students will need to increase from 36% to 45% and the four-year transfer student graduation rate will need to increase from 76% to 83% ([CSUSB's full plan can be found here](#)). The presenters also highlighted areas thought to be barriers or needs for increasing graduation rates identified at the leadership retreat held in January. [The full presentation and handouts can be viewed here.](#)

The Senate had concerns regarding the loftiness of the goals. There was also a concern how semester conversion would affect the progress toward the goals. Retention and remediation issues were also brought up as issues that lengthening the time to graduation. There were also concerns regarding managing enrollment so that students can get into classes and graduate on time and it was noted that there are a few majors that should be impacted. Senator Boland noted that pedagogy does not seem to be addressed and that the English stretch program went from 90% retention to 85% under the early start program. The Senate also discussed that while funds have been provided for bottleneck courses, issues such as the of lack of lab space/infrastructure persist and will likely worsen over time with increased enrollment, and also contributing to the problem is the lack of tenure-track faculty. Overall the Senate discussed that in order to achieve the goals, more tenure-track faculty are needed in order to commit to curriculum development, advising, cover more courses, etc.

2:45pm Time Certain (If preceding items have not been completed).

6. CURRICULUM – Information Items: *(Copies are available at each College office and the Faculty Senate office)* **All items were accepted without comment.**

AL17-01A	ART 617 - Graduate Seminar in Critical Theory and Methodology, description change
AL17-01B	ART 618 - Graduate Seminar in Contemporary Art Issues and Practices, description change
AL17-02A	COMM 507 - Fundamentals of Social Media Management, new course
AL17-02B	COMM 508 - Political Economy of Social Media Communication, new course
AL17-02C	COMM 509 - Audience Analysis in Social Media, new course
AL17-02D	COMM 510 - Social Media for Social Good, new course

AL17-03EL	ENG 330 - Tutoring Writing: Theory and Practice, prerequisite change
AL17-04	TA 479 - Theatre in Elementary Classroom, description, unit, prerequisite, number and CS# change
ED17-01EL	EELB 540A-Supervised Student Teaching in Multiple Subject I, CS# change
ED17-02EL	EELB 540B-Supervised Student Teaching in Multiple Subject II, CS# change
ED17-03EL	EELB 540C-Supervised Student Teaching in Multiple Subject III, CS# change
ED17-04EL	EELB 560A-Supervised Intern Teaching in Multiple Subject I, CS# change
ED17-05EL	EELB 560B-Supervised Intern Teaching in Multiple Subject II, CS# change
ED17-06EL	EELB 560C-Supervised Intern Teaching in Multiple Subject III, CS# change
ED17-07EL	ESEC 502-Special Topics for Undergraduates in Secondary Education, CS# change
ED17-08EL	ESEC 506E-Curriculum and Instruction in the Content Areas: English, CS# change
ED17-09EL	ESEC 506F-Curriculum and Instruction in the Content Areas: Foreign Language, CS# change
ED17-10EL	ESEC 506L-Curriculum and Instruction in the Content Areas: Life and Physical Science, CS# change
ED17-11EL	ESEC 506M-Curriculum and Instruction in the Content Areas: Mathematics, CS# change
ED17-12EL	ESEC 506P-Curriculum and Instruction in the Content Areas: Physical Education, CS# change
ED17-13EL	ESEC 506S-Curriculum and Instruction in the Content Areas: Social Sciences, CS# change
ED17-14EL	ESEC 550B-Student Teaching II, CS# and prerequisite change
ED17-15EL	ESEC 550C-Student Teaching III, CS# change
ED17-16EL	ESEC 570A - Intern Supervision I, CS# and prerequisite change
ED17-17EL	ESEC 570B - Intern Supervision II, CS# change
ED17-18EL	ESEC 570C - Intern Supervision III, CS# change
NS17-01	BIOL 516 - Introduction to Regulation in Life Science Industries
NS17-02	BIOL 517 - Laboratory in Human Embryonic Stem Cell Culture, new course
NS17-04A	NURS 320 - Advanced Nursing Process, Roles and Skills: Theory, new course
NS17-05	NURS 220 - Intermediate Nursing Process, Roles and Skills, description change
NS17-06	NURS 322 - Advanced Nursing Process, Roles and Skills, reinstate to 3 unit course
NS17-07	NURS 382 - Pharmacology and Therapeutics of Nursing Practice, description change
NS17-08	NURS 422 - Introduction to Nursing Research, prerequisite change
SB17-01EL	PLST 370 - Wills, Estates, and Trusts, delete course
SB17-02EL	PLST 371 - Contract Law, delete course
SB17-03EL	PLST 372 - Tort Law, delete course
SB17-04EL	PLST 373 - Property Law, delete course
SB17-05EL	PLST 378 - Corporate Law, delete course
SB17-06EL	PLST 385 - Legal Research, delete course
SB17-07EL	PLST 575 - Internship in Paralegal Studies, delete course
SB17-08EL	PLST 595A - Independent Study, 1 unit, delete course
SB17-09EL	PLST 595B - Independent Study, 2 unit, delete course
SB17-10EL	PLST 595C - Independent Study, 3 unit, delete course
SB17-11EL	PLST 595D - Independent Study, 4 unit, delete course

