

TEACHING RESOURCE CENTER

FAM 560
FAC

FSD 94-14.R1
February 2007

I. Purpose and Goals.

Within the general framework of the Faculty Professional Development program (FSD 88-11.R1), the purpose of the Teaching Resource Center is to establish a formal structure to promote and support innovation in undergraduate and graduate classroom instruction. The goals shall include the following:

- A. To serve as a center where faculty can seek assistance in the development of effective teaching styles and strategies.
- B. To serve as the central focus for all training of faculty in the use of technology for classroom instruction.
- C. To serve as a center for faculty to acquire knowledge and skills in such areas as multiculturalism, internationalization of the curriculum, cooperative learning, assessment, etc.

II. Activities. The activities of the Teaching Resource Center shall include the following:

- A. Arrange and coordinate seminars, workshops, lectures and discussion groups which are designed to enhance faculty knowledge and skills in all areas of classroom instruction.
- B. Develop and coordinate a structured training program for faculty members in the use of technology in the classroom. Specifically, training designed to carry out distance learning instruction, to develop multimedia materials, and to familiarize the faculty with the electronic classroom.
- C. Arrange and coordinate efforts to provide mentoring to faculty in the improvement of classroom instructional performance.
- D. Collect and distribute resource materials on teaching improvement and innovations.
- E. Establish and coordinate the activities of a teaching academy or its equivalent, as approved by the Instructional Quality Committee, to help promote campus involvement in teaching-related initiatives, and to enhance liaison between TRC and colleges.

III. Organizational Structure.

The activities of the Teaching Resource Center shall be directed by a faculty member appointed by the Vice President for Academic Affairs following appropriate consultation with the Executive Committee of the Faculty Senate. The Director shall report to the Associate Provost for Academic Personnel.

JUSTIFICATION: Instructional innovation efforts on the campus of CSUSB have traditionally consisted of a series of formal and informal seminars and programs designed to promote and facilitate improvement in teaching. The Teaching Resource Center is intended to support all such endeavors within a more organized and planned structure as

well as to keep faculty members abreast of the latest developments in higher education teaching. It will replace the Teaching Excellence component of the Faculty Professional Development program and as such will function in close coordination with the Instructional Quality Committee. (See Attachment #1 of FSD 88-11.R1 and FSD 88-12).

The Teaching Resource Center will require appropriate office space, equipment, and a small operating budget. It is expected that the Director would be given assigned time to carry out duties.