CURRICULUM – NEW ITEMS (Consent Items) – (Copies are available at each College office and the Faculty Senate office) The Faculty Senate consented to the curriculum items. **PASSED.**

COLLEGE OF ARTS AND LETTERS

- AL17-01 MA in Art - Studio Art, program change
 AL17-02 Certificate in Social Media Entrepreneurship and Innovation, new certificate

COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

- BP17-01 MBA Traditional Option - Marketing Management Focus, program change
 BP17-03 Certificate in Cyber Security Professional, new self-support program (only offered through CEL)

COLLEGE OF EDUCATION

COLLEGE OF NATURAL SCIENCES

- NS17-03 MPH, program change College of Social and Behavioral Sciences
 NS17-04 BSN, program change

COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES

7. **OLD BUSINESS.**

- 7.1 FSD 16-09, FAM 117.2, Establishment of a Special Department: Department of Aerospace and Military Science Studies ([attachment](#)) Second Reading:
 If you would like to provide input please click here [Aerospace Department Input Form](#)

It was accepted as a friendly amendment to add an item “3. Establishment of this department does not create a precedent for the creation of other special departments.”

It was m/(N. Tórréz), s/(M. Groen) to call to question. **PASSED.**

It was m/(A. Bodman), s/(D. Chen-Maynard) to approve the second reading of FSD 16-09, FAM 117.2, Establishment of a Special Department: Department of Aerospace and Military Science Studies as amended. **PASSED.**

- 7.2 Review of Departmental/School RPT Guidelines:

- 7.2.1 FSD 16-02 Department of Communication Studies Departmental RPT Guidelines ([attachment](#)) Second Reading:

It was m/(D. Sweeney), s/(K. Grisham) to approve the second reading of FSD 16-02 Department of Communication Studies Departmental RPT Guidelines. **PASSED.**

- 7.3 FSD 88-11.R5, FAM 854.34, Policy Statement Concerning Faculty Professional Development ([attachment](#)) Second Reading:
 If you would like to provide input please click here [FPDCC Input Form](#)

It was m/(A. Bodman), s/(D. Sweeney) to approve the second reading of FSD 88-11.R5, FAM 854.34, Policy Statement Concerning Faculty Professional Development.
PASSED.

8. **NEW BUSINESS.**

- 8.1 FSD 16-11, Resolution on Executive Order from U.S. President Regarding Restrictions on Refugees, Visas, and Legal Residents ([attachment](#)) One Reading:

If you would like to provide input please click here [Travel Ban Input Form](#)

It was accepted as a friendly amendment to add to the distribution list, the ASCSU, CSU BOT, US Senators representing California, and the US Representatives representing CSUSB's service area to the last resolved clause.

It was m/(K. Grisham), s/(Y. Karant) to approve the one reading of FSD 16-11, Resolution on Executive Order from U.S. President Regarding Restrictions on Refugees, Visas, and Legal Residents as amended. **PASSED, unanimously.**

8.2 FSD 96-09v4.R2, FAM 652.35, Procedures and Criteria for Performance Review and Periodic Evaluations Volume IV: Coaching Faculty ([attachment](#)) First Reading:

If you would like to provide input please click here [Coaches RPT Input Form](#)

It was m/(A. Bodman), s/(D. Sweeney) to accept the first reading of FSD 96-09v4.R2, FAM 652.35, Procedures and Criteria for Performance Review and Periodic Evaluations Volume IV: Coaching Faculty. **PASSED.**

8.3 FSD 87-03.R2, FAM 650.7, Policy Statement Concerning Periodic Review of the Vice President For Academic Affairs/Provost ([attachment](#)) First Reading:

If you would like to provide input please click here [Provost Review Input Form](#)

It was m/(A. Bodman), s/(Y. Karant) to accept the first reading of FSD 87-03.R2, FAM 650.7, Policy Statement Concerning Periodic Review of the Vice President For Academic Affairs/Provost. **TABLED.**

It was m/(D. Chen-Maynard), s/(N. Tórréz) to table the discussion of this item until the next Faculty Senate meeting due to the time certain. **PASSED.**

9. **COMMUNICATIONS/INFORMATION ITEMS.**

9.1 Executive Committee Minutes, 1/10/17 ([ECM 16-08](#)) - deferred

9.2 Executive Committee Minutes, 1/24/17 ([ECM 16-09](#)) -deferred

9.3 RPT Appendix 7 ([attachment](#)) - deferred

9.4 Academic Calendar and University Calendar ([attachment](#)) - deferred

10. **COMMITTEE REPORTS.**

10.1 Q2S Report

This item is deferred to the next Faculty Senate meeting due to time constraints.

11. **STATEWIDE ACADEMIC SENATORS' REPORT.**

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

This item is deferred to the next Faculty Senate meeting due to time constraints.

12. **CHAIR'S REPORT.**

This item is deferred to the next Faculty Senate meeting due to time constraints.

13. **SENATORS' REPORTS / INCLUDING ASI PRESIDENT'S REPORT.**

This item is deferred to the next Faculty Senate meeting due to time constraints.

14. **DIVISION REPORTS.**

14.1 Vice President for University Advancement:

While this item was not addressed at the meeting, VP Fremont submitted the following report in his absence:

FUNDRAISING AND DEVELOPMENT

You may have read my e-mail message regarding **Mark and Lori Edwards**. It's always a great day when we can celebrate a special gift, especially when it impacts our most at-risk students. The Edwards recently informed the university of their intent to expand their estate gift to CSUSB, adding an additional **\$2.2 million** in support of our emancipated foster youth students in the Renaissance Scholars program. This brings their total planned gift to over \$3.1 million.

Their kindness and generosity to our students has been absolutely transformational creating experiences many would have thought impossible. Since 2007, the Edwards have mentored foster youth students and donated funds, gifts-in-kind and cultural experiences for nearly 40 of the 60 foster youth served through the program. Please join me in recognizing Mark and Lori, who received richly deserved honorary doctorates last June.

Our fundraising trajectory continues to be strong. As of Friday, February 3, we have **raised nearly \$5.4 million in 2016-17**, more than double from last year at this time. This pushes our **\$50 million Campaign raised-to-date total to over \$35.3 million**.

The total number of gift commitments this year stands at 3,063, more than 29% above last year's pace. Foundation giving this year continues to very strong, raising over \$830,000. That stands at 40% better than a year ago at this time. Our team in Corporate and Foundation Relations are involved in a number of strong proposals to support the work of our faculty.

At the recent CSU Board of Trustees meeting, the Chancellor's Office presents the 2015-16 Philanthropic Report and Outcomes to the Board, CSU Presidents, state leaders and guests. The report showed that CSUSB stands atop its peer campuses (*Bakersfield, Channel Islands, Dominguez Hills, East Bay, Humboldt, Los Angeles, Maritime Academy, Monterey Bay, San Marcos, Stanislaus*) in three-year fundraising average (\$11.9

million). Our fundraising total of \$15.4 million in 2015-16 was second within our peer group.

Unlike some of our CSU peer campuses, our endowment investment earnings and distributions are based on the calendar year – not the fiscal year. We just learned that our endowment earned 8% as of December 31, 2016 (net of fees) – pushing the market value of our endowment to a CSUSB record \$34.3 million. Remember that the Philanthropic Board of Directors has capped distribution earnings at 4% (based on a three-year average) so we can best capture growth and increase the overall endowment.

In the Fall of 2015, a significant number of friends in the community came together to establish an endowment in the name of **Rabbi Hillel Cohn** to support a lecture series on the contemporary Jewish experience. Over \$200,000 has been raised to date and we are proud to announce the inaugural speaker will be **Dr. David Ellenson**, Chancellor Emeritus of Hebrew Union College – Jewish Institute of Religion, and Director of the Schusterman Center for Israel Studies and Brandeis University. The event will be **Wednesday, March 8 at 7 pm** (*Robert and Frances Fullerton Museum of Art*) and his topic will be *American Judaism at a Crossroads: Crisis, Challenge and Opportunity*. Everyone on campus is invited – please RSVP to invitereply@csusb.edu or call 909-537-5004.

Our team at the PDC has been working very hard as we celebrate its 30th Anniversary. A series of special events is on the horizon, including a **30th Anniversary Reception** on February 22, a special lunch focused on the **Next 30 Years for the PDC** on February 23 and our flagship **Keeping our Brightest Stars Scholarship Dinner** on March 2. Their efforts continues to showcase why the Palm Desert Campus is one of the CSU's crown jewels.

COMMUNICATION

Our team in the Office of Strategic Communications have been partnering with the Office of Admissions and Student Recruitment to create some dynamic new tools to engage prospective and admitted students. The new [Coyote4Life video](#) celebrates some of the excitement our students are posting after getting their newly designed admittance letter. I encourage you to take a peek! Speaking of videos, we have been building out a [CSUSB You Tube Channel](#) as a repository for all our videos, including Inside CSUSB. Please consider creating a bookmark if you need to reference one of the many videos we have produced.

Dr. Victoria Seitz (Professor and Chair, Marketing) and AVP Bob Tenczar, along with the Branding and Identity Task Force, came together last week. The discovery phase is now concluded and we will begin to see proposal ideas coming forward in the next few weeks. We expect to have a campus-wide forum on the overall outcomes in the first week of May.

ALUMNI

The Office of Alumni Relations has been working on innovative ways to connect with our alumni and create more synergy with the campus. One of the things that has been frequently identified is a quarterly Professional Development Series. With over **150** signed up to date, this quarter features three unique events, including:

- **Being Determined** - Saturday, Feb. 4, 2017, 9:30 a.m. (Country Inn and Suites, Ontario)
- **Mentorship 101** - Tuesday, Feb. 7, 2017, 12 p.m. (Webinar)
- **Discover Your Strengths and Develop Your Personal Brand** (Wed, Feb. 8, 2017, 6 p.m. (HP 124)

Alumni Relations is hosting a series of mixers and networking opportunities around *Beat the Broncos Night* on Saturday, February 18 in Coussoulis Arena.

14.2 Academic Affairs/Deans' Reports

This item is deferred to the next Faculty Senate meeting due to time constraints.

14.3 Vice President for Administration and Finance

While this item was not addressed at the meeting, VP Freer submitted the following report in his absence:

University Infrastructure Project

The next phase of this project began in late January and focuses on the replacement, upgrade, and expansion of a number of underground utility systems to prepare for future growth at CSUSB. To complete the first phase of underground work, Student Union Lane from Parking Lot D to the Student Health Center is now closed and will remain so for the balance of the academic year.

Campus Construction and Capital Projects

- College of Education – Classroom Creation and Student Services Renovation

The renovation of the ground floor of the College of Education is complete, which created four new smart classrooms with 156 additional seats. Classes can be scheduled starting Spring Quarter 2017. The project was funded through the College of Education and state-allocated deferred maintenance funds.

- Physical Education Building

The renovation of the PE building continues due to the January water break inside the building. Priority emphasis is on the rehabilitation of

faculty offices and classrooms. Priority areas are scheduled for completion for the start of Spring Quarter. Repairs to other areas many continue into Spring Quarter. The gymnasium was not damaged and remains open for campus use.

Business Services Training

Finance and Administrative Services will be hosting the Inaugural CSUSB Business Conference on Monday, February 27th, 2017. The conference will be held 9:00am-4:00pm in the SMSU Events Center A. The Conference will provide interested faculty and staff throughout the campus an opportunity to improve their finance and budgeting competencies and keep abreast of various changes to finance and procurement policies, procedures and compliance needs. Presentations will be made on Procurement, Accounting Services, Auxiliary Services, Budget, and the Staff Development Center.

University Power Outage – February 6

The cause was an electrical arc in our campus substation around 1:30pm, knocking out power to one of the two feeder lines to campus buildings. Some buildings still had power, but a majority did not. The university closed at 3:00pm because power was not expected to be fully restored before dark and power was unstable to buildings that were still receiving electricity. Repairs were completed and power was restored to campus around 6:30pm.

14.4 Vice President for Student Affairs

While this item was not addressed at the meeting, VP Haynes submitted the following report:

Throughout the winter quarter, the Division of Student Affairs Associate and Assistant Vice Presidents have met with several academic departments to share campus resources and contact information including: academic integrity, career services, Services to Students with Disabilities and CARE.

Athletics

CSUSB Women's Basketball player, Mya Johnson, was named the California Collegiate Athletic Association (CCAA) Player of the Week for the week of Jan. 9-15 for her pivotal role in the CSUSB Women's Basketball victories against Sonoma State and San Francisco State University. During this week's conference play, Mya averaged 24 points and 12.5 rebounds in just 56 total minutes of play as she leads the Coyotes in scoring and rebounds, and has six double-doubles for 8-4 CSUSB.

Everett Turner, CSUSB Men's Basketball, was named the California Collegiate Athletic Association (CCAA) Player of the Week for the week of Jan. 16-22 for his assistance for the Coyotes' victories over top-five CCAA conference programs (SFSU and CSUSM).

The first weekend of February will mark the start of the CSUSB Baseball and Softball season, with the Baseball team competing against Dixie State University at Fiscalini Field, San Bernardino, and the CSUSB Softball team traveling to Las Vegas, Nevada to participate in the Desert Stinger Softball Tournament against a number of NCAA Division II programs.

The Athletic Department Fall 2016 GPA was 2.96. The CSUSB Women's Cross-Country team had the highest team GPA (3.23).

Enrollment Management

Enrollment Management is working to admit students for AY 2017/18 and the Office of Campus Tours and Events has revamped their tour schedule to better meet the needs of the campus community and our visitors. As the deadline for FASFA completion is March 2nd, the Office of Financial Aid and Scholarships are hosting workshops to assist students with their applications at both CSUSB and PDC. The Office of Pre College Programs has recruited and trained new staff in the Talent Search Office and is working hard to plan the programmatic aspects of the GEAR Up summer component.

Priority registration begins February 13 for Spring Quarter.

Student Services

Four hundred and eight students attended the Career Center's "It's a New Year" job fair on January 26. 59% of employers indicated they plan to formally interview students who they met at the event. Over the last month, the Career Center has presented 26 workshops to classes, clubs and other venues and had had 672 individual student visits to the Center for appointments, drop-ins and clothing closet visits.

On January 25, 2017, the WorkAbility IV staff presented their services to the members of the Sunset Rotary Club and requested funding to support job readiness workshops. Several members pledged personal contributions, which will fund lunch for eight workshops. Moreover, the CSUSB Rotaract Club is holding a fund-raiser on February 13, 2017; of which, 20% of the proceeds will go to support WAIV activities.

The Children's Center was approved for the Quality Start San Bernardino Quality Rating and Improvement System. This program is designed to help childcare programs and preschools in San Bernardino County provide the highest quality early learning experiences possible through free assessments, training, and personalized coaching.

Student Life

The Department of Housing and Residential Education is proud to share that the Black Residential Scholars (BRS) Living Learning Community First Year student cohort had the highest Fall 2016 GPA in Serrano Village (First year housing) (2.86 GPA) * Which has increased since Spring 2016 (2.55). The BRS First Year Students cohort also had a higher GPA than their non BRS black resident peers (2.61 GPA).

The Office of Student Engagement will host "I Just Want to BE-Long", a symposium featuring Dr. Terrell Strayhorn on Tuesday, February 14 from 12:00pm-2:00pm in the Student Union Events Center. Dr. Terrell Strayhorn is a Professor of Higher Education and Director for the Center for Higher Education Enterprise (CHEE) at The Ohio State University.

The Santos Manuel Student Union is hosting an Open House for the LatinX Center on February 27th from 5:30 pm to 7:30 pm (SMSU 202) and all our welcome.

14.5 Vice President for Information Technology Services

While this item was not addressed at the meeting, VP Sudhakar submitted the following report:

The 24/7 Study Space project is proceeding on schedule. We are hoping to have the space open in late April. We met with UPD to address security protocols. We are working with the Library and Facilities to explore the possibility of creating a doorway between the Library and the Wedge. The implementation of the EMS Academic Scheduling and Event Scheduling system is going well. The Event Scheduling will go live later this spring and the academic scheduling is scheduled to go live in early 2018.

The **CourseLeaf Curriculum module** project is proceeding on schedule. The team is now working with faculty on making necessary modifications to the workflow process within the constraints of the system.

The U.Direct Academic Planning software has gone live in Pilot mode. We Plan to rollout to a specific group of students such as 4-year pledge beginning Spring 2017 for Fall 2017 registration. Each quarter, rollout to other specific groups such as possibly EOP, SAIL, etc.

Faculty Grade Change form being moved to PeopleSoft as an on-line form with workflow. The Office of the Registrar is working with Faculty to test the workflow process with the goal of going live in March.

ALMA Unified Library Interface: Integration Process was delivered in PeopleSoft MP23 which we put into production on 1/30/2017. ACBI will be work to obtain FTP accounts and Passwords for testing integration. The Online Directory redesign project is now being tested by Colleges and Departments and will go live in March.

ITS is launching a workshop series for all ITS employees titled: Communication in the Workplace: Active Awareness. All ITS employees will participate in this series between March and August this year.

Campus cellular expansion for T-mobile is in planning stages.

Construction is anticipated to start in April. Testing through summer, and will be online by Fall 2017. We are also working with Verizon Wireless to improve coverage density on the San Bernardino and Palm Desert Campuses.

Operational Efficiency Taskforce formed to make recommendation for campus to improve process for managing and virtualizing servers.

Continue collaboration with Facilities Management and Facilities Planning on major construction projects (Housing, CEL, HVAC)

Recommendations going to the IT Governance Executive Committee this month:

1. Proposal for standardization of student email address beginning July 1, 2017. Format to be firstname.lastname0000@csusb.edu (0000 is the last 4 digit of student's CoyoteID)
2. CSUSB Access Control Standard incorporating an Opt-In feature for multi factor authentication
3. Campus wide Phishing exercise and training

ATI updates, Feb. 7, 2017

Course Redesign with Technology (CRT) grants

- The CRT Campus Coordinator, Dr. Mihaela Popescu, contacted all chairs with courses in the top 25 campus bottlenecks with information about the grants and the application package
- ATI is organizing an information workshop on Friday Feb 10, 12-1:30 pm, PL 003, to help interested applicants complete their application
- Internal deadline to apply: Feb. 13, 2017. Systemwide deadline: Feb. 15, 2017.

Course redesign with adaptive learning systems

- On Friday, Mar. 3, ATI in collaboration with the Chancellor's Office and the Teaching Resource Center is organizing a day-long regional workshop on adaptive learning technologies presented by Mr. Dale Johnson, Adaptive Learning Manager at Arizona State University;
- This event is attended by 11 CSU faculty from Southern California, former or current recipients of the CRT grants. The event is free and open to the CSUSB campus and community attendees;
- The description of the event, the information, and the registration link are available on the ATI webpage, <https://www.csusb.edu/ati/faculty-staff/workshops>

Upcoming regular Winter 2017 workshops for faculty

Connecting learning objectives to assessments in your online courses

Thursday, Feb. 9

12:00-1:30 pm

PL 003

Light lunch will be served

Online courses pose a challenge to students because they do not benefit from the cues and immediate feedback that take place in face-to-face settings. For that reason, online students need clear pathways through the course that explain the connection between learning objectives and various assignments, pathways that have to be decided on at the planning stage of an online course. Good practices of online course design

emphasize alignment between course-level learning objectives, module-level objectives, learning activities, and assessment. In this workshop led by the ATI team, we will discuss how to plan an online course module, craft measurable module-level learning objectives using the Bloom taxonomy, and choose an appropriate assessment plan.

Using active learning spaces effectively

Thursday, Feb. 23

12:00-1:30 pm

PL 015

Light lunch will be served

Active learning spaces are spaces that support classroom pedagogies. These physical spaces include flexible furniture that can be reconfigured for a variety of classroom purposes, from small group work to larger lecture settings. Please join Dr. Jeremy Murray, who will share his experience with using the incubator classroom PL 015.

Copyright basics

Friday, Feb. 24

10:30 am – 12:00 pm

PL 003

In this workshop, instructional designer Katie Godfrey will discuss elements of the Copyright Law of relevance to faculty, what qualifies as Fair Use, and how to avoid copyright infringement when preparing instructional materials.

App chat: Productivity apps for academics

Thursday, Mar. 2

12:00 – 1:30 pm

PL 003

Light lunch offered

This roundtable conducted by Dr. Mihaela Popescu, is meant to create an agenda for a series of discussions, workshops and hands-on on how faculty can improve academic workflow and become more productive. A great variety of apps can help by automating routine tasks, keeping track of bibliographic references, organizing and tagging material automatically, improving time management and project planning, or extracting annotations from scholarly articles. Our work habits are unique. For some, we need many tools; for others, one good app satisfies multiple purposes. Join this roundtable, enjoy the free lunch, and share your own digitally-enhanced practices!

15. **OTHER BUSINESS.**

Time did not permit the discussion of other business.

16. **ADJOURNMENT (Time Certain 3:50 PM).**

It was m/(D. Chen-Maynard), s/(Y. Karant) to adjourn the Faculty Senate. **PASSED.**